

Research Terms of Reference

Emergency Needs Tracking in Northwest Syria

SYR2004

Syrian Arab Republic

08/03/2021

Version 2.0

REACH Informing
more effective
humanitarian action

1. Executive Summary

Country of intervention	Syria				
Type of Emergency	<input checked="" type="checkbox"/>	Natural disaster	<input checked="" type="checkbox"/>	Conflict	
Type of Crisis	<input checked="" type="checkbox"/>	Sudden onset	<input type="checkbox"/>	Slow onset	<input type="checkbox"/> Protracted
Mandating Body/ Agency	BHA				
Project Code	16EFE				
Overall Research Timeframe (from research design to final outputs / M&E)	03/02/2020 to ongoing				
Research Timeframe	1. Start collect data: 03/02/2020		5. Preliminary presentation: N/A		
<i>Add planned deadlines</i>	2. Data collected: <i>Ongoing</i>		6. Outputs sent for validation: <i>Ongoing</i>		
	3. Data analysed: <i>Ongoing</i>		7. Outputs published: <i>Ongoing</i>		
	4. Data sent for validation: <i>Ongoing</i>		8. Final presentation: N/A		
Number of assessments	<input type="checkbox"/>	Single assessment (one cycle)			
	<input checked="" type="checkbox"/>	Multi assessment (more than one cycle)			
Humanitarian milestones	Milestone		Deadline		
<i>Specify what will the assessment inform and when</i>	<input checked="" type="checkbox"/>	Donor plan/strategy – support donors in prioritising and allocating resources in northwest Syria where needs are greatest	Ongoing		
<i>e.g. The shelter cluster will use this data to draft its Revised Flash Appeal;</i>	<input checked="" type="checkbox"/>	Inter-cluster plan/strategy – inform the overall cross-border response in Syria by providing rapid multi-sectoral data	Ongoing		
	<input checked="" type="checkbox"/>	Cluster plan/strategy – inform the clusters in northwest Syria of the priority needs of IDP arrivals.	Ongoing		
	<input checked="" type="checkbox"/>	NGO platform plan/strategy	Ongoing		
	<input type="checkbox"/>	Other (Specify):			
	Audience type		Dissemination		

Audience Type & Dissemination <i>Specify who will the assessment inform and how you will disseminate to inform the audience</i>	<input checked="" type="checkbox"/> Strategic <input checked="" type="checkbox"/> Programmatic <input checked="" type="checkbox"/> Operational <input type="checkbox"/> [Other, Specify]		<input checked="" type="checkbox"/> General Product Mailing (e.g. mail to NGO consortium; HCT participants; Donors) <input checked="" type="checkbox"/> Cluster Mailing (FSL, SNFI and WASH) and presentation of findings at next cluster meeting <input checked="" type="checkbox"/> Presentation of findings (e.g. at Northwest Syria Forum meetings) <input checked="" type="checkbox"/> Website Dissemination (Relief Web & REACH Resource Centre) <input checked="" type="checkbox"/> REACH Syria general Product Mailing	
Detailed dissemination plan required	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
General Objective	The general objective of the ENT is to track the key priority needs of internally displaced persons (IDPs) in Northwest Syria, as well as identifying communities with households in direct need of humanitarian assistance that have been affected by natural disasters, increases in conflict, or other phenomena. This information should serve to better inform immediate humanitarian operations, as well as provide a wider contextual understanding of the ongoing situation.			
Specific Objective(s)	<ol style="list-style-type: none"> 1. Identify the shelter occupancy types of IDP arrivals and populations affected by sudden onset crises in assessed communities and understand how many households are residing in vulnerable shelter types. 2. Identify vulnerable groups among IDP arrivals and populations affected by sudden onset crises. 3. Understand the humanitarian situation with specific reference to access to water, food and health facilities and the availability of NFI needs. 4. Identify any access constraints for humanitarian actors in communities with a high number of IDP arrivals or communities which have been affected by sudden onset crisis such as conflict escalation, fire, flooding or storms and what humanitarian assistance is available for recently arrived IDPs and affected populations. Additional objectives for the detailed ENT assessment 5. Understand the overall priority needs and specific sectoral needs for newly-arrived IDP or populations affected by sudden onset crisis. 6. Identify the most used currency in the community to purchase basic/essential commodities and understand why that currency is preferred. 7. Understand what is the preferred modality of assistance among the affected population in the community. 			
Research Questions	<ol style="list-style-type: none"> 1. What are the shelter occupancy types of recently displaced populations living in assessed communities, and how many people in these communities are living in vulnerable shelters? 2. Which vulnerable groups are present among IDP arrivals in the community? 			

	3. What proportion of the IDP population have adequate NFIs, can access healthcare facilities, are food insecure, have clean and sufficient drinking water, access to a functioning toilet and access to soap? 4. What are the access constraints for humanitarian actors, if any, for the assessed community? 5. What are the overall priority needs for IDPs living in the assessed communities? 6. What currency is the most used in the community to purchase basic/essential commodities and why? 7. What is the preferred modality of assistance among the affected population (newly-arrived IDPs, households affected by natural disasters or conflict escalation) in the community?			
Geographic Coverage	Opposition-held accessible communities in Idleb and Aleppo			
Secondary data sources	Main sources include: ISMI population data, HNAP population data, OCHA situation reports.			
Population(s) <i>Select all that apply</i>	<input checked="" type="checkbox"/>	IDPs in camp	<input checked="" type="checkbox"/>	IDPs in informal sites
	<input checked="" type="checkbox"/>	IDPs in host communities	<input checked="" type="checkbox"/>	IDPs in informal sites
	<input checked="" type="checkbox"/>	IDPs in camps	<input checked="" type="checkbox"/>	Communities/Camps affected by natural disasters such as flooding, storms, fires, etc.
	<input type="checkbox"/>	Refugees in host communities	<input checked="" type="checkbox"/>	Communities/Camps affected by conflict escalation
	<input type="checkbox"/>	Host communities	<input type="checkbox"/>	[Other, Specify]
Stratification <i>Select type(s) and enter number of strata</i>	<input checked="" type="checkbox"/>	Geographical Population size per strata is known? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/>	Group #: Newly-arrived IDPs in assessed communities strata is known? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
			<input type="checkbox"/>	[Other Specify] #: _ _ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
Data collection tool(s)	<input checked="" type="checkbox"/>	Structured (Quantitative)		Semi-structured (Qualitative)
	Sampling method		Data collection method	
Structured data collection tool # 1 (Daily ENT) <i>Select sampling and data collection method and specify target # interviews</i>	<input checked="" type="checkbox"/> Purposive <input type="checkbox"/> Probability / Simple random <input type="checkbox"/> Probability / Stratified simple random <input type="checkbox"/> Probability / Cluster sampling <input type="checkbox"/> Probability / Stratified cluster sampling <input type="checkbox"/> [Other, Specify]		<input checked="" type="checkbox"/> Key informant interview (Target #): 1 per community <input type="checkbox"/> Group discussion (Target #):_____ <input type="checkbox"/> Household interview (Target #):_____ <input type="checkbox"/> Individual interview (Target #):_____ <input type="checkbox"/> Direct observations (Target #):_____ <input type="checkbox"/> [Other, Specify] (Target #):_____ 	

Structured data collection tool # 2 Bi-Weekly ENT¹ <i>Select sampling and data collection method and specify target # interviews</i>	X Purposive <input type="checkbox"/> Probability / Simple random <input type="checkbox"/> Probability / Stratified simple random <input type="checkbox"/> Probability / Cluster sampling <input type="checkbox"/> Probability / Stratified cluster sampling <input type="checkbox"/> [Other, Specify]		X Key informant interview (Target #): 2 per community <input type="checkbox"/> Group discussion (Target #):_____ <input type="checkbox"/> Household interview (Target #):_____ <input type="checkbox"/> Individual interview (Target #):_____ <input type="checkbox"/> Direct observations (Target #):_____ <input type="checkbox"/> [Other, Specify] (Target #):_____ 			
Data management platform(s)	X	IMPACT	<input type="checkbox"/>	UNHCR		
Expected output type(s)	<input type="checkbox"/>	Situation overview #: 01	<input type="checkbox"/>	Report #: __	<input type="checkbox"/>	Profile #: __
	<input type="checkbox"/>	Presentation (Preliminary findings) #: __	<input type="checkbox"/>	Presentation (Final) #: __	X	Factsheet #: 1 per week OR bi-weekly ²
	X	Interactive dashboard #: 1	<input type="checkbox"/>	Web map #: __	X	Map #: 6 (3 per governorate) ³
	X	[Other, Daily Datasets] #: 5 per week				
Access	X	Factsheet - Public (available on REACH resource center and other humanitarian platforms)				
	X	Dataset				
Visibility Specify which logos should be on outputs	REACH					
	Donor: N/A					
	Coordination Framework: N/A					
	Partners: N/A					

2. Rationale

2.1. Rationale

Despite the implementation of numerous ceasefires, aerial bombardments and ground-based conflict precipitated mass displacement in northwest Syria throughout 2019 and in the beginning of 2020.⁴ The sheer number of IDP arrivals and unpredictability of displacement trends has led to complex humanitarian challenges in communities witnessing high numbers of IDP arrivals and has exacerbated already dire humanitarian conditions. Moreover, severe weather conditions such as storms and flooding in the winter and crop fires brought on by extreme heat and conflict escalation in the summer have led to a severe degradation in shelter settings and exacerbated needs across communities in Idlib and Aleppo governorates on numerous occasions.⁵⁶ The Emergency Needs Tracking (ENT)

¹ Only in the event that the bi-weekly tool is implemented

² In the event that the bi-weekly tool is implemented, a bi-weekly factsheet will replace the current weekly factsheet

³ For Bi-Weekly Output

⁴ OCHA, 'Humanitarian Update Syrian Arab Republic - Issue 08 | 28 January 2020,' 28 January 2020

⁵ Save the Children, 'Northern Syria Flooding: Thousands of children at risk of further displacement,' 20 December 2019

⁶ UN News, 'Vital food crops destroyed in Syria amid upsurge in fighting across Idlib, Hama,' 4 June 2019

was conceptualised to support the response in this increasingly volatile and fluid context where there is a need for accurate and up-to-date information on the needs of vulnerable populations.

The ENT system will support the humanitarian response by providing rapid and up-to-date information on the needs of IDPs and populations affected by conflict escalation, fires, flooding, storms and other sudden onset crises. The purpose of the ENT is twofold, on the one hand, REACH provides relevant humanitarian information to operational actors on people in need and their particular communities to allow for effective and targeted programming. On the other hand, information gleaned for the ENT can support humanitarian actors' advocacy efforts and strategic planning. REACH engaged operational actors throughout the research design process to ensure that the information was as operationally useful as possible and that indicators aligned with those deployed by operational actors.

The ENT system consists of two parts, the first being a daily tracking system which tracks the needs of IDPs and vulnerable populations in communities known to have witnessed IDP arrivals or been affected by a sudden onset crisis such as fire, flooding, storms or conflict escalation. The information gathered from the ENT daily tracking is integrated onto a dashboard so humanitarian partners can track the needs of vulnerable populations in close-to real-time. Data from the ENT will be cleaned on a daily basis and integrated into the dashboard. Daily datasets are published every day online.⁷

In particular, the need for accurate and up-to-date information on the shelter settings of IDPs is integral to the humanitarian response. As such, REACH will gather data on the shelter settings of IDPs and populations affected by sudden onset crises and will highlight when communities have a high proportion of households residing without shelter or in makeshift shelter typologies as these individuals will be the most vulnerable. REACH will also gather data on the most common food sources and water sources as well as the proportion of households in assessed communities who are living on less than one meal per day and who do not have sufficient access to clean water or a functioning toilet. Moreover, REACH will gather data on the proportion of households who are unable to access health facilities. Following the outbreak of Coronavirus in Syria, REACH added a question on the availability and accessibility of soap to understand the barriers to hand washing which is a crucial preventative measure against the spread of the disease.⁸

The second part of the ENT comprises a bi-weekly comprehensive overview of humanitarian needs with added focus on specific sectoral challenges. REACH also will provide data on the movement intentions of IDPs and the main push and pull factors leading IDPs to leave assessed communities, remain in assessed communities or go to an intended sub-district of departure. These comprehensive assessments will only be undertaken when there is a severe escalation in conflict or other onset crisis leading to an acute need for detailed information on humanitarian conditions and needs in affected communities. Data from these ENT assessments will be consolidated and presented in a detailed factsheet to allow humanitarian partners to prioritise programming in the immediate emergency response and to use as an advocacy tool as relevant.

3. Methodology

3.1. Methodology overview

3.1.1 Daily ENT

Primary data collection will be conducted by REACH enumerators, visiting sites and remotely contacting Key Informants (KIs) in hard-to-reach locations. Using a quantitative tool, the structured KI interviews aims to collect data

⁷ Data collection and subsequent datasets are published 5 times per week (Sunday to Thursday)

⁸ UN News, "Immediate nationwide ceasefire' needed for all-out effort to counter COVID-19 in Syria,' 30 March 2020
www.reach-initiative.org

at community-level (i.e. OCHA Syrian p-code administrative level 4) on the demographics, current situation, needs, and moving intentions of the IDP population living in the assessed community.

Communities will be included in the coverage for the daily ENT assessment, if they meet at least one of the following triggers:

1. Communities witnessing more than 40 IDP arrivals in the past 72 hours⁹
2. Communities directly affected by armed or aerial conflict.
3. Communities affected by natural disaster such as flooding, storms or fires.

REACH's displacement team share information on the number of IDP arrivals on a daily basis with communities which have witnessed more than 40 individual IDP arrivals chosen for assessment. At the same time, REACH's field team based in Turkey are in constant contact with its enumerator network to determine when communities have been impacted by a sudden onset crisis as outlined in criteria 2 and 3. Likewise, REACH's assessment team are continuously following updates regarding the onset of crises as outlined in criteria 2 and 3 through conversations with operational actors, following news and situation reports.

Data from the ENT is cleaned on a daily basis with population numbers triangulated with REACH's internal population data. In addition, logical inconsistencies and discrepancies such as average household size anomalies and duplicate communities are checked and cleaned. Currently, REACH publishes datasets from the ENT daily tracking system every day. Additionally, an interactive dashboard is updated which displays data from the daily ENT with datasets being uploaded on the same day as data collection. This dashboard is accessible to all operational actors on the ground allowing them to track key priority needs in close to real-time. For data collection, one community KI who is knowledgeable about IDP and host community populations will provide information to enumerators on the number of IDP arrivals to the community, if there are any vulnerable groups present in the community, the types of shelter IDPs and affected populations are residing in.

3.1.2 Bi-Weekly ENT

In the event of a sudden onset of conflict or mass displacement, the bi-weekly tool relies on data collection that is currently ongoing through the IDP Situation Monitoring Initiative (ISMI). ISMI 3.0 consists of a bi-weekly data collection cycle to provide a regular and comprehensive overview of all displacement-related movements that occurred to and from accessible communities in the ISMI coverage area of a 2-week period. Using the same coverage area, communities/camps which have received 100 or more IDP arrivals during any given coverage period will be included as part of the ENT bi-weekly assessment. This assessment is a more comprehensive version of the daily ENT which collects all of the same data as in the daily ENT, but includes more detailed information relating to priority needs, movement intentions, and push/pull factors that lead to displacement.

Primary data collection is carried out through face-to-face or remote key informant (KI) interviews conducted by REACH enumerators. Where possible, face-to-face interviews are preferred, however remote interviews are conducted when the security situation is not permissible or when the risk of COVID-19 spread is high, as it has been since March 2020. 2 KIs are selected per community: one who is more knowledgeable about the number and situation of IDPs, the other who is more knowledgeable about the number and situation of residents and returnees. Key informants are most often representatives from Local Councils or Local Relief Committees. The primary documents

⁹ Data for this determined through REACH's enumerator network. The ENT covers all communities which have seen movement, according to REACH displacement monitoring data within a 72-hour timeframe however REACH enumerators are in regular contact with KIs to minimise the timeframe between a community witnessing IDP arrivals and being assessed by the ENT. During periods of extensive displacement, all communities are assessed every 24 hours when possible.

from which they obtain their figures are local registration lists or aid distribution lists. In the majority of cases, KIs do not report their numbers from a shared list.

3.2 Population of interest

This assessment will focus on either IDP populations in assessed communities, with a particular focus on newly-arrived IDPs or populations affected by a sudden onset crisis including storms, flooding and fires. As concerns assessing communities which have witnessed IDP arrivals, REACH will determine coverage by data gathered through REACH's enumerator network, as mentioned heretofore, and covering communities which have witnessed the highest number of IDP arrivals.¹⁰ REACH's field team based in Turkey are in constant liaison with its network of enumerators who report when a community has been impacted by flooding, storms or fires and put forward the community for assessment. REACH assessment officers will triangulate reports from the field team with news articles and publications by humanitarian actors to confirm reports from the field and assess the community. The ENT questionnaire includes a question asking KIs if the information given includes camps and sites in the community and near the community, which ensures that the ENT is not just covering urban centres but also the most vulnerable populations residing in camps and sites.

3.3 Primary Data Collection

Primary data collection will be conducted face-to-face in accessible locations and remotely (by phone) in inaccessible locations, in selected communities in Idlib and northern Aleppo. Data will be collected using the KI methodology. REACH will utilise its wide KI network in northwest Syria to collect information. The general process for collecting data will be as follows:

- Communities to be assessed include those in the Idlib and Aleppo governorates which are known to have witnessed a high IDP influx or have been impacted by a sudden onset crisis such as natural disasters or increase in conflict.
- One KI with knowledge of IDPs in the assessed community will be purposively selected if the assessment is focused on IDP arrivals whilst the KI will be selected based on their knowledge of host community populations in additions to IDPs if the assessment is covering populations affected by conflict, storms, flooding or fire. The KI may include individual members of civil society groups, local charities, local council members, local relief committees, NGOs, documentation office/registration focal points, community leaders, camp/collective centre managers and teachers.
- Based on a structured questionnaire, enumerators will ask KIs a number of questions about shelter, food and nutrition, livelihoods, WASH, healthcare, non-food items and winterization items, to gather information at the community-level.

2.5. Data Processing & Analysis

2.5.1 Daily ENT

Answers for this assessment will be entered digitally using the KoBo Collect App on smartphones or Enketo web platform and subsequently uploaded to the IMPACT KoBo server. The assessment team will download and check submissions, before checking for any internal inconsistencies, outliers, data entry errors, or discrepancies in line with IMPACT's data cleaning minimum standards checklist. Automated checks are used where possible to ensure

¹⁰ 40 or more IDP arrivals in a 24-72 hours period for the daily ENT assessment and 100 or more IDP arrivals over a 2-week period for the bi-weekly ENT assessment.

consistency and timely data processing. This process will be completed once all submissions are uploaded on to the server. Any issues are followed up with enumerators and, where possible, KIs. Corrections based on responses from enumerators are cleaned by REACH assessment officers, with follow-up and cleaning logs maintained in password-protected files alongside all raw data and cleaning sheets. Once all steps have been completed for data cleaning and checking, with no follow-up remaining, the REACH assessment and project teams will check through cleaning sheets and final data sets for any inconsistencies. Once the cleaning process has been finalised, the REACH Assessment Manager and IMPACT Data Unit in Geneva will review data sets internally before these are shared.

As of 25 February 2021, REACH has produced 38 weekly rounds of factsheets covering Idleb and Aleppo governorates under the ENT and will continue to produce and disseminate these factsheets on a weekly basis.

2.5.2 Bi-weekly ENT

Interviews are conducted using paper forms, which are then entered digitally using the KoBo Collect App on smartphones or the Enketo web platform and subsequently uploaded to the UNHCR KoBo server. Data collection for the first two weeks of the month takes place from the 16th onward, and data collection for the second two weeks of the month takes place on the 1st day of the following month. Data collection lasts four days. On the fifth day, the assessment team downloads the data from the UNHCR server and runs the first in a series of [data checks](#), including checking for duplicate community p-codes. If errors are found, the data is sent back to the field team for follow-up and corrected in an excel form, which is then read by an R script. Once all checks have been verified, the final analysis is created in R and sensitive data regarding KI type and population figures will be removed. This analysis will then be presented in a dataset as well as a factsheet that may also contain geographic representations of the data.

4. Roles and responsibilities

Table 3: Description of roles and responsibilities

Task Description	Responsible	Accountable	Consulted	Informed
Research design	Assessment Officer	Unit Manager	GIS Officer HQ Research Design and Data Unit	Unit Manager
Supervising data collection	Senior Programme Officer	Assessment Officer	GIS Officer HQ Research Design and Data Unit	Unit Manager
Data processing (checking, cleaning)	Field Team Lead	Assessment Officer	GIS Officer HQ Research Design and Data Unit	Unit Manager
Data analysis	Field Team Lead	Assessment Officer	GIS Officer HQ Research Design and Data Unit	Unit Manager
Output production	Field Team Lead/GIS Officer	Assessment Officer	GIS Officer HQ Research Reporting Unit	Unit Manager
Dissemination	Field Team Lead	Assessment Officer	GIS Officer HQ Research Design and Data Department	Unit Manager

<i>Monitoring & Evaluation</i>	<i>Field Team Lead</i>	<i>Assessment Officer</i>	<i>GIS Officer HQ Research Design and Data Unit</i>	<i>Unit Manager</i>
<i>Lessons learned</i>	<i>Field Team Lead</i>	<i>Assessment Officer</i>	<i>GIS Officer HQ Research Design and Data Unit</i>	<i>Unit Manager</i>

Responsible: the person(s) who executes the task

Accountable: the person who validates the completion of the task and is accountable of the final output or milestone

Consulted: the person(s) who must be consulted when the task is implemented

Informed: the person(s) who need to be informed when the task is completed

5.1 Data Analysis Plan

Research questions	IN #	Data collection method	Indicator / Variable	Survey Question	Survey Responses	Data collection level
1.0 Community & Enumerator Information	1.1	KI Interview	Basic information	Who is the person answering the following questions?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Religious, Documentation Office Registration Focal Point, Mukhtar, Teacher, Health staff (e.g. doctor, nurse), Other	Community
	1.2	KI Interview	Basic information	In which governorate is the assessed community?	Damascus, Aleppo, Rural Damascus, Homs, Hama, Lattakia, Idleb, Al-Hasakeh, Deir-ez-Zor, Tartous, Ar-Raqqa, Dar'a, As-Sweida, Quneitra	Community
	1.3	KI Interview	Basic information	In which district is the assessed community?	_____	Community
	1.4	KI Interview	Basic information	In which sub-district is the assessed community?	_____	Community
	1.5	KI Interview	Basic information	Which community are you assessing?	_____	Community
		KI Interview	Basic information	Other:	_____	Community
	1.6	KI Interview	Basic information	Do the numbers you provide include nearby camps or sites?	Yes, No	Community
	1.7	KI Interview	Basic information	Has the assessed community experienced any of the following in the past 3 days:	IDP arrivals, Natural hazards (including floods, storms and fires), Conflict escalation, Not sure, None of the above	Community
		KI Interview	Basic information	Other:	_____	Community
2.0 Number of IDP arrivals in the past 3 days	2.1	KI Interview	Number of IDP arrivals	Do you know how many IDP households have arrived to this community in the past 3 days?	Yes, No	Community
	2.1.1	KI Interview	Number of IDP arrivals	In total how many IDP households have arrived to this community in the past 3 days?		Community
		KI Interview	Number of IDP arrivals	Best Guess:	_____	Community
	2.2	KI Interview	Number of IDP arrivals	Do you know how many IDP individuals have arrived to this community in the past 3 days?	Yes, No	Community
	2.2.1	KI Interview	Number of IDP arrivals	In total how many IDP individuals have arrived to this community in the past 3 days?		Community
		KI Interview	Number of IDP arrivals	Best Guess:	_____	Community
	2.3	KI Interview	COVID-19 Movements	Did any of the recent IDP arrivals to this community move due to concerns relating to COVID-19?	Yes, No	Community
	2.3.1	KI Interview	COVID-19 Movements	Do you know what proportion of IDP arrivals moved due to concerns relating to COVID-19?	Yes, No	Community
	2.3.2	KI Interview	COVID-19 Movements	What proportion of IDP arrivals in this community moved due to concerns relating to COVID-19?	_____	Community

2.0 Number of households affected by natural disasters, conflict escalation or other phenomena in the past 3 days	2.1	KI Interview	Affected Population (Natural Disasters or Conflict Escalation)	Do you know how many households in this community have been affected by natural hazards (including storms, flooding and fires) or conflict escalation in the past 3 days?	Yes, No	Community
	2.2	KI Interview	Affected Population (Natural Disasters or Conflict Escalation)	In total how many households have been affected by natural hazards (including storms, flooding and fires) or conflict escalation in the past 3 days?		Community
		KI Interview	Affected Population (Natural Disasters or Conflict Escalation)	Best Guess:	_____	Community
	2.3	KI Interview	Affected Population (Natural Disasters or Conflict Escalation)	Do you know how many individuals in this community have been affected by natural hazards (including storms, flooding and fires) or conflict escalation in the past 3 days?	Yes, No	Community
	2.4	KI Interview	Affected Population (Natural Disasters or Conflict Escalation)	In total how many individuals have been affected by natural hazards (including storms, flooding and fires) or conflict escalation in the past 3 days?		Community
		KI Interview	Affected Population (Natural Disasters or Conflict Escalation)	Best Guess:	_____	Community
3.0 Presence of Vulnerable Groups	3.1	KI Interview	Vulnerable Group Types	Did the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) include any of these household types?	Women headed households, Women travelling alone, Child headed households/children travelling alone, Orphans, Elderly headed households, Elderly travelling alone, Disabled headed households, Individuals with disabilities travelling alone, Not sure, None	Community
4.0 Shelter Occupancy Type	4.1	KI Interview	Shelter Type	Do you know what proportion of the affected population are Staying in solid/finished buildings (this includes being hosted for free by friends/relatives)?	Yes, No	Community
	4.1.1	KI Interview	Shelter Type	What proportion of the affected population are Staying in solid/finished buildings (this includes being hosted for free by friends/relatives)?	_____	Community
	4.2	KI Interview	Shelter Type	Do you know what proportion of the affected population are Staying in Designated collective centres?	Yes, No	Community
	4.2.1	KI Interview	Shelter Type	What proportion of the affected population are Staying in Designated collective centres?	_____	Community
	4.3	KI Interview	Shelter Type	Do you know what proportion of the affected	Yes, No	Community

				population are Residing without any form of shelter?		
	4.3.1	KI Interview	Shelter Type	What proportion of the affected population are Residing without any form of shelter?	_____	Community
	4.4	KI Interview	Shelter Type	Do you know what proportion of the affected population are Residing in makeshift shelter (a shelter made of temporary and recycled materials)?	Yes, No	Community
	4.4.1	KI Interview	Shelter Type	What proportion of the affected population are residing in makeshift shelter (a shelter made of temporary and recycled materials)	_____	Community
	4.5	KI Interview	Shelter Type	Do you know what proportion of the affected population are Residing in functioning tents?	Yes, No	Community
	4.5.1	KI Interview	Shelter Type	What proportion of the affected population are Residing in functioning tents?	_____	Community
	4.6	KI Interview	Shelter Type	Do you know what proportion of the affected population are Residing in unfinished/ damaged buildings?	Yes, No	Community
	4.6.1	KI Interview	Shelter Type	What proportion of the affected population are Residing in unfinished/ damaged buildings?	_____	Community
5.0 Humanitarian Access	5.0	KI Interview	Humanitarian Access	What are the main barriers (if any) humanitarian actors face in accessing this area? (situation in the past 3 days)	No major barriers community can be accessed, ongoing insecurity/hostilities affecting the area, restrictions to humanitarian actors imposed by groups or actors controlling the area, violence against relief agencies personnel, facility and assets, presence of explosive hazards, obstacles related to terrain, climate ,infrastructure or other physical barriers, Not sure	Community
6.0 Food & Markets	6.0	KI Interview	Food Security	What was the most common source of food for the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) in this community?	Purchasing from stores/markets in this community, Purchasing from stores/markets in other communities, Own production/farming, Relying entirely on food stored previously, Assistance from local councils/NGOs/other groups, Gifts from friends and family, Begging/bartering, Borrowing, Hunting/gathering/catching, Other, Not sure	Community
		KI Interview	Food Security	Other:	_____	Community
	6.1	KI Interview	Food Security	6.1 Do you know what estimated percentage of the affected population is eating one or less meals per day?	Yes, No	Community
	6.1.1	KI Interview	-Food Security	Of the affected population (IDP arrivals in the past 3 days, households affected	_____	Community

				<i>by conflict escalation or natural hazards in the past 3 days), what percentage of households do you estimate to be eating one or less meals per day?</i>		
7.0 WASH	7.1	KI Interview	Access to Water	<i>What is the most common source of drinking water for the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days)?</i>	<i>Piped water network, Surface water (lake, pond, dam, river), Springs, Formal water trucking conducted by authorities or an NGO, Informal water trucking conducted by private citizens, Community borehole for free, Community borehole paid, Bottles, Open (unprotected) well, Closed (protected) well, Rain water, Combination of water network and private water trucking, Other, Not sure</i>	Community
		KI Interview	Access to Water	<i>Other:</i>		
	7.2	KI Interview	Access to Water	<i>Do you know what estimated percentage of the affected population is unable to access sufficient water for drinking?</i>	Yes, No	Community
	7.2.1	KI Interview	Access to Water	<i>Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), how many households do you estimate to be unable to access sufficient clean water for drinking?</i>	_____	Community
	7.3	KI Interview	Access to Water	<i>Do you know what estimated percentage of the affected population is unable to access sufficient water for other purposes such as cooking, bathing and washing?</i>		Community
	7.3.1	KI Interview	Access to Water	<i>Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), how many households do you estimate to be unable to access sufficient clean water for other purposes such as cooking, bathing and washing?</i>	_____	Community
	7.4	KI Interview	Access to Toilet	<i>Do you know what estimated percentage of the affected population is unable to access a functioning toilet?</i>	Yes, No	Community
	7.4.1	KI Interview	Access to Toilet	<i>Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3</i>	_____	Community

				days)) what percentage of households do you estimate to be unable to access a functioning toilet?		
8.0 Healthcare Access		KI Interview	Access to Healthcare	Do you know what estimated percentage of the affected population is unable to access essential healthcare?	Yes, No	Community
		KI Interview	Access to Healthcare	Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days)) what percentage of households do you estimate to be unable to access essential healthcare?	—	Community
		KI Interview	Access to Healthcare	Were the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) able to access health services at facilities in other/nearby communities?	Yes, No, Not Sure	Community
9.0 Priority Needs	9.1	KI Interview	Priority Needs	Overall, what were the top 3 priority needs of the affected population in this location?	Multi-purpose cash grants, Cash for rent, Tools for repair, new/additional shelters, Food rations (In-kind), Cash for work, Tools for home food production, Employment support, NFI kits, Water provision/rehabilitation, Hygiene kits, Education support, Winterisation kits, Child protection services, GBV services, Mental health and psychological support, First aid/emergency care, Reproductive health and obstetric, Medicines and other commodities	Community
10.0 NFI Needs	10.1	KI Interview	NFI Needs	Do you know what percentage of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) have sufficient mattresses/ bedding?	Yes, No	Community
	10.1.1	KI Interview	NFI Needs	Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural	—	Community

				hazards in the past 3 days) what percentage have sufficient mattresses/ bedding?		
	10.2	KI Interview	NFI Needs	Do you know what percentage of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) have sufficient blankets?	Yes, No	Community
	10.2.1	KI Interview	NFI Needs	Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) what percentage have sufficient blankets?	_____	Community
	10.3	KI Interview	NFI Needs	Do you know what percentage of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) have sufficient fuel for heating?	Yes, No	Community
	10.3.1	KI Interview	NFI Needs	Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), what percentage have sufficient fuel for heating?	_____	Community
	10.4	KI Interview	NFI Needs	Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), what percentage have sufficient fuel for cooking?	Yes, No	Community
	10.4.1	KI Interview	NFI Needs	Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), what percentage have sufficient fuel for cooking?	_____	Community
	10.5	KI Interview	NFI Needs	Do you know what percentage of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) have cooking utensils?	Yes, No	Community
	10.5.1	KI Interview	NFI Needs	Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3	_____	Community

				days)what percentage have cooking utensils?		
11. Access to Soap	11	KI Interview	Access to Soap	Do you know what percentage of the affected population have access to soap?	Yes, No	Community
	11.1	KI Interview	Access to Soap	Approximately what percentage of the affected population in the settlement have access to soap?	_____	Community
	11.2	KI Interview	Access to Soap	What are problems that the affected population face when accessing or using soap?	No problems, Soap and other hygiene items are too expensive for some people, Soap and other hygiene items are not available at the market, The market is too far away, Going to the market is dangerous , Some groups do not have access to the market, Some people do not believe using soap is important, Some people do not like quality of soap and other hygiene items, Other (specify) , Not sure	Community
		KI Interview	Access to Soap	Other:	_____	Community
	11.3	KI Interview	Access to Soap	Do you know what percentage of the affected population have access to functioning hand-washing facilities with water and soap?	Yes, No	Community
	11.3.1	KI Interview	Access to Soap	Approximately what percentage of the affected population has access to functioning hand-washing facilities with water and soap?	_____	Community
12. Preferred currency and modality of assistance in the community	12.1	KI Interview	Currency Preference	What currency is the most used in the community to purchase basic/essential commodities?	USD, SYP, TRY, Other	Community
		KI Interview	Currency Preference	Other:	_____	Community
	12.2	KI Interview	Currency Preference	Why is that the currency most used in this community?	Availability, Stability (of exchange rate), Retains value (will not lose purchasing power), Safety (storing, carrying, handling), Authority decision, Not sure, Other (specify)	Community
		KI Interview	Currency Preference	Other:	_____	Community
	12.3	KI Interview	Preferred Modality of Assistance	What is the preferred modality of assistance among the affected population (newly-arrived IDPs, households affected by natural hazards or conflict escalation) in this community overall?	Cash.voucher assistance, In-kind, Other (specify)	Community
		KI Interview	Preferred Modality of Assistance	Other:	_____	Community
	12.4	KI Interview	Cash Assistance	To your knowledge, are they any humanitarian actors providing cash assistance in this community?	Yes, No, Don't Know	Community

	12.5	KI Interview	Cash Assistance	If yes, have you witnessed any sensitivities or tension between the host communities and the displaced beneficiaries?	Yes, No	Community
13. Type of Key Informant	13.1	KI Interview	Key Informant Type	Has the KI that you have interviewed in this location provided information from shared source(s)/record(s)?	Yes, No, Not Sure	Community

5.2 Data Analysis Plan (Bi-Weekly)

Research questions	IN #	Data collection method	Indicator / Variable	Survey Question	Survey Responses	Data collection level
1.0 Community & Enumerator Information	1.1	KI Interview	Basic information	Who is the person answering the following questions?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Religious, Documentation Office Registration Focal Point, Mukhtar, Teacher, Health staff (e.g. doctor, nurse), Other	Community
	1.2	KI Interview	Basic Information	Which period (start date, end date) are you assessing?	_____	Community
	1.3	KI Interview	Basic information	In which governorate is the assessed community?	Damascus, Aleppo, Rural Damascus, Homs, Hama, Lattakia, Idleb, Al-Hasakeh, Deir-ez-Zor, Tartous, Ar-Raqqqa, Dar'a, As-Sweida, Quneitra	Community
	1.4	KI Interview	Basic information	In which district is the assessed community?	_____	Community
	1.5	KI Interview	Basic information	In which sub-district is the assessed community?	_____	Community
	1.6	KI Interview	Basic information	Which community are you assessing?	_____	Community
		KI Interview	Basic information	Other:	_____	Community
	1.7	KI Interview	Basic information	What is the closest community to this community?	_____	Community
	1.8	KI Interview	Basic information	Which managed camp/managed but unrecognised camp/informal settlement outside a community are you assessing?	_____	Community
		KI Interview	Basic information	Other Camp:	_____	Community
2.0 IDP Stock	2.1	KI Interview	IDP Stock	Until the end date of coverage, are there any IDPs in this location?	Yes, No	Community
	2.1.1	KI Interview	IDP Stock	Until the end date of coverage, do you know what is the total number of IDP households in the assessed location?	Yes, No	Community
	2.1.2	KI Interview	IDP Stock	Until the end date of coverage), what is the total number of IDP households in the assessed location?	_____	Community
	2.2	KI Interview	IDP Stock	Until the end date of coverage, do you know how many IDP individuals were in the assessed location?	Yes, No	Community
	2.2.1	KI Interview	IDP Stock	Until the end date of coverage, what is the total	_____	Community

				<i>number of IDP individuals in the assessed location?</i>		
	2.3	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>Do the numbers you provide include nearby camps and/or informal settlements and/or collective centres and/or other sites that fall under the community's jurisdiction?</i>	<i>Yes, No</i>	<i>Community</i>
	2.3.1	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>Why have you not included nearby camps and/or informal settlements and/or collective centres in your numbers?</i>	<i>There are no nearby camps / informal housing / collective centers / other sites subject to this community There are nearby camps / informal housing / collective centers / other sites that are subject to this community, but I do not know the numbers of the displaced in which the camp statistics and the sites are separated from the other community</i>	<i>Community</i>
	2.4	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>In between (Best guess of total displaced families) IDP households in the location, do you know how many of these reside in nearby camps and/or informal settlements and/or collective centers?</i>	<i>Yes, No</i>	<i>Community</i>
	2.4.1	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>What is the total number of IDP households that reside in these nearby camps and/or informal settlements and/or collective centers?</i>	_____	<i>Community</i>
	2.5	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>In between (Best estimate of the total number of IDPs) individuals in the location, do you know how many of these reside in nearby camps and/or informal settlements and/or collective centers?</i>	<i>Yes, No</i>	<i>Community</i>
	2.5.1	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>What is the total number of IDP individuals that reside in these nearby camps and/or informal settlements and/or collective centers?</i>	_____	<i>Community</i>
	2.6	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>Among (the best estimate of the total number of displaced families) are the families of the displaced in the site, do you know how many of them have stayed at the site for at least one month ?</i>	<i>Yes, No</i>	<i>Community</i>
	2.6.1	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>Among the (best estimate of the total number of displaced families) displaced in this site, how many families have stayed in this site for at least one month ?</i>	_____	<i>Community</i>
	2.7	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>Among the "best guess of the total number of displaced persons "are the displaced persons at the site. Do you know how many of them have resided at the site for at least one month ?</i>	<i>Yes, No</i>	<i>Community</i>
	2.7.1	<i>KI Interview</i>	<i>Nearby Camps</i>	<i>Among the (best estimate of the total number of IDPs) individuals on this site, how many individuals have</i>	_____	<i>Community</i>

				<i>resided in this site for at least one month?</i>		
3.0 IDP Arrivals	3.1	KI Interview	IDP Arrivals	Have IDPs arrived to the assessed during the coverage period?	Yes, No	Community
	3.2	KI Interview	IDP Arrivals	Do you know how many IDP households arrived to the assessed location during the coverage period?	Yes, No	Community
	3.2.1	KI Interview	IDP Arrivals	In total how many IDP households arrived to the assessed during the coverage period?	_____	Community
	3.3	KI Interview	IDP Arrivals	Do you know how many IDP individuals arrived to the assessed location during the coverage period?	Yes, No	Community
	3.3.1	KI Interview	IDP Arrivals	In total how many IDP individuals arrived to the assessed location during the coverage period?	_____	Community
5.0 Violent Events	5.1	KI Interview	Violent Events	Do you know how many households have been affected by violent event(s) during this period?	Yes, No	Community
	5.1.1	KI Interview	Violent Events	In total, how many households have been affected by violent event(s) in the location?	_____	Community
	5.2	KI Interview	Violent Events	Do you know how many individuals have been affected by violent event(s) during this period?	Yes, No	Community
	5.2.1	KI Interview	Violent Events	In total, how many individuals have been affected by violent event(s) in the location?	_____	Community
6.0 COVID-19 Concerns	6.1	KI Interview	COVID Concerns	Did any of the recent IDP arrivals move due to concerns relating to COVID-19?	Yes, No	Community
	6.2	KI Interview	COVID Concerns	Do you know what proportion of IDP arrivals moved due to concerns relating to COVID-19?	Yes, No	Community
	6.2.1	KI Interview	COVID Concerns	What proportion of IDP arrivals moved due to concerns relating to COVID-19?	_____	Community
7.0 Last Place of Departure	7.1	KI Interview	Last Place of Departure	From which governorate did the displaced arrive?	_____	Community
	7.2	KI Interview	Last Place of Departure	Do you know from which area the displaced arrived?	Yes, No	Community
	7.2.1	KI Interview	Last Place of Departure	From which area did the displaced arrive?	_____	Community
	7.3	KI Interview	Last Place of Departure	Do you know from which sub-district the displaced arrived?	Yes, No	Community
	7.3.1	KI Interview	Last Place of Departure	From which sub-region did the displaced arrive?	_____	Community
	7.3.2	KI Interview	Last Place of Departure	Do you know how many displaced families have arrived from this sub-district?	Yes, No	Community
	7.3.3	KI Interview	Last Place of Departure	How many families arrived from this sub-region?	_____	Community

	7.4	KI Interview	Last Place of Departure	Do you know if the displaced arrived from anywhere between (the date of the beginning of the coverage period) and (the date of the end of the coverage period)?	Yes, No	Community
8.0 Push/Pull Factors	8.1	KI Interview	Push Factors	For IDPs who arrived during the coverage period, what were the three most common push factors causing them to leave their last place(s) of departure?	Public insecurity (such as kidnappings, harassment and bombings (the escalation of the ground conflict, the escalation of aerial bombardment ,the expectation of escalation in the conflict in the future, loss of income ,loss of property, lack of access to humanitarian aid, lack of access to food ,lack of access to water, lack of access to non-food items, and electricity ,lack of access to services Health Lack of access to shelter (including high rent) Lack of access to education Lack of access to money to pay the cost of transportation Opening safe corridors to other places IDPs intend to stay only in the community as a transit site Expectation of compulsory recruitment by armed authorities Tensions between members of the displaced and members of the host community Other not sure	Community
	8.2	KI Interview	Pull Factors	For IDPs who arrived during the coverage period, what were the three most common pull factors causing them to choose this assessed location as their destination?	Family ties / relations with the host community Status of safety and security at the site being assessed Access to income and employment Access to humanitarian aid Access to food Access to water Access to NFIs and electricity Access to health services Access to shelter / shelter assistance Access to education Return to the community to semi-permanent sites (IDPs (Intention to remain at the site being evaluated Transit only Proximity to the community of origin / last place of departure Presumed possibility of cross-border movement from the site being assessed Availability of safe passages to the site being evaluated Change in administration / governing authorities Other unsure property protection	Community
	8.3	KI Interview	Humanitarian Access	What are the main barriers (if any) that humanitarian actors face in accessing this site ?	No major impediments - community accessibility persisting insecurity / hostilities affecting the area Restrictions on humanitarian actors imposed by groups or actors controlling the area Violence against aid agency personnel, facilities and property Existence of explosive hazards Land, climate and	Community

					infrastructure barriers Substratum or other physical impediments not sure	
9.0 Shelter Types	9.1	KI Interview	Shelter Type	What are the 3 most common shelter types for IDPs that arrived between the coverage period?	Apartments / Solid / Unfinished Houses Apartments / Unfinished / Damaged Houses Residential complexes made of concrete blocks Individually constructed camp Camp Planned Reception centers Collective centers such as mosques, schools ... etc. Temporary shelter (shelter made of temporary and recycled materials) Other open areas Not sure	Community
10.0 Food & Markets	10.1	KI Interview	Food Sources	What was the most common source of food for the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) in this community?	Purchasing from stores/markets in this community, Purchasing from stores/markets in other communities, Own production/farming, Relying entirely on food stored previously, Assistance from local councils/NGOs/other groups, Gifts from friends and family, Begging/bartering, Borrowing, Hunting/gathering/catching, Other, Not sure	Community
		KI Interview	Food Sources	Other:	_____	Community
	10.2	KI Interview	Food Security	6.1 Do you know what estimated percentage of the affected population is eating one or less meals per day?	Yes, No	Community
	10.2.1	KI Interview	-Food Security	Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), what percentage of households do you estimate to be eating one or less meals per day?	_____	Community
	10.3	KI Interview	Food Security	What were the most common ways to meet the basic needs of the affected population in the past week?	Sale of family property or belongings Forced begging Borrowing money from family or friends Buying goods on debt Illegal and high risk work Savings borrowing from other families (IDPs or host) Humanitarian assistance (cash / vouchers, etc.) Support from community organizations (Religious groups, community groups, etc.) Receiving transfers is another unsure pension	Community
11.0 Water & Sanitation	11.1	KI Interview	Access to Water	What is the most common source of drinking water for the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days)?	Piped water network, Surface water (lake, pond, dam, river), Springs, Formal water trucking conducted by authorities or an NGO, Informal water trucking conducted by private citizens, Community borehole for free, Community borehole paid, Bottles, Open (unprotected) well, Closed (protected) well, Rain water, Combination of water network and private water trucking, Other, Not sure	Community

		<i>KI Interview</i>	<i>Access to Water</i>	<i>Other:</i>		
	11.2	<i>KI Interview</i>	<i>Access to Water</i>	<i>Do you know what estimated percentage of the affected population is unable to access sufficient water for drinking?</i>	Yes, No	Community
	11.2.1	<i>KI Interview</i>	<i>Access to Water</i>	<i>Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), how many households do you estimate to be unable to access sufficient clean water for drinking?</i>	_____	Community
	11.3	<i>KI Interview</i>	<i>Access to Water</i>	<i>Do you know what estimated percentage of the affected population is unable to access sufficient water for other purposes such as cooking, bathing and washing?</i>	Yes, No	Community
	11.3.1	<i>KI Interview</i>	<i>Access to Water</i>	<i>Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), how many households do you estimate to be unable to access sufficient clean water for other purposes such as cooking, bathing and washing?</i>	_____	Community
	11.4	<i>KI Interview</i>	<i>Access to Toilet</i>	<i>Do you know what estimated percentage of the affected population is unable to access a functioning toilet?</i>	Yes, No	Community
	11.4.1	<i>KI Interview</i>	<i>Access to Toilet</i>	<i>Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days)) what percentage of households do you estimate to be unable to access a functioning toilet?</i>	_____	Community
12.0 Healthcare Access	12.1	<i>KI Interview</i>	<i>Access to Healthcare</i>	<i>Do you know what estimated percentage of the affected population is unable to access essential healthcare?</i>	Yes, No	Community

	12.1.1	KI Interview	Access to Healthcare	Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days)) what percentage of households do you estimate to be unable to access essential healthcare?	—	Community
	12.2	KI Interview	Access to Healthcare	Were the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) able to access health services at facilities in other/nearby communities?	Yes, No, Not Sure	Community
13.0 NFI Needs	13.1	KI Interview	NFI Needs	Do you know what percentage of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) have sufficient mattresses/ bedding?	Yes, No	Community
	13.1.1	KI Interview	NFI Needs	Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) what percentage have sufficient mattresses/ bedding?	—	Community
	13.2	KI Interview	NFI Needs	Do you know what percentage of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) have sufficient blankets?	Yes, No	Community
	13.2.1	KI Interview	NFI Needs	Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) what percentage have sufficient blankets?	—	Community
	13.3	KI Interview	NFI Needs	Do you know what percentage of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards	Yes, No	Community

				<i>in the past 3 days) have sufficient fuel for heating?</i>		
	13.3.1	<i>KI Interview</i>	<i>NFI Needs</i>	<i>Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), what percentage have sufficient fuel for heating?</i>	_____	Community
	13.4	<i>KI Interview</i>	<i>NFI Needs</i>	<i>Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), what percentage have sufficient fuel for cooking?</i>	Yes, No	Community
	13.4.1	<i>KI Interview</i>	<i>NFI Needs</i>	<i>Of the the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days), what percentage have sufficient fuel for cooking?</i>	_____	Community
	13.5	<i>KI Interview</i>	<i>NFI Needs</i>	<i>Do you know what percentage of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days) have cooking utensils?</i>	Yes, No	Community
	13.5.1	<i>KI Interview</i>	<i>NFI Needs</i>	<i>Of the affected population (IDP arrivals in the past 3 days, households affected by conflict escalation or natural hazards in the past 3 days)what percentage have cooking utensils?</i>	_____	Community
14. Access to Soap	14.1	<i>KI Interview</i>	<i>Access to Soap</i>	<i>Do you know what percentage of the affected population have access to soap?</i>	Yes, No	Community
	14.1.1	<i>KI Interview</i>	<i>Access to Soap</i>	<i>Approximately what percentage of the affected population in the settlement have access to soap?</i>	_____	Community
	14.2	<i>KI Interview</i>	<i>Access to Soap</i>	<i>What are problems that the affected population face when accessing or using soap?</i>	<i>No problems, Soap and other hygiene items are too expensive for some people, Soap and other hygiene items are not available at the market, The market is too far away, Going to the market is dangerous , Some groups do not have access to the market, Some people do not believe using soap is important, Some people do not like quality of soap and other hygiene items, Other (specify) , Not sure</i>	Community
		<i>KI Interview</i>	<i>Access to Soap</i>	<i>Other:</i>	_____	Community
	14.3	<i>KI Interview</i>	<i>Access to Soap</i>	<i>Do you know what percentage of the affected population have access to</i>	Yes, No	Community

				functioning hand-washing facilities with water and soap?		
	14.3.1	KI Interview	Access to Soap	Approximately what percentage of the affected population has access to functioning hand-washing facilities with water and soap?	_____	Community
15. Preferred currency and modality of assistance in the community	15.1	KI Interview	Currency Preference	What currency is the most used in the community to purchase basic/essential commodities?	USD, SYP, TRY, Other	Community
		KI Interview	Currency Preference	Other:	_____	Community
	15.2	KI Interview	Currency Preference	Why is that the currency most used in this community?	Availability, Stability (of exchange rate), Retains value (will not lose purchasing power), Safety (storing, carrying, handling), Authority decision, Not sure, Other (specify)	Community
		KI Interview	Currency Preference	Other:	_____	Community
	15.3	KI Interview	Preferred Modality of Assistance	What is the preferred modality of assistance among the affected population (newly-arrived IDPs, households affected by natural hazards or conflict escalation) in this community overall?	Cash, voucher assistance, In-kind, Other (specify)	Community
		KI Interview	Preferred Modality of Assistance	Other:	_____	Community
	15.4	KI Interview	Cash Assistance	To your knowledge, are there any humanitarian actors providing cash assistance in this community?	Yes, No, Don't Know	Community
	15.5	KI Interview	Cash Assistance	If yes, have you witnessed any sensitivities or tension between the host communities and the displaced beneficiaries?	Yes, No	Community
16.0 Priority Needs	16.1	KI Interview	Priority Needs	In general, what are the top three priority needs of the affected population at the site, please list them in order of priority	Shelter Health Care NFI Food Education Food Water, Sanitation and Hygiene Winter items Livelihood protection Cash assistance / Security vouchers Others Unsure	Community
	16.2	KI Interview	Priority Needs	What are the specific shelter needs of the affected population in the location between the coverage period you chose at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?	New tents / extra shade / plastic caps nails / wood screws wire rope roofing materials doors / door structures windows / window frames concrete (cement) bricks / other stone blocks plaster or other materials for repairing cracked walls basic electrical materials (wires, adapters, plugs, extension cords Basic tools (hammer, screwdriver, spanners) materials to improve safety / privacy (locks, lighting, sleeper walls) Cash (for those who rent) other unsure	Community
	16.3	KI Interview	Priority Needs	What are the specific nutritional needs of the affected population in the	Bread, rice, bulgur flour, lentil, pasta, cooking oil, fresh	Community

				<i>location between the period you selected at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?</i>	<i>vegetables, chicken, meat, sugar, salt, other not sure</i>	
	16.4	<i>KI Interview</i>	<i>Priority Needs</i>	<i>What are the specific NFI needs of the affected population at the site between the period you selected at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?</i>	<i>Bedding supplies (sheets and pillows) Mattresses / Sleeping covers Cooking utensils Cooking fuels Cooking stoves Water tanks Light sources / Solar lights Solar panels Clothes batteries Shoes Others Not sure</i>	<i>Community</i>
	16.5	<i>KI Interview</i>	<i>Priority Needs</i>	<i>What are the specific WASH needs of the affected population in the site between the coverage period you selected at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?</i>	<i>Drinking water Teeth) sanitary napkins adult shampoo soap adult toothpaste washing powder (for clothes) cleaning fluid (for home) detergent (for dishes) other unsure</i>	<i>Community</i>
	16.6	<i>KI Interview</i>	<i>Priority Needs</i>	<i>What are the specific healthcare needs of the affected population in the location between the period you selected at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?</i>	<i>Prenatal care Skilled care during childbirth (general obstetric care - natural deliveries) Skilled care during childbirth (emergency obstetric care - blood transfusion) First aid / emergency care (accidents and injuries) Treatment of diarrhea Immunization (EPI) General and / or specialized surgical services Mental health services Family planning Reproductive health Specialized health care after incidents of gender-based violence Pediatric consultations (including the good child, growth monitoring, and care for childhood diseases) Treatment of chronic diseases (diabetes, blood pressure, Heart problems, asthma, kidney problems (treatment of malnutrition, rehabilitation) that is, recovery programs for those who have recently had injuries, especially muscles or limbs) provision of assistive devices (for example: Wheelchairs and prosthetics) Laboratory services Medicines and other goods Improving sanitation infrastructure (repairs, heat, electricity, toilets, furniture, ventilation, ... etc) Others Not sure</i>	<i>Community</i>
	16.7	<i>KI Interview</i>	<i>Priority Needs</i>	<i>What are the specific education needs of the affected population in the location between the period you selected at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?</i>	<i>Provide personal documents Recognition and / or certification of school curricula Ensure that travel to / from schools and the school itself is safe to eliminate violence in schools (corporal punishment, bullying, etc.). Suitable school environment (repairs, heating, electricity, toilets, furniture,</i>	<i>Community</i>

					ventilation, etc.) Additional learning space (schools, classrooms) The best skilled teachers Additional education and educational materials (stationery, textbooks, etc.) Poverty reduction (food, Money, etc. for families (appropriate water, sanitation and hygiene facilities) Counseling for psychological distress Communicating with families to increase girls' attendance (emphasizing the importance of schooling and continuing education for girls) Other Unsure	
	16.8	KI Interview	Priority Needs	What are the specific winterization needs of the affected population at the site between the period you selected at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?	Plastic Sheets / Shader Floor Mat High Thermal Blankets Heating Fuel Heaters / Stoves Winter Clothes Other Winter Shoes Not Sure	Community
	16.9	KI Interview	Priority Needs	What are the specific protection needs of the affected population in the site between the period you selected at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?	Information about services Psychosocial support Psychological first aid Psychological referrals Specialized psychiatric services Specialized services for victims of gender-based violence Special assistance for vulnerable groups (women who live alone, orphans, the elderly, the handicapped, etc.) Family reunification Other Unsure	Community
	16.10	KI Interview	Priority Needs	What are the specific livelihood needs of the affected population in the location between the period you selected at the start of the questionnaire, the beginning of the coverage period - the end of the coverage period?	Tools / equipment for production Access to production areas / land Access to sales / trading space Regularity in receiving income from work Access to credit Access to livelihood programs Access to humanitarian aid Others Uncertain	Community
17.0 Expected Departures	17.1	KI Interview	Expected Departures	Given the current situation, are there any families at the site who intend to leave in the next two weeks?	Yes, No	Community
	17.1.1	KI Interview	Expected Departures	Approximately what percentage of the population you expect to leave within the next two weeks?	_____	Community
	17.2	KI Interview	Expected Departures	Which governorate is the most common destination?	_____	Community
	17.3	KI Interview	Expected Departures	What is the most common district of intended destination?	_____	Community
	17.4	KI Interview	Expected Departures	What is the most common sub-district of intended destination?	_____	Community
18.0 Interviewee Information	18.1	KI Interview	Interviewee Information	Did you conduct the interview face-to-face or remotely?	Face-to-Face, Remotely	Community
	18.2	KI Interview	Interviewee Information	Who answered the questions?	Members of Camp Coordination and Management 'CCCM' Civil society groups Local charitable societies	Community

					Local councils Local relief committees NGOs Community leaders - IDPs (community elders) Community leaders - IDPs (clerics) Community leaders (residents / indigenous people) - Mukhtar Documentation Office Responsible Registration of local committees, Muallem Mukhtar camp manager, health personnel (eg doctor, nurse) other	
	18.3	KI Interview	Interviewee Information	In which sub-committee of the local council is the KI working?	Executive Committee, Relief Committee, Statistics Committee, Education Committee, Services Committee, The Bread and Flour Committee, The Communications and Media Committee, The General Committee, Not mentioned, Others	Community
	18.4	KI Interview	Interviewee Information	What is the gender of the person who answered the questions?	Male, Female	Community
	18.5	KI Interview	Interviewee Information	How long has the person answering the following questions lived / worked in this community?	Up to 1 month, 1-3 months, 4-6 months, 7-12 months, Over 12 months, Unsure, Unconformity	Community
	18.6	KI Interview	Interviewee Information	How long has the person answering the following questions worked with this organization?	Up to 1 month, 1-3 months, 4-6 months, 7-12 months, Over 12 months, Unsure, Unconformity	Community
	18.7	KI Interview	Interviewee Information	How did the source of information collect / record these population numbers?	List of camp residents, Local Registration List, Aid Distribution List, Water Network List, Estimate, Others	Community
	18.8	KI Interview	Interviewee Information	Did the source of information that I met on this site provide information from common source / sources / record / records?	Yes, No, Unsure	Community

6. M&E Matrix

IMPACT Objective	External M&E Indicator	Internal M&E Indicator	Focal point	Tool	Will indicator be tracked?
Humanitarian stakeholders are accessing IMPACT products	Number of humanitarian organisations accessing IMPACT services/products	# of downloads of x product from Resource Center	Country request to HQ	User_log	X Yes
		# of downloads of x product from Relief Web	Country request to HQ		X Yes
		# of downloads of x product from Country level platforms	Country team		<input type="checkbox"/> Yes

	individuals accessing IMPACT services/products	# of page clicks on x product from REACH global newsletter	Country request to HQ		X Yes
		# of page clicks on x product from country newsletter, sendingBlue, bit.ly	Country team		X Yes
		# of visits to x webmap/x dashboard	Country request to HQ		<input type="checkbox"/> Yes
IMPACT activities contribute to better program implementation and coordination of the humanitarian response	Number of humanitarian organisations utilizing IMPACT services/products	# references in HPC documents (HNO, SRP, Flash appeals, Cluster/sector strategies)	Country team	Reference_log	X Yes
		# references in single agency documents			X Yes
Humanitarian stakeholders are using IMPACT products	Humanitarian actors use IMPACT evidence/products as a basis for decision making, aid planning and delivery	Perceived relevance of IMPACT country-programs	Country team	Usage_Feedback and Usage_Survey template	<i>All to be included in annual usage survey</i>
		Perceived usefulness and influence of IMPACT outputs			
		Recommendations to strengthen IMPACT programs			
	Number of humanitarian documents (HNO, HRP, cluster/agency strategic plans, etc.) directly informed by IMPACT products	Perceived capacity of IMPACT staff			
		Perceived quality of outputs/programs			
		Recommendations to strengthen IMPACT programs			
Humanitarian stakeholders are engaged in IMPACT programs throughout	Number and/or percentage of humanitarian organizations directly contributing	# of organisations providing resources (i.e.staff, vehicles, meeting space, budget, etc.) for activity implementation	Country team	Engagement_log	X Yes
		# of organisations/clusters inputting in research design and joint analysis			X Yes

the research cycle	to IMPACT programs <i>(providing resources, participating to presentations, etc.)</i>	# of organisations/clusters attending briefings on findings;			X Yes
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** Detailed Data Management Plan available upon request*