Research Terms of Reference

CCCM | REACH – IDP Situation Monitoring Initiative (ISMI) 2.0, north-west Syria
Syrian Arab Republic
SYR1703

October 2018
Version 3

REACH Informing more effective humanitarian action

1. Executive Summary

Country of intervention	Syrian Arab Republic					
Type of Emergency	□	Natural disaster	X	Conflict		
Type of Crisis	□	Sudden onset	□	Slow onset	X	Protracted
Mandating Body/ Agency	UNHCR / CCCM					
Project Code	16CPS / 16CVD / 16DGJ					
Overall Research Timeframe	01/07/2017 to 31/01/2019[1]					
Research Timeframe	1. Start collect data: 16/10/2017			4. Data sent for validation: 25/10/2017		
	2. Data collected: 22/10/2017			5. Outputs sent for validation: 02/11/2017		
	3. Data analysed: 25/10/2017			6. Outputs published: 13/11/2017[2]		
Number of assessments	□	Single assessment (one cycle)				
	X	Multi assessment (more than one cycle) • 20 Bi-weekly movement assessments: 1 October 2017 – 31 August 2018 • 4 Monthly movement assessments: 1 September 2018 – 31 December 2018 • 4 Quarterly population assessments: 1 January 2018 – 31 December 2018; aligned with CCCM and humanitarian partner coverage dates • Ongoing ad hoc assessments: 1 October 2017 – 31 December 2018; initiated as required and adapted according to displacement context • Ongoing Early Warning/Early Response (EWER) assessments: June 2018 – 31 December 2018; aligned with bi-weekly/monthly assessment cycles • 6 Thematic assessments: initiated as required and adapted according to displacement context[3]				

Humanitarian milestones	**Milestone**		**Deadline**
	X	Donor plan/strategy: OCHA Syria HNO	08/2018
	X	Inter-cluster plan/strategy: OCHA, Syria IDP Task Force, Syria Population Task Force	Ongoing
	X	Cluster plan/strategy: CCCM Cluster (Turkey Hub) IDP and SR response	Ongoing
	□	NGO platform plan/strategy	_ _/_ _/_ _ _ _
	□	Other (Specify):	_ _/_ _/_ _ _ _

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[1] The original ISMI research cycle was launched in October 2016 and ran until September 2017. The Terms of Reference (ToR) for this cycle are available here. The dates and number of assessments within these October 2018 ToR are for the ISMI 2.0 research cycle.

[2] Planned deadlines for first ISMI 2.0 bi-weekly assessment cycle.

[3] This is the target number of thematic assessments per grant year. Separate methodology notes are available on the REACH resource centre for thematic assessments under this research cycle.

Audience Type & Dissemination	Audience type	Dissemination
	X Strategic X Programmatic X Operational □ [Other, Specify]	X CCCM Cluster Mailing and presentation of findings at various cluster meetings X REACH Syria General Product Mailing X Presentation of findings (e.g. at OCHA, STIMA, HISMA meetings) X Website Dissemination (Relief Web & REACH Resource Centre) □ [Other, Specify]

Detailed dissemination plan required	□	Yes	X	No

General Objective	**To enhance the evidence base informing humanitarian responses to Internally Displaced Persons (IDPs)[4] and Spontaneous Return (SR) populations[5][6] in north-west[7] Syria.**
Specific Objective(s)	1. To improve access of humanitarian actors to regular, timely and accurate data on internal displacements and spontaneous returns in accessible opposition-held areas of north-west Syria. 2. To identify and meet the evolving information needs of the CCCM Cluster in terms of displacement and spontaneous returns monitoring, by developing and adapting assessments and information products tailored to their operational needs, through regular interaction and engagement with the cluster and its partners, and implementation of this assessment structure through a permanent, well-trained and well-established data collection network. 3. To address specific information gaps in population, displacement and spontaneous returns monitoring, through regular ad hoc, bi-weekly/monthly and quarterly assessments, around: the numbers and locations of different populations of interest; new displacements and spontaneous return movements among these populations; the reasons and intentions for movement; and the presence of vulnerable groups, priority needs, and shelter and tenancy settings of these populations of interest. 4. To harmonise data collection methodologies for displacement and spontaneous returns monitoring across the different systems used in north-west Syria by REACH, CCCM member agencies and other partners, and promote best practices such as minimum number of sources of verification, application of uniform data collection tools and use of trained and accountable enumerators, in order to improve the overall data quality, timeliness and transparency of these systems.
Research Questions[8]	• **Research Question 1**: What is the total number of Internally Displaced Persons (IDPs), and resident/pre-conflict population members present in communities, camps and sites in

[4] IDPs are defined under this research cycle as: 'Individuals or groups of people who have been forced to leave their homes or places of habitual residence, in particular as a result of or in order to avoid the effects of armed conflict, situations of generalised violence, violations of human rights, or natural or man-made disasters, and who have not crossed an international border' (UNHCR).

[5] SRs are defined under this research cycle as: 'IDPs or refugees who return to their community of origin that they left due to conflict, but not necessarily to their places of habitual residence (their former homes), and who do not necessarily enjoy the full spectrum of rights afforded to them prior to their displacement.' For a full list of definitions, including population and movement categories, see Annex 2.

[6] As of September 2018, comprehensive monitoring of Spontaneous Returns under ISMI has been conducted under a sister assessment cycle, the Terms of Reference for which are available here. Ad hoc monitoring of SRs, however, continues to be conducted under the ISMI 2.0 research cycle.

[7] Following loss of coverage in north-east Syria (Ar-Raqqa, Deir-ez-Zor, Al-Hasakeh governorates) and Homs governorate in late 2017, the CCCM-REACH ISMI network has focused on the two UN cross-border areas of intervention of north-west Syria, namely Idleb governorate and surrounding areas (Idleb, north-western Hama and western Aleppo governorates) and northern Aleppo governorate.

[8] These research questions capture what the ISMI 2.0 research cycle is interested in assessing in a broad sense, but are not exhaustive and may or may not be addressed in whole in all assessments at any given point.

opposition-held areas of Aleppo, Hama and Idleb governorates in north-west Syria and how do these vary over time (i.e. bi-weekly/monthly/quarterly periods)?

- **Research Question 2:** What is the total number of new displacements and spontaneous return movements across opposition-held areas of Aleppo, Hama and Idleb governorates (over varying, bi-weekly, monthly and quarterly coverage periods)?
  - *IDP Arrivals:* IDP arrival numbers; community/camp/site of arrival; last places of departure; intra/extra governorate displacement (i.e. if displacement occurs within the same governorate or across different governorates)
  - *IDP Departures (secondary displacements)[9]:* IDP departure numbers; community/camp/site of departure; intended destinations; intra/extra governorate displacement
  - *Resident/pre-conflict Population Departures (primary displacements):* resident population departure numbers; community/camp/site of departure; intended destinations; intra/extra governorate displacement
  - *Spontaneous Returns (SRs):* SR arrival numbers; community/camp/site of arrival; returns to former homes; last places of departure; intra/extra governorate displacement
- **Research Question 3:** What are the vulnerable profiles present among, and priority needs of, new IDPs and SRs arriving to communities, camps and sites in opposition-held areas of Aleppo, Hama and Idleb governorates (presence of vulnerable profiles; priority needs)?
- **Research Question 4:** What are the shelter/dwelling types and tenancy arrangements of new IDPs and SRs arriving to communities, camps and sites in opposition-held areas of Aleppo, Hama and Idleb governorates (most common shelter and tenancy settings)?
- **Research Question 5:** What are the specific reasons behind the different displacement and spontaneous return movements assessed (most common push and pull factors; obstacles to movement; population movement intentions)?

Geographic Coverage	Accessible opposition-held[10] areas of Aleppo, Hama and Idleb governorates (as of 31 October 2018, coverage in over 1,050 communities, camps and sites across 50 sub-districts. For coverage map, see Annex 1).				
Secondary data sources	Main sources include: REACH Humanitarian Situation Overview in Syria (HSOS), REACH rapid needs assessments, IMPACT/UNOSAT IDP site satellite imagery, CCCM Cluster member agency reports, CCCM Cluster IDP Sites Integrated Monitoring Matrix (ISIMM), Syria Population Task Force, Syria IDP Task Force, Syrian pre-conflict census data, INSO Syria Incident Lists, as well as media, open source reports and humanitarian reports from other UN agencies and humanitarian bodies.				
Population(s)	X	IDPs in camps		X	IDPs in informal sites
	X	IDPs in host communities		□	IDPs [Other, Specify]
	□	Refugees in camps		□	Refugees in informal sites
	□	Refugees in host communities		□	Refugees [Other, Specify]
	X	Resident/pre-conflict populations		X	Spontaneous Return (SR) populations
Stratification	X	Geographical #: (approx. 1,050 communities, camps and sites)[11] Population size per strata is known? X Yes □ No	X	Group #: 2 (IDPs and resident/pre-conflict populations) Population size per strata is known? X Yes □ No	□ *[Other Specify]* #: _ _ Population size per strata is known? □ Yes □ No

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[9] 'Secondary displacements' refer to the onward movement and/or further displacement of already displaced persons. These are in contrast to 'primary displacements', which refer to people being displaced from their community of origin. Note that a primary displacement may not necessarily refer to the first time that a person is displaced from their community of origin (i.e. a person may be displaced on multiple occasions from their community of origin, with each displacement being counted as 'primary').

[10] Opposition-held areas include territories that are not controlled by the Government of Syria (GoS) and allied forces, Syrian Democratic Forces (SDF), or the group known as the Islamic State of Iraq and Syria (ISIS).

[11] Estimated number of accessible communities, camps and sites in target area as of 31 October 2018. However, accessibility of these locations may be affected by context and so vary over time.

Data collection tool(s)	X	Structured (Quantitative)	□	Semi-structured (Qualitative)		
	Sampling method		**Data collection method**			
Structured data collection tool # 1[12]	X Purposive □ Probability / Simple random □ Probability / Stratified simple random □ Probability / Cluster sampling □ Probability / Stratified cluster sampling □ [Other, Specify]		X Key informant interview (Target #): At least 2 Key Informants per assesed location □ Group discussion (Target #):_ _ _ _ _ □ Household interview (Target #):_ _ _ _ _ □ Individual interview (Target #):_ _ _ _ _ □ Direct observations (Target #):_ _ _ _ _ □ [Other, Specify] (Target #):_ _ _ _ _			
Structured data collection tool # 2[13]	X Purposive □ Probability / Simple random □ Probability / Stratified simple random □ Probability / Cluster sampling □ Probability / Stratified cluster sampling □ [Other, Specify]		X Key informant interview (Target #): At least 1 Key Informant per assessed location □ Group discussion (Target #):_ _ _ _ _ □ Household interview (Target #):_ _ _ _ _ □ Individual interview (Target #):_ _ _ _ _ □ Direct observations (Target #):_ _ _ _ _ □ [Other, Specify] (Target #):_ _ _ _ _			
Target level of precision if probability sampling	NA		NA			
Data management platform(s)	X	IMPACT	X	UNHCR		
	□	[Other, Specify]				
Expected ouput type(s)	X	Situation overview #: • Varying (thematic), dependent on assesment • Varying (quarterly population update), as requested	X	Report #: • 5 (quarterly trends analyses)[14]; • Varying (thematic), dependent on assessment	□	Profile #: _ _
	X	Presentation (Preliminary findings) #: • Varying, dependent on context and assessments	X	Presentation (Final) #: • Varying, dependent on context and assessments	X	Factsheet #: • 20 (bi-weekly); • 4 (monthly); • Varying (ad hoc), dependent on context
	X	Interactive dashboard #: • 1, updated on a rolling basis	□	Webmap #: _ _	X	Map #: • 20 (bi-weekly); • 4 (monthly); • Varying (ad hoc/thematic), dependent on context
	□	[Other, Specify] #: _ _				

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[12] Sampling and data collection methods applicable to bi-weekly/monthly, ad hoc, quarterly population, and thematic assessments using a KI methodology.

[13] Sampling and data collection methods applicable to EWER assessments.

[14] Covering the five quarterly coverage periods between the launch of ISMI 2.0 on 1 September 2017 and research cycle end as of 31 December 2018.

Access	X	Situation Overviews, Reports, Factsheets, Maps, Dashboard - Public (available via REACH resource center, CCCM Cluster shared Box folder, and other humanitarian platforms)
	X	Data sets - Restricted (bilateral dissemination only upon agreed dissemination list, no publication on REACH or other platforms)
Visibility		All products will contain the CCCM and REACH logos. Output branding developed by REACH will be based on CCCM visibility guidelines.

2. Rationale

2.1. Rationale

Since March 2011, **protracted conflict in Syria has caused an estimated 5.5 million Syrians to flee abroad and a further 6.1 million people to be internally displaced** inside the country. As of August 2017, the United Nations Office for the Coordination of Humanitarian Affairs (OCHA) reported that almost a third of the pre-war Syrian population were internally displaced persons (IDPs) – representing nearly half of the estimated 13.1 million in need of humanitarian assistance across the country.[15] While some refugees and IDPs have returned to their pre-conflict communities of origin, the volatile and ever-changing security context means that populations frequently return to precarious conditions, with large information gaps persisting around both new displacements and IDP conditions, as well as the movements and conditions of Spontaneous Return (SR) populations.

In north-west Syria – a region with one of the country's highest overall population densities and host to one its largest IDP populations[16] – these information gaps are particularly acute. Due to the ongoing and evolving conflict and resulting volatile security situation, there remain persistent gaps in the capacity of the humanitarian community to maintain a complete picture of IDP and SR populations' locations, movements and needs. The constant displacement of families and fluidity of IDP movements – combined with restricted humanitarian access impeding systematic data collection efforts – has meant that **acquiring timely and accurate data on the numbers and locations of IDPs and SRs has been a significant challenge across north-west Syria**, limiting the effectiveness of humanitarian assistance planning and implementation.

In order to address these gaps, from early 2015, the Camp Coordination and Camp Management (CCCM) Cluster has sought to collect and provide regular updates on internal displacements across northern Syria through an ad hoc IDP tracking mechanism, based on voluntary contributions from cluster members. In 2016, a permanent data collection structure was then established in the form of **the IDP Situation Monitoring Initiative (ISMI), a partnership initiative of REACH and CCCM that aims to provide the CCCM Cluster, operational partners and the wider humanitarian community with methodologically sound, regular and timely information on internal displacement and SR figures and trends across north-west Syria**. Since its baseline in October/November 2016, ISMI has collected consistent and methodologically sound data on population displacements on a weekly, bi-weekly and monthly, as well as ad hoc, basis through an extensive enumerator and key informant (KI) network across the CCCM Cluster cross-border areas of interventions. This network and coverage area as of 31 October 2018 stand at 69 enumerators and team leaders and more than 1,050 communities, camps and sites across 50 sub-districts of Aleppo, Hama and Idleb governorates.

Building on these foundations, and following a comprehensive review of the initial ISMI research cycle, **the 'ISMI 2.0' system was launched in September 2017**. In addition to introducing regular monitoring of spontaneous returns, this system has sought to provide a more robust methodological foundation to IDP and SR tracking, through improvements to indicators, best practices in data collection, and harmonisation into a uniform approach of the ISMI and CCCM Cluster member systems. This **harmonised data collection system consists of a single methodological framework and minimum standards for data quality, including minimum number of sources of verification and comparability of indicators for data triangulation**. This system has continued to evolve and adapt since its inception to strengthen the quality, transparency,

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[15] OCHA, November 2017, Syrian Arab Republic Humanitarian Needs Overview 2018
[16] REACH, Situation Overview: Idleb Governorate and Surrounding Areas, North-west Syria, May 2018

relevance and timeliness of its data and information products in order to address ever-present and newly emerging information gaps around population and displacement monitoring and to enhance the evidence base informing humanitarian responses to IDP and SR populations in north-west Syria.

3. Methodology

3.1. Methodology overview

The ISMI programme consists of **five regular assessment types**. First, through **bi-weekly/monthly data collection cycles**,[17] REACH enumerators aim to provide a regular and comprehensive overview of all displacement-related movements that occurred to and from accessible communities, camps and sites in the ISMI coverage area over a fixed coverage period. Secondly, through **ad hoc data collection cycles,** the ISMI system aims to address the most pressing information needs of the CCCM cluster and its operational partners for timely and frequent updates on IDP arrivals and SRs to accessible locations within the coverage area. This ad hoc monitoring system is comprised of three further sub-components, namely: **continuous 'flexible' ad hoc data collection cycles** conducted by REACH enumerators, **CCCM member agency assessments** submitted directly to the ISMI system, and **rapidly deployed ad hoc data collection cycles** conducted by REACH enumerators. Thirdly, through **Early Warning Early Response (EWER) data collection cycles,** REACH enumerators aim to proactively and systematically screen all accessible communities within the coverage area and assess whether any movements have occurred to or from these locations, and/or whether any movements are anticipated by KIs before the end of the forthcoming bi-weekly or monthly coverage period. These serve to inform coverage of upcoming bi-weekly/monthly assessments and immediate flexible ad hoc assessments, and provide a means for regular review of REACH's ISMI coverage. Fourthly, through **quarterly population assessments,** REACH enumerators provide regular updates on total IDP and resident/pre-conflict populations present in all accessible communities, camps and sites within the ISMI coverage area on fixed coverage dates, in addition to key demographic indicators. Finally, through **thematic assessments,** the ISMI system seeks to explore and provide in-depth analysis of relevant displacement-related issues, themes and information gaps, based either on existing data collected through other ISMI data collection cycles and secondary data sources, or through standalone data collection exercises conducted by REACH enumerators.

Primary data collection is carried out through three different methods, namely: (1) **face-to-face key informant (KI) interviews** conducted by REACH enumerators in directly accessible locations, (2) **remote KI interviews** conducted by REACH in directly inaccessible locations, and (3) **direct assessments and/or KI interviews conducted face-to-face or remotely by CCCM member agencies**, data from which is submitted via CCCM member agency ISMI KoBo and Enketo tools. Data for all assessments is collected at the community level or 'lower' (i.e. OCHA Syrian p-code administrative level 4, neighbourhood, camp or site).

3.2. Population of interest

The three main populations of interest for the ISMI research cycle are:[18]

- **Internally Displaced Persons (IDPs)**, defined as: 'individuals or groups of people who have been forced to leave their homes or places of habitual residence, in particular as a result of or in order to avoid the effects of armed conflict, situations of generalised violence, violations of human rights, or natural or man-made disasters, and who have not crossed an international border' (UNHCR);
- **Resident/pre-conflict populations**, defined as: individuals or groups of people who currently reside in their communities of origin, or communities of permanent residence prior to the Syrian conflict. This includes populations that were never displaced as well as previously displaced populations that have returned to their communities of origin;

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[17] As of September 2018, regular bi-weekly assessment cycles were switched to monthly cycles.
[18] For a full list of definitions, including population and movement categories, see Annex 2.

- **Spontaneous Returns (SRs)**, defined as: Internally Displaced Persons (IDPs) or refugees who return to their community of origin that they left due to conflict, but not necessarily to their places of habitual residence (their former homes), and who do not necessarily enjoy the full spectrum of rights afforded to them prior to their displacement.

The four main movement categories of interest for the ISMI research cycle are:

- **IDP arrivals**, defined as: IDPs who arrived to and stayed for at least 24 consecutive hours in an assessed location at any point during the reporting period. This includes IDPs who arrived and subsequently departed during the reporting period (i.e. transited through, having stayed for at least 24 consecutive hours).
- **IDP departures**, defined as: IDPs who were in an assessed location and subsequently departed and spent at least 24 consecutive hours in a different location at any point during the reporting period. These are persons who were previously displaced to the assessed location, and who are now departing (as opposed to residents in the assessed location who are being displaced from their communities of origin). This includes IDPs who departed and subsequently returned during the reporting period.
- **Resident/pre-conflict population departures**, defined as: resident/pre-conflict populations who were in an assessed location (their community of origin) and displaced to a different location for at least 24 consecutive hours at any point during the reporting period. This includes residents who were displaced and subsequently returned during the reporting period.
- **Spontaneous returns (SRs)**, defined as: former IDPs and/or refugees who returned to and stayed for at least 24 consecutive hours in an assessed location (their community of origin) at any point during the reporting period, with the intention of staying for a prolonged period of time. This includes SRs who returned and subsequently departed during the reporting period.

As of 31 October 2018, ISMI coverage stands at **approximately 1,050 (opposition-held) communities, camps and sites across 50 sub-districts of Aleppo, Hama and Idleb governorates** in north-west Syria. In line with frequently changing conflict lines and areas of influence in the region, REACH conducts regular reviews of its enumerator network coverage, collaborating with the CCCM Cluster and communicating any proposed expansion or loss of coverage with both CCCM and UNHCR.

3.3. Secondary data review

Primary data collected by REACH enumerators is triangulated with historical ISMI data and comparable primary data from CCCM member agencies, for ad hoc, bi-weekly/monthly and quarterly population assessments. In addition, **available secondary data sources are used to triangulate primary data**. These include: data collected through REACH Humanitarian Situation Overview in Syria (HSOS) assessments; data collected through REACH rapid needs assessments across north-west Syria; available satellite imagery attained through IMPACT requests to UNOSAT; the CCCM Cluster IDP Sites Integrated Monitoring Matrix (ISIMM); population and displacement data provided by CCCM member agencies directly to the CCCM cluster; population and displacement numbers from the OCHA-led Syria Population Task force and IDP Task Force; INSO Syria incident lists; Syrian pre-conflict census data; as well as available data from other humanitarian bodies, media and open source reports.

3.4. Primary data collection

Primary data collection conducted by REACH enumerators employs a KI methodology, with key informant interviews (KIs) conducted at the community level or 'lower'.[19] KIIs are conducted **face-to-face** in the majority of communities, camps and sites with REACH enumerators travelling to directly accessible locations. In some areas where face-to-face data collection is not possible due to the security situation or other constraints, **remote KI contact** is made, with REACH enumerators conducting KIIs via secure telephone/WhatsApp/messaging or other services. Locations in which it is not permitted by local authorities or deemed unsafe to carry out either face-to-face or remote data collection by the respective

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[19] KIs reporting at the community level are also asked which, if any, nearby camps, informal settlements and other sites are included in their figures. This allows for duplication/double-counting checks of population and displacement numbers to be made across submissions, as well as triangulation with available sites data such as ISIMM.

security managers of REACH and ACTED will be deemed either permanently or temporarily out-of-coverage, with CCCM and UNHCR being notified of any changes.

For REACH enumerators, **data is collected through interviews with KIs living or working in the sub-districts where communities, camps and sites are assessed**. In certain circumstances, interviews are also conducted with KIs who formerly lived or worked in assessed areas and who maintain strong networks in those locations. For CCCM member agencies providing data directly to the ISMI system, data is collected through KIIs, as well as through interviews with their own staff following assessments made by agencies. Potential KIs are identified using the existing networks of REACH and CCCM member agencies, as well as through a snowball approach to reach a larger number of KIs in order to better triangulate information, reduce KI fatigue and allow for broader coverage. Required KI profiles depend on the question/information to be gathered and KIs are purposively selected. Where multiple KIs are available, priority is given to the quality of KIs (i.e. the relevance of their profile and reliability of the information they could provide). KIs have to be over the age of 18 and consent to being regularly contacted and interviewed. Where possible, REACH enumerators and CCCM member agencies aim to ensure a balance of female as well as male KIs. KI types for all ISMI assessments may include: members of local relief committees, local charities, civil society groups or NGOs, CCCM member staff, community leaders of IDP and resident/pre-conflict populations, teachers, documentation office/registration focal points or local council members. [20] [21]

Based on structured questionnaires, REACH enumerators and CCCM member agencies ask KIs/CCCM member staff a limited number of questions on the following indicators. KoBo tools and paper forms are designed at the country level by REACH assessment and project officers, reviewed by the IMPACT Research Design Unit in Geneva and CCCM Cluster staff in Turkey, and piloted at the field level before implementation. Primary data collected through all assessment cycles is triangulated through available secondary data sources:

1) **Bi-weekly/monthly data collection cycles**:
   - Data is collected via KIIs conducted by REACH enumerators in all accessible communities, camps and sites in the coverage area that are believed to have witnessed movements over the fixed bi-weekly or monthly coverage period, as indicated by EWER community screening, ad hoc submissions for the same coverage period and secondary data sources.[22] [23]
   - Data is collected on: total number of IDPs that arrived to assessed locations during the coverage period, last places of departure, presence of vulnerable groups, priority needs, shelter and tenancy settings, as well as push and pull factors for movement; total number of IDPs that departed from assessed locations during the coverage period, as well as intended destinations and push and pull factors for movement; total number of residents that departed from assessed locations during the coverage period, as well as intended destinations, and push and pull factors for movement; total number of SRs to assessed locations during the coverage period, as well as last places of departure, numbers returning to former homes, presence of vulnerable groups, priority needs, and shelter and tenancy settings; total number of IDPs in assessed locations as of the final day of the coverage period; and total number of residents in assessed locations as of the final day of the coverage period.[24]
   - Submissions are uploaded to the KoBo server and data checking and follow up with enumerators is conducted after the end of data collection cycles.

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[20] For a full list of KI types and criteria for each ISMI assessment, see Annex 3.

[21] For assessment types requiring more than 1 KII per assessed location, a maximum of 1 local council member or documentation office/registration focal point is allowed per location. This is due to the higher possibility for intentional bias associated with these KI profiles.

[22] Where resources are constrained, priority is given in bi-weekly/monthly data collection cycles to assessing locations that experienced the largest movements and, in particular, IDP arrivals, over the respective coverage period.

[23] For bi-weekly assessments, data collection cycles run for a fixed period of 5 working days, covering movements between the 1st and 15th, and 16th and final day of each month, respectively, and population totals as of the end of the respective coverage period. With the switch to monthly assessments, data collection cycles run for a period of 5-7 working days immediately following the coverage period, depending on the number of communities needing to be assessed, covering movements between the 1st and final day of the previous month, and population totals as of the final day of the previous month.

[24] As of September 2018, regular, comprehensive monitoring of SRs across bi-weekly/monthly cycles under ISMI has been conducted under a sister assessment cycle.

2) **Ad hoc data collection cycles:**

- **Continuous 'flexible' ad hoc data collection cycles** – Data is collected via KIIs conducted by REACH enumerators in all accessible locations in the coverage area that have witnessed IDP arrivals and/or SRs of more than 10 households across an adjustable coverage period.[25] [26] [27] Enumerators are required to continuously screen and monitor the situations in their sub-districts (through news monitoring, remotely contacting networks, and alerts received directly from KIs), and report on large IDP arrivals and SRs to locations the moment they are aware of them.

- Data is collected on: total number of IDPs that arrived to assessed locations during the coverage period, last places of departure, presence of vulnerable groups, priority needs, and shelter and tenancy settings; total number of SRs to assessed locations during the coverage period, as well as last places of departure; total number of IDPs in assessed locations as of the final day of the coverage period; and total number of residents in assessed locations as of the final day of the coverage period. Submissions are uploaded to the KoBo server and data checking and follow up with enumerators is conducted on a rolling basis.

- **CCCM member agency assessments** – Data is collected via KIIs and direct assessments conducted on a voluntary basis by CCCM member agencies trained on ISMI tools and methodology. Data is collected in accessible locations on a modular basis[28] and across an adjustable coverage period on any of the following indicators: total number of IDPs that arrived to assessed locations during the coverage period, last places of departure, presence of vulnerable groups, priority needs, and shelter and tenancy settings; total number of IDPs that departed from assessed locations during the coverage period, as well as intended destinations; total number of residents that departed from assessed locations during the coverage period, as well as intended destinations; total number of SRs to assessed locations during the coverage period, last places of departure, presence of vulnerable groups, priority needs, and shelter and tenancy settings; and total number of IDPs in assessed locations as of the final day of the coverage period. Submissions are uploaded to the KoBo server and data checking and follow up is conducted on a rolling basis.

- **Rapidly-deployed ad hoc data collection cycles** – Data is collected via KIIs conducted by REACH enumerators in accessible locations in the coverage area that witness movements as part of displacement waves and movements not captured by the other two ad hoc components.[29] These assessments are activated on an irregular basis, assess various indicators that seek to address the overall ISMI research objectives, and build upon a library of available KoBo tools and paper forms developed by REACH.[30] Submissions are uploaded to the KoBo server and data checking and follow up with enumerators is conducted on a rolling basis.

3) **Early Warning Early Response (EWER) data collection cycles**:

- Data is collected via KIIs conducted by REACH enumerators in all accessible communities, camps and sites in the coverage area on a bi-weekly/monthly basis (aligned with the forthcoming bi-weekly or monthly cycle). Enumerators are required to proactively and systematically screen all communities, camps and sites within the coverage area and assess whether any movements occurred to or from assessed locations, and/or whether any movements are anticipated before the end of the current month. This in in order to inform coverage of bi-weekly/monthly assessments and immediate flexible ad hoc assessments, as well as to provide a means for regular review of REACH's overall coverage.[31]

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[25] A movement of 10 households is a minimum threshold for a 'flexible' ad hoc submission to be made. REACH enumerators are also encouraged to make submissions for IDP arrivals and SRs to locations of fewer than 10 households.

[26] Where coverage periods refer to the day or days during which the specific group of IDPs/SRs that is being reported arrived to the assessed location. Enumerators are encouraged to report coverage dates as concise as possible, to not have coverage periods longer than a week and to not have coverage periods overlapping two bi-weekly/monthly cycles (in order to allow for comparability of data with bi-weekly/monthly assessments).

[27] As far as possible, all ISMI assessments aim to have non-overlapping coverage and data collection periods (e.g. if covering movements between 29-30 October, an assessment will be conducted on 31 October or after).

[28] CCCM member ISMI Kobo and Enketo tools are designed so that member agencies can select indicators on an optional basis that they wish to report on.

[29] Such as large evacuations/cross-line displacements arriving from other regions, and civilian transits through 'humanitarian corridors' out of the ISMI coverage area.

[30] While bi-weekly and monthly data collection cycles are ongoing, REACH enumerators continue to conduct ad hoc assessments, as far as time and resources permit.

[31] As of September 2018, EWER data collection cycles are aligned with monthly ISMI assessment cycles. As such, EWER data collection runs for the last 5 working days of each month, seeking to assess whether movements to or from communities have occurred since the beginning of the current

- Data is collected on: whether IDP arrivals, IDP departures, resident departures, and/or SRs occurred to or from assessed locations within the coverage period; whether IDP arrivals, IDP departures, resident departures, and/or SRs are anticipated to or from assessed locations before the end of the upcoming bi-weekly/monthly coverage period; and if so, whether any of these were movements of greater than 10 households.
- Submissions are uploaded to the KoBo server and data checking and follow up with enumerators is conducted both during and after the end of the data collection cycle. Primary data is cross-checked with ad hoc submissions for comparable coverage periods and secondary data sources to provide a coverage list informing bi-weekly/monthly assessments.

4) **Quarterly population data collection cycles:**
   - Data is collected via KIIs conducted by REACH enumerators in all accessible communities, camps and sites[32] in the coverage area on an intermittent basis. Coverage dates are aligned with CCCM and humanitarian partner coverage dates for Whole of Syria (WoS) population assessments.
   - Data is collected on: total number of IDPs in assessed locations as of the fixed coverage date, IDP populations' gender and age, as well as presence of vulnerable groups among IDP populations; and total number of residents in assessed locations as of the fixed coverage date, resident populations' gender and age, as well as presence of vulnerable groups among resident populations.
   - Submissions are uploaded to the KoBo server and data checking and follow up with enumerators is conducted both during and after the end of the data collection cycle.

5) **Thematic assessments:**
   - The methodology, thematic and geographic focus of different thematic assessments is determined in coordination with the CCCM Cluster based on findings from other ISMI data collection cycles, secondary sources, identified and evolving needs of the CCCM cluster and its partners and key information gaps in regard to population displacements and SRs in north-west Syria.
   - Data collection for thematic assessments is typically conducted via KIIs conducted by REACH enumerators, although may also be based on or make use of existing data collected through other ISMI data collection cycles and/or secondary data sources.
   - Data is collected on various displacement-related indicators aiming to address the overall ISMI research objectives.

For **bi-weekly/monthly, ad hoc, quarterly population and thematic assessments, REACH enumerators interview a minimum of 2 different KIs (and, ideally, 2 different KI types) per assessed location**, with KIs purposively selected based on their knowledge of IDP and resident populations in those locations. A minimum of 2 KIs is a requirement for all data sets that are shared with the CCCM cluster and its partners and that are used for ISMI information products, as this allows for data to be triangulated and for data errors, both intended and unintended, to be identified during data cleaning. In addition, **for bi-weekly/monthly, ad hoc and quarterly population assessments, a 3rd KII is required where**:

- The assessed location has a total population (IDP + resident/pre-conflict) of more than 5,000 households
- The assessed location has experienced total movements (IDP arrivals + IDP departures + resident/pre-conflict population departures + SRs) of more than 500 households during the reporting period
- Enumerators deem that discrepancies in information provided by KI 1 and KI 2 are too large

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month and/or whether any movements are expected to happen before the end of the month. While regular ISMI data collection requires that a minimum of 2 KIs are interviewed in every assessed location, interviewing 1 KI per location for the EWER system is sufficient. KIs are not asked to provide exact numbers but to inform enumerators of movement (or the absence thereof). However, KIs are asked whether movements included (or might include, if anticipated) 10 households or more. If KIs report any type of movement or expect any movement, then the concerned community should be assessed in the monthly cycle that begins immediately after the EWER collection period has ended. Depending on whether the past movement includes 10 or more households (of IDP arrivals or SRs), a flexible ad hoc assessment of that specific location is also conducted. This primary data is combined with secondary sources, including from existing alert systems such as INSO, to ensure the effective monitoring and coverage of communities, camps and sites with movements, and to predict as far as possible major movements in future.

[32] Quarterly population assessments are not made directly for camps and sites listed by the CCCM Cluster ISIMM. IDP population data reported by REACH enumerators for unrecognised camps and sites is triangulated with ISIMM data with comparable coverage dates in order to avoid duplication of efforts and double-counting.

- Enumerators deem that either or both of the original 2 KIs are unreliable or unsuitable.[33]

For **EWER assessments, REACH enumerators interview 1 KI per assessed location**. This lower KI threshold is accepted as EWER assessments are intended to be very short, rapid assessments, which seek to provide only an indication of where movements have happened and/or are expected to happen, rather than actual population and movement estimates.

For **ad hoc assessments conducted by CCCM member agencies, agencies may provide information from just 1 source or 1 KI per assessed location**, although they are encouraged to contribute submissions based on 2 or more sources or KIIs.[34] As the inclusion of 2 sources/KIIs is non-mandatory for CCCM member agency submissions to ISMI, in instances where members are unable to submit data from more than 1 source/KII, REACH seeks to conduct a 'flexible' ad hoc assessment in the assessed location via its own enumerator network, using CCCM member agency submissions as a source of triangulation.

Following bi-weekly/monthly data collection cycles, **routine field debriefs** take place between REACH project staff and team leaders overseeing each area. These provide a regular feedback channel for all assessments, including challenges faced at the field level, including with enumerator and KI understanding and ability to answer questions, community access constraints, changes in KIs, security, travel, internet and issues with permissions. Based on these debriefs and regular interaction with the CCCM Cluster and its partners, **reviews of all assessment types are conducted, with steps taken to improve methodologies, tools, processes and information products at regular intervals to better meet the programme's research objectives**. REACH enumerators receive **quarterly refresher trainings** and **pilot changes to indicators and questionnaires**, providing feedback before any updates are finalised. The REACH assessment team is continuously available to support REACH data collection teams and CCCM member agencies proactively and in response to specific requests throughout all data collection cycles.

3.5. Data processing & analysis

Interviews for all assessments are conducted using paper forms, which are then entered digitally using the KoBo Collect App on smartphones or Enketo web platform and subsequently uploaded to the UNHCR KoBo server. The assessment team downloads[35] and checks submissions to ensure the required number of forms have been submitted for each location, before **checking for any internal inconsistencies, outliers, data entry errors, or discrepancies between multiple submissions** for the same assessed location. Automated checks are used where possible to ensure consistency and timely data processing. Any issues are followed up with enumerators and, where possible, KIs. Corrections based on responses from enumerators are cleaned by REACH assessment officers, with follow-up and cleaning logs maintained in password-protected files alongside all raw data and cleaning sheets.[36] Once all steps have been followed in the data cleaning, checking and data set creation processes, with no follow-up remaining, the REACH assessment and project teams check through cleaning sheets and final data sets for any inconsistencies.

For assessments conducted by REACH enumerators and CCCM member agencies that involve multiple KIs, **continuous variables such as total population and total movement estimates** (i.e. total IDP population as of end date of the coverge period, total IDP arrivals during the coverage period, etc.) **are triangulated according to Standard Operating Procedures (SOPs)**, with discrepancies followed up on with respective enumerators.[37] All raw total population estimates are checked with confirmed historical population data as well as secondary data sources, with discrepancies being similarly followed up on. In cases of non-consensus between REACH and member sources, or where responses provided by enumerators after follow-up are deemed insufficient, data for the respective indicators is omitted and entered as 'No data'.

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[33] REACH enumerators are requested to upload forms from all completed KIIs, including those they deem to be unreliable or unsuitable.

[34] A 'source' refers to either a physical or digital record or list in which information on populations and movements may be stored (e.g. local registration list, aid distribution list), whereas a 'KI' refers to an individual who is interviewed based on their expert knowledge of a particular situation, context or population. A KI may have access to and base their information on multiple sources.

[35] Regularity of downloads and data cleaning depends on the assessment type. Typically, REACH assessment officers download and check submissions from 'flexible' ad hoc assessments on a daily basis, while submissions from other regular assessment types are downloaded once after data collection has ended.

[36] The REACH assessment team follows Standard Operating Procedures (SOPs) compiled for the cleaning, checking and creation of data sets for regular ISMI assessments.

[37] Disaggregation of movements by last place of departure/intended destinations, as well as categorical and ordinal variables such as priority needs, proportion of IDPs by shelter type, etc. are only asked to the KI that is deemed to be more knowledgeable of the respective population group.

Following this, the REACH Assessment Manager and IMPACT Data Unit in Geneva internally reviews data sets before these are shared with the CCCM Cluster Coordinator via email and comparable data is added to the consolidated ISMI data set (hosted on Box.com).

For the majority of ISMI assessments, **KIs are asked to report on population and movement figures at a household level**. For only two indicators (total IDP populations and total resident/pre-conflict populations) KIs are regularly asked to report household as well as individual estimates, if available. This is based on the understanding that **KIs are more frequently able to provide accurate household rather than individual figures** in a context of high population mobility. Collecting household figures is a frequently employed data collection technique in this sort of research, with interviewers often reporting that while KIs only provide ballpoint individual estimates, they are able to provide household figures with more clarity. During data processing, movement indicators for which only household figures are reported are compared against household and individual figures reported for consistency, with outliers being followed up on. Triangulated household figures for all indicators, unless otherwise stated, are then multiplied by an average household size found at baseline (5.7), which is reviewed at regular intervals.[38]

Once a data set is finalised, it is analysed according to analysis plans developed for respective outputs (bi-weekly factsheets, bi-weekly standalone maps, monthly factsheets, monthly standalone maps, ad hoc factsheets, quarterly trends analyses, thematic reports, and the interactive dashboard).

Data is aggregated to obtain findings at various levels, most commonly, at the sub-district, governorate and regional[39] level.

- Continuous variables (e.g. #, %): aggregate and average across entries
- Categorical variables (select multiple, select one): most commonly reported reported responses on a sub-district, governorate and regional level
- Open-ended questions: free text, qualitative narrative (most commonly for thematic assessments).

3. Roles and responsibilities

Table 1: Description of roles and responsibilities

Task Description	Responsible	Accountable	Consulted	Informed
Research design	Assessment Officer	Assessment Manager	HQ Research Design Unit GIS Officer	Regional Coordinator
Supervising data collection	Senior Programme Officer	Assessment Manager	HQ Data Analysis Unit	Regional Coordinator
Data processing (checking, cleaning)	Assessment Officer	Assessment Manager	HQ Data Analysis Unit	Regional Coordinator
Data analysis	Assessment Officer	Assessment Manager	HQ Data Analysis Unit GIS Officer	Regional Coordinator
Output production	Assessment Officer GIS Officer	Assessment Manager	HQ Reporting Unit HQ GIS Unit	Regional Coordinator
Dissemination	Assessment Officer	Assessment Manager	HQ Communication Unit	Regional Coordinator

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[38] For definitions of 'household' and 'individual' used by ISMI, see Annex 2.

[39] The two 'regions' of analysis for ISMI outputs are Idleb governorate and surrounding areas, and northern Aleppo. Idleb governorate's surrounding areas include communities in Atareb, Daret Azza, Haritan, Jebel Saman and Zarbah sub-districts in western Aleppo governorate, as well as in Kafr Zeita, Madiq Castle, Suran and Ziyara sub-districts in northern Hama. These sub-districts are added to the larger Idleb and surrounding areas region as populations in these areas largely demonstrate similar displacement patterns and are served by the same cross-border responses.

Monitoring & Evaluation	Assessment Officer	Assessment Manager	HQ Research Design Unit	Regional Coordinator
Lessons learned	Assessment Officer	Assessment Manager	HQ Research Design Unit	Regional Coordinator

Responsible: *the person(s) who executes the task*

Accountable: *the person who validates the completion of the task and is accountable of the final output or milestone*

Consulted: *the person(s) who must be consulted when the task is implemented*

Informed: *the person(s) who need to be informed when the task is completed*

4. Data Analysis Plan

4A. BI-WEEKLY/MONTHLY ASSESSMENT[40] [41]

Research questions	Data collection method	Indicator group / sector	Indicator / Variable	Questionnaire Question	Instructions	Questionnaire Responses	Data collection level	Sampling
N/A	*KI Interview*	*Key characteristics*	*Organisation name*	*1.1 Select organisation:*	*(Select name of organisation)*	*REACH; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Organisation name*	*1.1.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Enumerator code*	*1.2 Enter enumerator code:*	*(Enter code)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
N/A	*KI Interview*	*Key characteristics*	*Date of data collection*	*2.1 What is the date of data collection?*	*(Enter the day in numbers and then select month and year)*	*(Date-format numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Governorate*	*2.2 In which governorate is the assessed location?*	*(Select one)*	*OCHA admin-level 1 (governorate list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*District*	*2.3 In which district is the assessed location?*	*(Select one)*	*OCHA admin-level 2 (district list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Sub-district*	*2.4 In which sub-district is the assessed location?*	*(Select one)*	*OCHA admin-level 3 (sub-district list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Community/site*	*2.5 Which community is being assessed?*	*(Select one)*	*OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Community/site*	*2.5.1 Assessed location - other community:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

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[40] The above data analysis plan is for the ISMI monthly assessment as of 1 October 2018. For bi-weekly assessments prior to this date, differences include: inclusion of indicators on spontaneous returns (total #, last places of departure, returns to former homes, shelter and tenancy settings, presence of vulnerable groups and priority needs); omission of push and pull factors; and coverage dates referring to bi-weekly rather than monthly periods.

[41] The KoBo, Enketo and paper forms used for CCCM member agency assessments broadly mirror this and the flexible ad hoc questionnaire below.

KI Interview	Key characteristics	Other' community/site information	2.5.2 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
KI Interview	Key characteristics	Camp/informal settlement/site	2.6 Is the assessed location any of the following: a managed camp/managed but unrecognised camp/informal settlement outside a community?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
KI Interview	Key characteristics	Camp/informal settlement/site	2.7 Which managed camp/managed but unrecognised camp/informal settlement outside a community is being assessed?	(Select one)	ISIMM list; Other	Community/camp/ site level	Purposive
KI Interview	Key characteristics	Camp/informal settlement/site	2.7.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
KI Interview	Key characteristics	Other' camp/informal settlement/site information	2.7.2 What is the closest community to this camp/informal settlement/other IDP site?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
KI Interview	Key characteristics	Camp/informal settlement/site information	2.7.3 Please enter any other information you have about the assessed location, camp or informal settlement: e.g. GPS coordinates:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
KI Interview	Key characteristics	Nearby sites included	The next question asks whether the population numbers provided by your KI include populations living in any nearby camps, informal settlements, collective centres and other sites. You should provide your KI with a list of 'ISIMM' sites near their community, as well as population estimates, and ask them to select all that are included in the overall numbers they provide. If your KI is not sure whether their numbers include nearby sites, encourage them to inquire by your next visit.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
KI Interview	Key characteristics	Nearby sites included	2.8 Do the numbers you provide include nearby camps and/or informal settlements and/or collective centres and/or other sites that fall under the community's jurisdiction?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
KI Interview	Key characteristics	Nearby sites included	2.9 Which nearby sites are included in the numbers you provide?	(Please select all that apply)	ISIMM list; Other	Community/camp/ site level	Purposive

	KI Interview	Key characteristics	Nearby sites included	2.9.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Data collection method	3.1 Is this interview being conducted face-to-face or remotely?	(Select one)	Face-to-face; Remotely	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile	3.2 Who is the person answering the following questions?	(Select one)	CCCM Member Staff; Documentation Office/Registration Focal Point; Civil Society Groups; Local Charities; Local Relief Committees; NGOs; IDP Community Leaders (Elders); IDP Community Leaders (Religious); Resident/Pre-Conflict Population Community Leaders (Mukhtar); Teacher; Local Council; Other	Community/camp/ site level	Purposive
N/A	KI Interview	Key characteristics	KI profile	3.2.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile - local council sub-committee	3.2.2 In which sub-committee of the local council is the KI working?	(Select one)	Executive Committee; Relief Committee; Statistics Committee; Education Committee; Services Committee; Bread/Flour Committee; Communications/Media Committee; General Committee; Not reported; Other	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile - local council sub-committee	3.2.3 Other sub-committee:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI gender	3.3 What is the gender of the person answering the following questions?	(Select one)	Male; Female	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI personal length in assessed location	3.4 How long has the person answering the following questions lived/worked in this community?	(Select one)	Up to 1 month; 1-3 months; 4-6 months; 7-12 months; 1-2 years; 3-5 years; 6-10 years; More than 10 years; Not sure	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI organisation length in assessed location	3.5 How long has the organisation of the person answering the following questions been active in this community?	(Select one)	1-3 months; 4-6 months; 7-12 months; Over 12 months; Not sure; Not applicable	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI professional length in organisation	3.6 How long has the person answering the following questions been working with this organisation?	(Select one)	1-3 months; 4-6 months; 7-12 months; Over 12 months; Not sure; Not applicable	Community/camp/ site level	Purposive

	KI Interview	Key characteristics	KI data collection method	3.7 How has the person answering the following questions collected/recorded these population figures?	(Please select all that apply)	Local registration list; Aid distribution list; Water network list; Estimation; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI data collection method	3.7.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile limit	As you have interviewed a Local Council Member or Documentation Office/Registration Focal Point, please ensure you interview a KI that is in neither of these categories for the other interview(s) in this assessed location.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Displacement/d emographics	Household/indi vidual clarification	Please remind KIs that throughout this assessment they are asked to provide household figures for all population questions. A household is defined as 'a group of persons who share the same living accommodation, and who pool some or all of their resources and who consume certain types of goods and services collectively, mainly housing and food'. In only two questions (Q4, 'IDP Stock' and Q9, 'Resident/Pre-Conflict Population Stock'), KIs are also asked to provide individual population figures, if they are available. An individual is defined as 'a single human being as distinct from a group'. Please remember that you should not make any calculations of household/individual figures yourself (independently of the KI), and should only report figures that are directly provided by KIs.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive

	KI Interview	Displacement/d emographics	Total IDP population	The next section asks for the total number of IDPs that were in the assessed location on the final day of the previous month. This includes all IDPs in the assessed location, including any new IDPs that arrived during the coverage period and stayed in the assessed location on the final day of the previous month.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
What is the total number of IDPs present in communities, camps and sites in opposition-held areas of Aleppo, Hama and Idleb governorates in north-west Syria?	KI Interview	Displacement/d emographics	Presence of IDPs	4.1 Were there any IDPs in the assessed location on the last day of the previous month?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement/d emographics	# of IDP households	4.2 Do you know the total number of IDP households that were in the assessed location on the last day of the previous month?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement/d emographics	# of IDP households	4.2.1 What was the total number of IDP households in the assessed location on the last day of the previous month?	(Number of households)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive
	KI Interview	Displacement/d emographics	# of IDP individuals	4.3 Do you know the total number of IDP individuals that were in the assessed location on the last day of the previous month?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement/d emographics	# of IDP individuals	4.3.1 What was the total number of IDP individuals in the assessed location on the last day of the previous month?	(Number of individuals)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive
What is the total number of IDP arrivals to assessed locations over the coverage period?	KI Interview	Displacement	New IDP arrivals	The next section asks for the total number of new IDPs that arrived to the assessed location between the first and last day of the previous month. This includes all new IDPs that arrived, including those who have remained and those who have since departed from (and so transited through) the assessed location.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive

	KI Interview	Displacement	Presence of IDP arrivals	5.1 Have IDP households arrived to the assessed location between the first and last day of the previous month?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	# of IDP arrival households	5.2 Do you know how many IDP households arrived to the assessed location between the first and last day of the previous month?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	# of IDP arrival households	5.3 In total, how many IDP households arrived to the assessed location between the first and last day of the previous month?	(Number of households)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive
What are the most common (up to 5) last places of departure of IDP arrivals during the coverage period?	KI Interview	Displacement	IDP arrivals' last place of departure	The next section asks for recent IDP arrivals' last place of departure. This is the most recent location that IDPs were known to have come from - which is distinct from their community of origin.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last place of departure	5.4 Do you know where these IDPs arrived from (last place of departure)?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last governorate of departure	5.5 From which governorate did IDPs arrive?	(Select one)	OCHA admin-level 1 (governorate list); Outside of Syria	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals last place of departure (outside of Syria)	5.5.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last district of departure	5.6 Do you know from which district IDPs arrived?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last district of departure	5.6.1 From which district did IDPs arrive?	(Select one)	OCHA admin-level 2 (district list)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last sub-district of departure	5.7 Do you know from which sub-district IDPs arrived?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last sub-district of departure	5.7.1 From which sub-district did IDPs arrive?	(Select one)	OCHA admin-level 3 (sub-district list)	Community/camp/ site level	Purposive

	KI Interview	Displacement	IDP arrivals' last community/site of departure	5.8 Do you know from which community/camp/other site IDPs arrived?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last community/site of departure	5.8.1 From which community did IDPs arrive?	(Select one)	OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last community/site of departure	5.8.2 Last place of departure - other location:	(Please specify the site's name)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Other' last community/site of departure information	5.8.3 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' camp/informal settlement/site of last departure	5.8.4 From which managed camp/managed but unrecognised camp/informal settlement outside a community did IDPs arrive?	(Select one)	ISIMM list; Other	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' camp/informal settlement/site of last departure	5.8.5 Other:	(Please specify the site's name)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Other' last camp/informal settlement/site of departure information	5.8.6 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Other' last camp/informal settlement/site of departure information	5.8.7 Please enter any other information you have about the last place of departure, camp or informal settlement (e.g. GPS coordinates):	(Optional)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	# of IDP households by last place of departure	5.11 Do you know the number of IDP households from this last place of departure?	(Select one)	Yes; No	Community/camp/ site level	Purposive

	KI Interview	Displacement	# of IDP households by last place of departure	5.11.1 How many IDP households arrived from this last place of departure?	(Number of households)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last place of departure	5.12 Do you know if IDPs arrived from anywhere else? [Loop back to 5.5; up to 5 last places of departure]	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals shelter/tenancy /vulnerable group/push and pull factor information	The next sections ask for additional information on the shelter and tenancy settings, priority needs and presence of vulnerable groups among recent IDP arrivals, as well as the reasons (push and pull factors behind) their movement.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Displacement	Most common push factors for IDP arrivals	5.13 For IDPs who arrived between the first and last day of the previous month, what were the three most common reasons causing them to leave their last place(s) of departure?	(Swipe to next screen)	-	Community/camp/ site level	Purposive
What are the specific reasons (most common push and pull factors) behind the IDP arrivals to assessed locations during the coverage period?	KI Interview	Displacement	1st most common push factor for IDP arrivals	5.13.1 1st most common reason for leaving the departure location for IDPs who arrived between the first and last day of the previous month:	(Select one)	General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; IDPs only intended to stay in the community as transit location; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common push factor for IDP arrivals	5.13.1.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive

	KI Interview	Displacement	2nd most common push factor for IDP arrivals	5.13.2 2nd most common reason for leaving the departure location for IDPs who arrived between the first and last day of the previous month:	(Select one)	General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; IDPs only intended to stay in the community as transit location; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	2nd most common push factor for IDP arrivals	5.13.2.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	3rd most common push factor for IDP arrivals	5.13.3 3rd most common reason for leaving the departure location for IDPs who arrived between the first and last day of the previous month:	(Select one)	General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; IDPs only intended to stay in the community as transit location; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure	Community/camp/ site level	Purposive

	KI Interview	Displacement	3rd most common push factor for IDP arrivals	5.13.3.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Most common pull factors for IDP arrivals	5.14 For IDPs who arrived between the first and last day of the previous month, what were the three most common reasons causing them to choose this assessed location as their destination?	(Swipe to next screen)	-	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common pull factor for IDP arrivals	5.14.1 1st most common reason for choosing the arrival location for IDPs who arrived between the first and last day of the previous month:	(Select one)	Family ties/host community relationship; Safety and security situation in the assessed location; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity; Access to health services; Access to shelter/shelter support; Access to education; Return to community of semi-permanent settlement (IDPs)[42]; Transiting to another location inside Syria; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the assessed location; Availability of safe passages to the assessed location; Change in administration/governing authorities; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common pull factor for IDP arrivals	5.14.1.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive

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[42] A community of 'semi-permanent settlement' refers to a location in which IDPs may have lived for a reasonable period of time, but which is not their community of origin. A reality for many IDPs is to have lived in north-west Syria for several years and, as such, ISMI seeks to continue to define and recognise them as displaced and to distinguish them from non-displaced (resident/pre-conflict) populations. ISMI enumerators are trained on this distinction and request KIs to specify this movement type, which may or may not signal IDPs returning to a location of relative safety in which they remain displaced, and is distinct from a spontaneous return movement.

	KI Interview	Displacement	2nd most common pull factor for IDP arrivals	5.14.2 2nd most common reason for choosing the arrival location for IDPs who arrived between the first and last day of the previous month:	*(Select one)*	*Family ties/host community relationship; Safety and security situation in the assessed location; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity; Access to health services; Access to shelter/shelter support; Access to education; Return to community of semi-permanent settlement (IDPs); Transiting to another location inside Syria; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the assessed location; Availability of safe passages to the assessed location; Change in administration/governing authorities; Other; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	Displacement	2nd most common pull factor for IDP arrivals	5.14.2.1 Other:	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	Displacement	3rd most common pull factor for IDP arrivals	5.14.3 3rd most common reason for choosing the arrival location for IDPs who arrived between the first and last day of the previous month:	*(Select one)*	*Family ties/host community relationship; Safety and security situation in the assessed location; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity; Access to health services; Access to shelter/shelter support; Access to education; Return to community of semi-permanent settlement (IDPs); Transiting to another location inside Syria; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the assessed location; Availability of safe passages to the assessed location; Change in administration/governing authorities; Other; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	Displacement	3rd most common pull factor for IDP arrivals	5.14.3.1 Other:	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

Which vulnerable profiles are present among new IDPs that arrived to assessed locations during the coverage period?	*KI Interview*	*Displacement/demographics/protection*	*Presence of vulnerable group among IDP arrivals*	*6.1 Did the IDPs that arrived between the first and last day of the previous month include any of these household types?* *(Please note, 'children' are defined for this assessment as anyone between the ages of 0 and 17, while 'elderly' refers to anyone aged 60 and above).*	*(Select all that apply)*	*Women headed households; Women travelling alone; Child headed households/children travelling alone[43]; Orphans; Elderly headed households[44]; Elderly travelling alone; Disabled headed households; Individuals with disabilities travelling alone; Not sure; None*	*Community/camp/site level*	*Purposive*
What are the shelter/dwelling settings of new IDPs that arrived to assessed locations during the coverage period?	*KI Interview*	*Displacement/shelter*	*Most common shelter settings of IDP arrivals*	*6.2 Which type of shelter arrangement do most IDPs that arrived between the first and last day of the previous month live in?*	*(Select top three)*	*Managed camp; Solid/finished apartment; Solid/finished house; Collective centre; Unfinished/damaged building; Informal settlement (specify); Non-residential/public building; Individual tents; Open areas; Other; Not sure[45]*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/shelter*	*Most common shelter settings of IDP arrivals*	*6.2.1 Informal settlement:*	*(Please specify)*	*(Open text)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/shelter*	*Most common shelter settings of IDP arrivals*	*6.2.2 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/shelter*	*Most common shelter settings of IDP arrivals*	*6.3 For each of the shelter types selected, what is your best guess at the percentage of IDP arrivals living in them?*	*(Select proportion-ranges)*	*0-10%; 11-20%; 21-30%; 31-40%; 41-50%; 51-60%; 61-70%; 71-80%; 81-90%; 91-100%; Not sure*	*Community/camp/site level*	*Purposive*
What are the tenancy settings of new IDPs that arrived to assessed locations during the	*KI Interview*	*Displacement/shelter*	*Most common tenancy settings of IDP arrivals*	*6.4 Which type of tenancy arrangement do most IDPs that arrived between the first and last day of the previous month have?*	*(Select top three)*	*Ownership; Renting; Authorised squatting; Unauthorised squatting; Hosted without rent; Other; Not sure; Not applicable/no tenancy arrangement (e.g. in camps, open areas, etc.)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/shelter*	*Most common tenancy settings of IDP arrivals*	*6.4 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/site level*	*Purposive*

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[43] 'Children' are defined under this research cycle as anyone between the ages of 0-17.
[44] ''Elderly' people are defined under this research cycle as anyone aged 60 and above.
[45] For a full list of shelter definitions, see Annex 2.

coverage period?	*KI Interview*	*Displacement/shelter*	*Most common tenancy settings of IDP arrivals*	*6.5 For each of the tenancy types selected, what is your best guess at the percentage of IDP arrivals that live under each arrangement?*	*(Select proportion-ranges)*	*0-25%; 26-50%; 51-75%; 76-100%; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/demographics/protection/shelter*	*IDP arrivals shelter/tenancy /vulnerable group information*	*6.6 Please enter any other information you have regarding vulnerable groups or the shelter and tenancy settings of the IDPs that arrived to the assessed location:*	*(Optional)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
What are the priority needs of new IDPs arriving to assessed locations during the coverage period?	*KI Interview*	*Displacement/ multi-sectoral*	*Priority needs of IDP arrivals*	*7. Overall, what are the top three priority needs of IDPs who arrived to the assessed location between the first and last day of the previous month? Please list them in order of priority:*	*(Swipe to next screen)*	*-*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ multi-sectoral*	*1st priority need of IDP arrivals*	*7.1 1st priority needs of IDPs who arrived between the first and last day of the previous month:*	*(Select one)*	*Safety and security; Shelter; Health; NFIs; Food; Water; Education; Hygiene; Winterisation or equivalent; Cash/voucher assistance; Other; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ multi-sectoral*	*1st priority need of IDP arrivals*	*7.1.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ multi-sectoral*	*2nd priority need of IDP arrivals*	*7.2 2nd priority needs of IDPs who arrived between the first and last day of the previous month:*	*(Select one)*	*Safety and security; Shelter; Health; NFIs; Food; Water; Education; Hygiene; Winterisation or equivalent; Cash/voucher assistance; Other; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ multi-sectoral*	*2nd priority need of IDP arrivals*	*7.2.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ multi-sectoral*	*3rd priority need of IDP arrivals*	*7.3 3rd priority needs of IDPs who arrived between the first and last day of the previous month:*	*(Select one)*	*Safety and security; Shelter; Health; NFIs; Food; Water; Education; Hygiene; Winterisation or equivalent; Cash/voucher assistance; Other; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ multi-sectoral*	*3rd priority need of IDP arrivals*	*7.3.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ multi-sectoral*	*Priority needs of IDP arrivals*	*7.4 Please enter any additional important information you have regarding the priority needs of the IDPs that arrived to the assessed location:*	*(Optional)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

What is the total number of IDP departures from assessed locations over the coverage period?	*KI Interview*	*Displacement*	*New IDP departures*	*The next section asks for the total number of IDPs that left the assessed location between the first and last day of the previous month. These are persons who were previously displaced to the assessed location, and who are now departing (as opposed to resident/pre-conflict population members in the assessed location who are being displaced). These include all IDPs that departed regardless of whether they also returned to the assessed location during the coverage period.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Presence of IDP departures*	*8.1 Have IDP households left the assessed location between the first and last day of the previous month?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*# of IDP departure households*	*8.2 Do you know how many IDP households left the assessed location between the first and last day of the previous month?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*# of IDP departure households*	*8.3 In total, how many IDP households left the assessed location between the first and last day of the previous month?*	*(Number of households)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/ site level*	*Purposive*
What are the most common (up to 3) intended destinations of IDP departures during the coverage period?	*KI Interview*	*Displacement*	*IDP departures' intended destination*	*The next section asks for the intended destinations of recent IDP departures. This is either the final destination that IDPs are expected to go to, if known, or the next transit site in which IDPs are expected to spend a prolonged period of time.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' intended destination*	*8.4 Do you know where these IDP households intended to go?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' governorate of*	*8.5 To which governorate did IDPs intend to go?*	*(Select one)*	*OCHA admin-level 1 (governorate list); Outside of Syria*	*Community/camp/ site level*	*Purposive*

			intended destination					
	KI Interview	*Displacement*	*IDP departures intended destination (outside of Syria)*	*8.5.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' district of intended destination*	*8.6 Do you know to which district IDPs intended to go?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' district of intended destination*	*8.6.1 To which district did IDPs intend to go?*	*(Select one)*	*OCHA admin-level 2 (district list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' sub-district of intended destination*	*8.7 Do you know to which sub-district IDPs intended to go?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' sub-district of intended destination*	*8.7.1 To which sub-district did IDPs intend to go?*	*(Select one)*	*OCHA admin-level 3 (sub-district list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' community/site of intended destination*	*8.8 Do you know to which community IDPs intended to go?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' community/site of intended destination*	*8.8.1 To which community/camp/other site did IDPs intend to go?*	*(Select one)*	*OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP departures' community/site of intended destination*	*8.8.2 Intended destination - other community:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

	KI Interview	Displacement	Other' community/site of intended destination information	8.8.3 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP departures' camp/informal settlement/site of intended destination	8.8.4 To which managed camp/managed but unrecognised camp/informal settlement outside a community did IDPs intend to go?	(Select one)	ISIMM list; Other	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP departures' camp/informal settlement/site of intended destination	8.8.5 Other:	(Please specify the site's name)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Other' camp/informal settlement/site of intended destination information	8.8.6 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Other' camp/informal settlement/site of intended destination information	8.8.7 Please enter any other information you have about the intended destination, camp or informal settlement (e.g. GPS coordinates):	(Optional)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	# of IDP households by intended destination	8.11 Do you know the number of IDP households that intended to go to this destination?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	# of IDP households by intended destination	8.11 How many IDP households that left the assessed location between the first and last day of the previous month intended to go to this destination?	(Number of households)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP departures' intended destination	8.12 Do you know if IDPs that left intended to go anywhere else? [Loop back to 8.5; up to 3 intended destinations]	(Select one)	Yes; No	Community/camp/ site level	Purposive

	KI Interview	Displacement	IDP departures push and pull factor information	The next section asks for the reasons (push and pull factors) for movement of IDPs who left the assessed location between the first and last day of the previous month.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
What are the specific reasons (most common push and pull factors) behind the IDP departures from assessed locations during the coverage period?	KI Interview	Displacement	Most common push factors for IDP departures	8.13 For IDPs who departed between the first and last day of the previous month, what were the three most common reasons causing them to leave the assessed location?	(Swipe to next screen)	-	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common push factor for IDP departures	8.13.1 1st most common reason for leaving the departure location for IDPs who departed between the first and last day of the previous month:	(Select one)	General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; IDPs only intended to stay in the community as transit location; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common push factor for IDP departures	8.13.1.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive

	KI Interview	Displacement	2nd most common push factor for IDP departures	8.13.2 2nd most common reason for leaving the departure location for IDPs who departed between the first and last day of the previous month:	(Select one)	General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; IDPs only intended to stay in the community as transit location; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	2nd most common push factor for IDP departures	8.13.2.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	3rd most common push factor for IDP departures	8.13.3 3rd most common reason for leaving the departure location for IDPs who departed between the first and last day of the previous month:	(Select one)	General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; IDPs only intended to stay in the community as transit location; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure	Community/camp/ site level	Purposive

	KI Interview	Displacement	3rd most common push factor for IDP departures	8.13.3.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Most common pull factors for IDP departures	8.14 For IDPs who departed between the first and last day of the previous month, what were the three most common reasons causing them to move to their intended destination?	(Swipe to next screen)	-	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common pull factor for IDP departures	8.14.1 1st most common reason for choosing the intended destination for IDPs who departed between the first and last day of the previous month:	(Select one)	Family ties/host community relationship; Safety and security situation in the intended destination; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity: Access to health services; Access to shelter/shelter support; Access to education; Return to community of origin (SRs) or semi-permanent settlement (IDPs); Intention to stay in the intended destination for transit only; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the intended destination; Availability of safe passages to the intended destination; Change in administration/governing authorities; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common pull factor for IDP departures	8.14.1.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive

	KI Interview	Displacement	2nd most common pull factor for IDP departures	8.14.2 2nd most common reason for choosing the intended destination for IDPs who departed between the first and last day of the previous month:	(Select one)	Family ties/host community relationship; Safety and security situation in the intended destination; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity; Access to health services; Access to shelter/shelter support; Access to education; Return to community of origin (SRs) or semi-permanent settlement (IDPs); Intention to stay in the intended destination for transit only; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the intended destination; Availability of safe passages to the intended destination; Change in administration/governing authorities; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	2nd most common pull factor for IDP departures	8.14.2.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	3rd most common pull factor for IDP departures	8.14.3 3rd most common reason for choosing the intended destination for IDPs who departed between the first and last day of the previous month:	(Select one)	Family ties/host community relationship; Safety and security situation in the intended destination; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity; Access to health services; Access to shelter/shelter support; Access to education; Return to community of origin (SRs) or semi-permanent settlement (IDPs); Intention to stay in the intended destination for transit only; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the intended destination; Availability of safe passages to the intended destination; Change in administration/governing authorities; Other; Not sure	Community/camp/ site level	Purposive

	KI Interview	Displacement	3rd most common pull factor for IDP departures	8.14.3.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
What is the total number of resident/pre-conflict population members present in communities, camps and sites in opposition-held areas of Aleppo, Hama and Idleb governorates in north-west Syria?	KI Interview	Non-displaced population/De mographics	Total resident/pre-conflict population	The next section asks for the total number of resident/pre-conflict population members that were in the assessed location on the final day of the previous month. This includes all resident/pre-conflict population members in the assessed location, including any resident/pre-conflict population members that have returned during the coverage period and stayed in the assessed location on the final day of the previous month.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Non-displaced population/De mographics	Presence of resident/pre-conflict population members	9.1 Were there any resident/pre-conflict population members in the assessed location on the last day of the previous month?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
	KI Interview	Non-displaced population/De mographics	# of resident/pre-conflict individuals	9.2 Do you know the total number of resident/pre-conflict population households that were in the assessed location on the last day of the previous month?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Non-displaced population/De mographics	# of resident/pre-conflict households	9.2.1 What was the total number of resident/pre-conflict population households in the assessed location on the last day of the previous month?	(Number of households)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive
	KI Interview	Non-displaced population/De mographics	# of resident/pre-conflict individuals	9.3 Do you know the total number of resident/pre-conflict population individuals that were in the assessed location on the last day of the previous month?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Non-displaced population/De mographics	# of resident/pre-conflict individuals	9.3.1 What was the total number of resident/pre-conflict population individuals in the assessed location on the last day of the previous month?	(Number of individuals)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive

What is the total number of resident/pre-conflict population departures from assessed locations over the coverage period?	*KI Interview*	*Displacement*	*New resident departures*	*The next section asks for the total number of resident/pre-conflict population households that were displaced from the assessed location between the first and last day of the previous month. This includes all residents/pre-conflict population members that have departed regardless of whether they later also returned to the assessed location during the coverage period.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Presence of resident departures*	*11.1 Have resident/pre-conflict population households left the assessed location between the first and last day of the previous month?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*# of resident departure households*	*11.2 Do you know how many resident/pre-conflict population households left the assessed location between the first and last day of the previous month?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*# of resident departure households*	*11.3 In total, how many resident/pre-conflict population households left the assessed location between the first and last day of the previous month?*	*(Number of households)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/ site level*	*Purposive*
What are the most common (up to 3) intended destinations of resident/pre-conflict population departures during the coverage period?	*KI Interview*	*Displacement*	*Resident departures' intended destination*	*The next section asks for the intended destinations of recent resident/pre-conflict populations departures. This is either the final destination that displaced residents/pre-conflict population members are expected to go to, if known, or the next transit site in which they are expected to spend a prolonged period of time.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Resident departures' intended destination*	*11.4 Do you know where these resident/pre-conflict population households intended to go?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Resident departures' governorate of intended destination*	*11.5 To which governorate did resident/pre-conflict population households intend to go?*	*(Select one)*	*OCHA admin-level 1 (governorate list); Outside of Syria*	*Community/camp/ site level*	*Purposive*

KI Interview	Displacement	Resident departures intended destination (outside of Syria)	11.5.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' district of intended destination	11.6 Do you know to which district resident/pre-conflict population households intended to go?	(Select one)	Yes; No	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' district of intended destination	11.6.1 To which district did resident/pre-conflict population households intend to go?	(Select one)	OCHA admin-level 2 (district list)	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' sub-district of intended destination	11.7 Do you know to which sub-district resident/pre-conflict population households intended to go?	(Select one)	Yes; No	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' sub-district of intended destination	11.7.1 To which sub-district did resident/pre-conflict population households intend to go?	(Select one)	OCHA admin-level 3 (sub-district list)	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' community/site of intended destination	11.8 Do you know to which community resident/pre-conflict population households intended to go?	(Select one)	Yes; No	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' community/site of intended destination	11.8.1 To which community did resident/pre-conflict population households intend to go?	(Select one)	OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' community/site of intended destination	11.8.2 Intended destination - other community:	(Please specify the site's name)	(Open text)	Community/camp/ site level	Purposive

KI Interview	Displacement	Other' community/site of intended destination information	11.8.3 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' camp/informal settlement/site of intended destination	11.8.4 To which managed camp/managed but unrecognised camp/informal settlement outside a community did resident/pre-conflict population households intend to go?	(Select one)	ISIMM list; Other	Community/camp/ site level	Purposive
KI Interview	Displacement	Resident departures' camp/informal settlement/site of intended destination	11.8.5 Other:	(Please specify the site's name)	(Open text)	Community/camp/ site level	Purposive
KI Interview	Displacement	Other' camp/informal settlement/site of intended destination information	11.8.6 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
KI Interview	Displacement	Other' camp/informal settlement/site of intended destination information	11.8.7 Please enter any other information you have about the intended destination, camp or informal settlement (e.g. GPS coordinates):	(Optional)	(Open text)	Community/camp/ site level	Purposive
KI Interview	Displacement	# of resident households by intended destination	11.11 Do you know the number of resident/pre-conflict population households that intended to go to this destination?	(Select one)	Yes; No	Community/camp/ site level	Purposive
KI Interview	Displacement	# of resident households by intended destination	11.11.1 How many resident/pre-conflict population households that left the assessed location between the first and last day of the previous month intended to go to this destination?	(Number of households)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive

	KI Interview	Displacement	Resident departures' intended destination	11.12 Do you know if resident/pre-conflict population households that left intended to go anywhere else? [Loop back to 11.5; up to 3 intended destinations]	(Select one)	Yes; No	Community/camp/ site level	Purposive
What are the specific reasons (most common push and pull factors) behind the resident/pre-conflict population departures from assessed locations during the coverage period?	KI Interview	Displacement	Resident departures push and pull factor information	The next section asks for the reasons (push and pull factors) for movement of resident/pre-conflict population members who left the assessed location between the first and last day of the previous month.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Displacement	Most common push factors for resident departures	11.13 For resident/pre-conflict population households who departed between the first and last day of the previous month, what were the three most common reasons causing them to leave the assessed location?	(Swipe to next screen)	-	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common push factor for resident departures	11.13.1 1st most common reason for leaving the departure location for resident/pre-conflict population households who departed between the first and last day of the previous month:	(Select one)	General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common push factor for resident departures	11.13.1.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive

	KI Interview	Displacement	2nd most common push factor for resident departures	11.13.2 2nd most common reason for leaving the departure location for resident/pre-conflict population households who departed between the first and last day of the previous month:	*(Select one)*	*General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*2nd most common push factor for resident departures*	*11.13.2.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*3rd most common push factor for resident departures*	*11.13.3 3rd most common reason for leaving the departure location for resident/pre-conflict population households who departed between the first and last day of the previous month:*	*(Select one)*	*General insecurity (e.g. kidnappings, harassment, bombings); Escalation of ground-based conflict; Escalation of aerial bombardment; Anticipation of future conflict escalation; Loss of income; Loss of assets; Reduced access to humanitarian assistance; Reduced access to food; Reduced access to water; Reduced access to NFIs and electricity; Reduced access to health services; Reduced access to shelter (including increases in rent prices); Reduced access to education; Access to money to pay for movement; Opening of safe passages to elsewhere; Anticipation of forced recruitment to armed groups; Tensions between IDPs and host community members; Other; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*3rd most common push factor for*	*11.13.3.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

			resident departures				
	KI Interview	Displacement	Most common pull factors for resident departures	11.14 For resident/pre-conflict population households who departed between the first and last day of the previous month, what were the three most common reasons causing them to move to their intended destination?	(Swipe to next screen)	-	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common pull factor for resident departures	11.14.1 1st most common reason for choosing the intended destination for resident/pre-conflict population households who departed between the first and last day of the previous month:	(Select one)	Family ties/host community relationship; Safety and security situation in the intended destination; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity; Access to health services; Access to shelter/shelter support; Access to education; Intention to stay in the intended destination for transit only; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the intended destination; Availability of safe passages to the intended destination; Change in administration/governing authorities; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	1st most common pull factor for resident departures	11.14.1.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive

	KI Interview	Displacement	2nd most common pull factor for resident departures	11.14.2 2nd most common reason for choosing the intended destination for resident/pre-conflict population households who departed between the first and last day of the previous month:	(Select one)	Family ties/host community relationship; Safety and security situation in the intended destination; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity; Access to health services; Access to shelter/shelter support; Access to education; Intention to stay in the intended destination for transit only; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the intended destination; Availability of safe passages to the intended destination; Change in administration/governing authorities; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	2nd most common pull factor for resident departures	11.14.2.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	3rd most common pull factor for resident departures	11.14.3 3rd most common reason for choosing the intended destination for resident/pre-conflict population households who departed between the first and last day of the previous month:	(Select one)	Family ties/host community relationship; Safety and security situation in the intended destination; Access to income and employment opportunities; Access to humanitarian assistance; Access to food; Access to water; Access to NFIs and electricity; Access to health services; Access to shelter/shelter support; Access to education; Intention to stay in the intended destination for transit only; Proximity to community of origin/last place of departure; Assumed possibility for cross-border movement from the intended destination; Availability of safe passages to the intended destination; Change in administration/governing authorities; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	3rd most common pull factor for resident departures	11.14.3.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive

	KI Interview	*Enumerator observations*	*Enumerator observations*	*12.1 At this point, you can thank the KI for their time and end the interview. The next section is for you to reflect on the KI and the quality of their answers. For this reason, you should do it without the KI.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*KI relationship*	*12.1.1 Have the KIs that you have interviewed in this location provided information from shared source(s)/record(s)?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Enumerator observations*	*Enumerator-KI relationship*	*12.2 Is this the first time you have interviewed this KI?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Enumerator observations*	*Enumerator-KI relationship*	*12.2.1 Why is this the first time you have interviewed this KI?*	*(Please select all that apply)*	*First time community is assessed; Old KIs no longer available; Old KIs provided poor data; New Enumerator; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Enumerator observations*	*Enumerator-KI relationship*	*12.2.2 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
N/A	*KI Interview*	*Enumerator observations*	*KI/data accuracy issues*	*12.2.3 Do you have any reasons to believe that the KI is doing any of the following:*	*(Please select all that apply)*	*Confusing individual and household figures; Confusing population categories (for example, including IDP numbers in resident/pre-conflict population numbers); Not collecting figures in line with required timeframes; Overstating numbers in the hope of getting more assistance; Not collecting information in line with ISMI definitions (for example, community of origin rather than last place of departure); Including camps in the numbers without stating it; Frequency of information requests fatigues the KI; Movements too large to accurately track; Other; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Enumerator observations*	*KI/data accuracy issues*	*12.3.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Enumerator observations*	*KI trust level*	*If the KI is not providing information on movements between the first and last day of the previous month, or stock as of the last day of the previous month, please clarify the dates he/she is providing information for:*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*

	KI Interview	*Enumerator observations*	*KI trust level*	*12.3 To what extent do you trust this KI?*	*(Select one)*	*Very high; High; Medium; Low;*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Enumerator observations*	*Additional observations*	*12.4 If your level of trust is only medium/low, please consider why this is. If the KI is deliberately understating or overstating numbers, please remind them why accurate data is important. If the KI is unintentionally providing inaccurate numbers, offer to assist in improving their data collection/record keeping methods. In both cases, please submit this form and use the 3rd KI tool for an additional interview.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
N/A	*KI Interview*	*Enumerator observations*	*Additional observations*	*13. Do you have any additional observations on the assessed location and/or movements from/to it? (Please provide as much context as possible if there have been large movements).*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Enumerator observations*	*Additional observations*	*13.1 What are your additional observations? (Please provide as much detail as possible):*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Third KI*	*13.1 Please remember to find a third KI if the number of IDP households and resident/pre-conflict population households in the assessed location is higher than 5,000 and if movement from/to the assessed location is over 500 households.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*

4B. 'FLEXIBLE' AD HOC ASSESSMENT

Research questions	Data collection method	Indicator group / sector	Indicator / Variable	Questionnaire Question	Instructions	Questionnaire Responses	Data collection level	Sampling
	KI Interview	Key characteristics	Enumerator code	1.1 Enter enumerator code:	(Enter code)	(Numbers)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Date of data collection	2.1 What is the date of data collection?	(Select date)	(Date-format numbers)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Start of coverage period	2.1.2 What is the start date of your coverage period?	(Select date)	(Date-format numbers)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	End of coverage period	2.1.3 What is the end date of your coverage period?	(Select date)	(Date-format numbers)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Governorate	2.2 In which governorate is the assessed location?	(Select one)	OCHA admin-level 1 (governorate list)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	District	2.3 In which district is the assessed location?	(Select one)	OCHA admin-level 2 (district list)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Sub-district	2.4 In which sub-district is the assessed location?	(Select one)	OCHA admin-level 3 (sub-district list)	Community/camp/ site level	Purposive
N/A	KI Interview	Key characteristics	Community/site	2.5 Which community is being assessed?	(Select one)	OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Community/site	2.5.1 Assessed location - other community:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Other' community/site information	2.5.2 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Camp/informal settlement/site	2.6 Is the assessed location any of the following: a managed camp/managed but unrecognised camp/informal settlement outside a community?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive

	KI Interview	Key characteristics	Camp/informal settlement/site	2.7 Which managed camp/managed but unrecognised camp/informal settlement outside a community is being assessed?	(Select one)	ISIMM list; Other	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Camp/informal settlement/site	2.7.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Other' camp/informal settlement/site information	2.7.2 What is the closest community to this camp/informal settlement/other IDP site?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Camp/informal settlement/site information	2.7.3 Please enter any other information you have about the assessed location, camp or informal settlement: e.g. GPS coordinates:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Nearby sites included	The next question asks whether the population numbers provided by your KI include populations living in any nearby camps, informal settlements, collective centres and other sites. You should provide your KI with a list of 'ISIMM' sites near their community, as well as population estimates, and ask them to select all that are included in the overall numbers they provide. If your KI is not sure whether their numbers include nearby sites, encourage them to inquire by your next visit.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Nearby sites included	2.8 Do the numbers you provide include nearby camps and/or informal settlements and/or collective centres and/or other sites that fall under the community's jurisdiction?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Nearby sites included	2.9 Which nearby sites are included in the numbers you provide?	(Please select all that apply)	ISIMM list; Other	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Nearby sites included	2.9.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
N/A	KI Interview	Key characteristics	Data collection method	3.1 Is this interview being conducted face-to-face or remotely?	(Select one)	Face-to-face; Remotely	Community/camp/ site level	Purposive

KI Interview	*Key characteristics*	*KI profile*	*3.2 Who is the person answering the following questions?*	*(Select one)*	*CCCM Member Staff; Documentation Office/Registration Focal Point; Civil Society Groups; Local Charities; Local Relief Committees; NGOs; IDP Community Leaders (Elders); IDP Community Leaders (Religious); Resident/Pre-Conflict Population Community Leaders (Mukhtar); Teacher; Local Council; Other*	*Community/camp/ site level*	*Purposive*
KI Interview	*Key characteristics*	*KI profile*	*3.2.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
KI Interview	*Key characteristics*	*KI profile - local council sub-committee*	*3.2.2 In which sub-committee of the local council is the KI working?*	*(Select one)*	*Executive Committee; Relief Committee; Statistics Committee; Education Committee; Services Committee; Bread/Flour Committee; Communications/Media Committee; General Committee; Not reported; Other*	*Community/camp/ site level*	*Purposive*
KI Interview	*Key characteristics*	*KI profile - local council sub-committee*	*3.2.3 Other sub-committee:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
KI Interview	*Key characteristics*	*KI gender*	*3.3 What is the gender of the person answering the following questions?*	*(Select one)*	*Male; Female*	*Community/camp/ site level*	*Purposive*
KI Interview	*Key characteristics*	*KI personal length in assessed location*	*3.4 How long has the person answering the following questions lived/worked in this community?*	*(Select one)*	*Up to 1 month; 1-3 months; 4-6 months; 7-12 months; 1-2 years; 3-5 years; 6-10 years; More than 10 years; Not sure*	*Community/camp/ site level*	*Purposive*
KI Interview	*Key characteristics*	*KI organisation length in assessed location*	*3.5 How long has the organisation of the person answering the following questions been active in this community?*	*(Select one)*	*1-3 months; 4-6 months; 7-12 months; Over 12 months; Not sure; Not applicable*	*Community/camp/ site level*	*Purposive*
KI Interview	*Key characteristics*	*KI professional length in organisation*	*3.6 How long has the person answering the following questions been working with this organisation?*	*(Select one)*	*1-3 months; 4-6 months; 7-12 months; Over 12 months; Not sure; Not applicable*	*Community/camp/ site level*	*Purposive*
KI Interview	*Key characteristics*	*KI data collection method*	*3.7 How has the person answering the following questions collected/recorded these population figures?*	*(Please select all that apply)*	*Local registration list; Aid distribution list; Water network list; Estimation; Other; Not sure*	*Community/camp/ site level*	*Purposive*

	KI Interview	Key characteristics	KI data collection method	3.7.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile limit	As you have interviewed a Local Council Member or Documentation Office/Registration Focal Point, please ensure you interview a KI that is in neither of these categories for the other interview(s) in this assessed location.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Displacement/d emographics	Household/indi vidual clarification	Please remind KIs that throughout this assessment they are asked to provide household figures for all population questions. A household is defined as 'a group of persons who share the same living accommodation, and who pool some or all of their resources and who consume certain types of goods and services collectively, mainly housing and food'. In only two questions (Q4, 'IDP Stock' and Q9, 'Resident/Pre-Conflict Population Stock'), KIs are also asked to provide individual population figures, if they are available. An individual is defined as 'a single human being as distinct from a group'. Please remember that you should not make any calculations of household/individual figures yourself (independently of the KI), and should only report figures that are directly provided by KIs.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
What is the total number of IDPs present in communities, camps and sites in opposition-held areas of	KI Interview	Displacement/d emographics	Total IDP population	The next section asks for the total number of IDPs that were in the assessed location on the final day of the coverage period. This includes all IDPs in the assessed location, including any new IDPs that arrived during the coverage period and stayed in the assessed location on the final day of the coverage period.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive

Aleppo, Hama and Idleb governorates in north-west Syria?	*KI Interview*	*Displacement/d emographics*	*Presence of IDPs*	*4.1 As of [end date of coverage period], were there any IDPs in the assessed location?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/d emographics*	*# of IDP households*	*4.2 Do you know the total number of IDP households that were in the assessed location on [end date of coverage period]?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/d emographics*	*# of IDP households*	*4.2.1 What was the total number of IDP households in the assessed location on [end date of coverage period]?*	*(Number of households)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/d emographics*	*# of IDP individuals*	*4.3 Do you know the total number of IDP individuals that were in the assessed location on [end date of coverage period]?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/d emographics*	*# of IDP individuals*	*4.3.1 What was the total number of IDP individuals in the assessed location on [end date of coverage period]?*	*(Number of individuals)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/ site level*	*Purposive*
What is the total number of IDP arrivals to assessed locations during the coverage period?	*KI Interview*	*Displacement*	*New IDP arrivals*	*The next section asks for the total number of new IDPs that arrived to the assessed location between the start and end date of the coverage period. This includes all new IDPs that arrived, including those who have remained and those who have since departed from (and so transited through) the assessed location.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Presence of IDP arrivals*	*5.1 Have IDP households arrived to the assessed location between [start date of coverage period] and [end date of coverage period]?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*# of IDP arrival households*	*5.2 Do you know how many IDP households arrived to the assessed location between [start date of coverage period] and [end date of coverage period]?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*# of IDP arrival households*	*5.3 In total, how many IDP households arrived to the assessed location between [start date of coverage period] and [end date of coverage period]?*	*(Number of households)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/ site level*	*Purposive*

	KI Interview	Displacement	IDP arrivals' last place of departure	The next section asks for recent IDP arrivals' last place of departure. This is the most recent location that IDPs were known to have come from - which is distinct from their community of origin.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last place of departure	5.4 Do you know where these IDPs arrived from (last place of departure)?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last governorate of departure	5.5 From which governorate did IDPs arrive?	(Select one)	OCHA admin-level 1 (governorate list); Outside of Syria	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals last place of departure (outside of Syria)	5.5.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
What are the most common (up to 5) last places of departure of IDP arrivals during the coverage period?	KI Interview	Displacement	IDP arrivals' last district of departure	5.6 Do you know from which district IDPs arrived?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last district of departure	5.6.1 From which district did IDPs arrive?	(Select one)	OCHA admin-level 2 (district list)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last sub-district of departure	5.7 Do you know from which sub-district IDPs arrived?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last sub-district of departure	5.7.1 From which sub-district did IDPs arrive?	(Select one)	OCHA admin-level 3 (sub-district list)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last community/site of departure	5.8 Do you know from which community/site IDPs arrived?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last community/site of departure	5.8.1 From which community did IDPs arrive?	(Select one)	OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)	Community/camp/ site level	Purposive
	KI Interview	Displacement	IDP arrivals' last	5.8.2 Last place of departure - other location:	(Please specify the site's name)	(Open text)	Community/camp/ site level	Purposive

			community/site of departure				
	KI Interview	*Displacement*	*Other' last community/site of departure information*	*5.8.3 What is the closest community to this location?*	*(Select one)*	*OCHA admin-level 4 (community list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP arrivals' camp/informal settlement/site of last departure*	*5.8.4 From which managed camp/managed but unrecognised camp/informal settlement outside a community did IDPs arrive?*	*(Select one)*	*ISIMM list; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP arrivals' camp/informal settlement/site of last departure*	*5.8.5 Other:*	*(Please specify the site's name)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Other' last camp/informal settlement/site of departure information*	*5.8.6 What is the closest community to this location?*	*(Select one)*	*OCHA admin-level 4 (community list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Other' last camp/informal settlement/site of departure information*	*5.8.7 Please enter any other information you have about the last place of departure, camp or informal settlement (e.g. GPS coordinates):*	*(Optional)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*# of IDP households by last place of departure*	*5.11 Do you know the number of IDP households from this last place of departure?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*# of IDP households by last place of departure*	*5.11.1 How many IDP households arrived from this last place of departure?*	*(Number of households)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*IDP arrivals' last place of departure*	*5.12 Do you know if IDPs arrived from anywhere else? [Loop back to 5.5; up to 5 last places of departure]*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*

Which vulnerable profiles are present among new IDPs that arrived to assessed locations during the coverage period?	*KI Interview*	*Displacement*	*IDP arrivals shelter/tenancy /vulnerable group information*	*The next sections ask for additional information on the shelter and tenancy settings, priority needs and presence of vulnerable groups among IDP arrivals reported during the coverage period.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/demographics/protection*	*Presence of vulnerable group among IDP arrivals*	*6.1 Did the IDPs that arrived between [start date of coverage period] and [end date of coverage period] include any of these household types?* *(Please note, 'children' are defined for this assessment as anyone between the ages of 0 and 17, while 'elderly' refers to anyone aged 60 and above).*	*(Select all that apply)*	*Women headed households; Women travelling alone; Child headed households/children travelling alone; Orphans; Elderly headed households; Elderly travelling alone; Disabled headed households; Individuals with disabilities travelling alone; Not sure; None*	*Community/camp/ site level*	*Purposive*
What are the shelter/dwelling settings of new IDPs that arrived to assessed locations during the coverage period?	*KI Interview*	*Displacement/shelter*	*Most common shelter settings of IDP arrivals*	*6.2 Which type of shelter arrangement do most IDPs that arrived between [start date of coverage period] and [end date of coverage period] live in?*	*(Select top three)*	*Managed camp; Solid/finished apartment; Solid/finished house; Collective centre; Unfinished/damaged building; Informal settlement (specify); Non-residential/public building; Individual tents; Open areas; Other; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/shelter*	*Most common shelter settings of IDP arrivals*	*6.2.1 Informal settlement:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/shelter*	*Most common shelter settings of IDP arrivals*	*6.2.2 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/shelter*	*Most common shelter settings of IDP arrivals*	*6.3 For each of the shelter types selected, what is your best guess at the percentage of IDP arrivals living in them?*	*(Select proportion-ranges)*	*0-10%; 11-20%; 21-30%; 31-40%; 41-50%; 51-60%; 61-70%; 71-80%; 81-90%; 91-100%; Not sure*	*Community/camp/ site level*	*Purposive*
What are the tenancy settings of new IDPs that arrived to assessed locations during the	*KI Interview*	*Displacement/shelter*	*Most common tenancy settings of IDP arrivals*	*6.4 Which type of tenancy arrangement do most IDPs that arrived between [start date of coverage period] and [end date of coverage period] have?*	*(Select top three)*	*Ownership; Renting; Authorised squatting; Unauthorised squatting; Hosted without rent; Other; Not sure; Not applicable/no tenancy arrangement (e.g. in camps, open areas, etc.)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/shelter*	*Most common tenancy settings of IDP arrivals*	*6.4 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

coverage period?	KI Interview	Displacement/shelter	Most common tenancy settings of IDP arrivals	6.5 For each of the tenancy types selected, what is your best guess at the percentage of IDP arrivals that live under each arrangement?	(Select proportion-ranges)	0-25%; 26-50%; 51-75%; 76-100%; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement/demographics/protection/shelter	IDP arrivals shelter/tenancy /vulnerable group information	6.6 Please enter any other information you have regarding vulnerable groups or the shelter and tenancy settings of the IDPs that arrived to the assessed location:	(Optional)	(Open text)	Community/camp/ site level	Purposive
What are the priority needs of new IDPs arriving to assessed locations during the coverage period?	KI Interview	Displacement/ multi-sectoral	Priority needs of IDP arrivals	7. Overall, what are the top three priority needs of IDPs who arrived to the assessed location between [start date of coverage period] and [end date of coverage period]? Please list them in order of priority:	(Swipe to next screen)	-	Community/camp/ site level	Purposive
	KI Interview	Displacement/ multi-sectoral	1st priority need of IDP arrivals	7.1 1st priority needs of IDPs who arrived between [start date of coverage period] and [end date of coverage period]:	(Select one)	Safety and security; Shelter; Health; NFIs; Food; Water; Education; Hygiene; Winterisation or equivalent; Cash/voucher assistance; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement/ multi-sectoral	1st priority need of IDP arrivals	7.1.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement/ multi-sectoral	2nd priority need of IDP arrivals	7.2 2nd priority needs of IDPs who arrived between [start date of coverage period] and [end date of coverage period]:	(Select one)	Safety and security; Shelter; Health; NFIs; Food; Water; Education; Hygiene; Winterisation or equivalent; Cash/voucher assistance; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement/ multi-sectoral	2nd priority need of IDP arrivals	7.2.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement/ multi-sectoral	3rd priority need of IDP arrivals	7.3 3rd priority needs of IDPs who arrived between [start date of coverage period] and [end date of coverage period]:	(Select one)	Safety and security; Shelter; Health; NFIs; Food; Water; Education; Hygiene; Winterisation or equivalent; Cash/voucher assistance; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement/ multi-sectoral	3rd priority need of IDP arrivals	7.3.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement/ multi-sectoral	Priority needs of IDP arrivals	7.4 Please enter any additional important information you have regarding the priority needs of the IDPs that arrived to the assessed location:	(Optional)	(Open text)	Community/camp/ site level	Purposive

What is the total number of spontaneous returns (SRs) to assessed locations during the coverage period?	*KI Interview*	*Displacement/spontaneous return*	*New SRs*	*The next section asks for the total number of new Spontaneous Returns (SRs) i.e. the total number of residents who were previously displaced that have returned to the assessed location (their community of origin) within the coverage period. This includes all new persons that have returned and stayed for a period of at least 24 consecutive hours, with the intention of staying for a prolonged period of time (regardless of whether they have since been displaced again from the assessed location).*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/spontaneous return*	*Presence of SRs*	*8.1 Has any of the resident/pre-conflict population that was previously displaced returned to the assessed location between [start date of coverage period] and [end date of coverage period]?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/spontaneous return*	*# of SR households*	*8.2 Do you know the number of resident/pre-conflict households that have returned to the assessed location between [start date of coverage period] and [end date of coverage period]?*	*(Select one)*	*Yes; No*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/spontaneous return*	*# of SR households*	*8.3 In total, how many resident/pre-conflict households that were previously displaced have returned to the assessed location between [start date of coverage period] and [end date of coverage period]?*	*(Number of households)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/site level*	*Purposive*
What are the most common (up to 5) last places of departure of SRs during the coverage period?	*KI Interview*	*Displacement/spontaneous return*	*SRs' last place of departure*	*The next section asks for recent Spontaneous Returns' (SRs') last place of departure. This is the most recent location that SRs were known to have come from.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/spontaneous return*	*SRs' last place of departure*	*8.4 Do you know where the households that returned came from (last place of departure)?*	*(Select one)*	*Yes; No*	*Community/camp/site level*	*Purposive*
	KI Interview	*Displacement/spontaneous return*	*SRs' last governorate of departure*	*8.5 From which governorate did households arrive?*	*(Select one)*	*OCHA admin-level 1 (governorate list); Outside of Syria*	*Community/camp/site level*	*Purposive*

KI Interview	*Displacement/s pontaneous return*	*SRs last place of departure (outside of Syria)*	*8.5.1 Specify from which country households arrived:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' last district of departure*	*8.6 Do you know from which district households arrived?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' last district of departure*	*8.6.1 From which district did households arrive?*	*(Select one)*	*OCHA admin-level 2 (district list)*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' last sub-district of departure*	*8.7 Do you know from which sub-district households arrived?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' last sub-district of departure*	*8.7.1 From which sub-district did households arrive?*	*(Select one)*	*OCHA admin-level 3 (sub-district list)*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' last community/site of departure*	*8.8 Do you know from which community/site households arrived?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' last community/site of departure*	*8.8.1 From which community did households arrive?*	*(Select one)*	*OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' last community/site of departure*	*8.8.2 Last place of departure - other location:*	*(Please specify the site's name)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*Other' last community/site of departure information*	*8.8.3 What is the closest community to this location?*	*(Select one)*	*OCHA admin-level 4 (community list)*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' camp/informal settlement/site of last departure*	*8.8.4 From which managed camp/managed but unrecognised camp/informal settlement outside a community did households arrive?*	*(Select one)*	*ISIMM list; Other*	*Community/camp/ site level*	*Purposive*
KI Interview	*Displacement/s pontaneous return*	*SRs' camp/informal settlement/site of last departure*	*8.8.5 Other:*	*(Please specify the site's name)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

	KI Interview	Displacement/spontaneous return	Other' last camp/informal settlement/site of departure information	8.8.6 What is the closest community to this location?	(Select one)	OCHA admin-level 4 (community list)	Community/camp/site level	Purposive
	KI Interview	Displacement/spontaneous return	Other' last camp/informal settlement/site of departure information	8.8.7 Please enter any other information you have about the last place of departure, camp or informal settlement (e.g. GPS coordinates):	(Optional)	(Open text)	Community/camp/site level	Purposive
	KI Interview	Displacement/spontaneous return	# of SR households by last place of departure	8.11 Do you know the number of households that returned from this last place of departure?	(Select one)	Yes; No	Community/camp/site level	Purposive
	KI Interview	Displacement/spontaneous return	# of SR households by last place of departure	8.11.1 How many households that returned came from this last place of departure?	(Number of households)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/site level	Purposive
	KI Interview	Displacement/spontaneous return	SRs' last place of departure	8.12 Do you know if households returned from anywhere else? [Loop back to 5.5; up to 5 last places of departure]	(Select one)	Yes; No	Community/camp/site level	Purposive
What is the total number of resident/pre-conflict population members present in communities, camps and sites in opposition-held areas of Aleppo, Hama and Idleb governorates	KI Interview	Non-displaced population/Demographics	Total resident/pre-conflict population	The next section asks for the total number of resident/pre-conflict population members that were in the assessed location on the final day of the coverage period. This includes all resident/pre-conflict population members in the assessed location, including any resident/pre-conflict population members that have returned during the coverage period and stayed in the assessed location on the final day of the coverage period.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/site level	Purposive
	KI Interview	Non-displaced population/Demographics	Presence of resident/pre-conflict population members	9.1 As of [end date of coverage period], were there any resident/pre-conflict population members in the assessed location?	(Select one)	Yes; No; Not sure	Community/camp/site level	Purposive

in north-west Syria?	*KI Interview*	*Non-displaced population/Demographics*	*# of resident/pre-conflict individuals*	*9.2 Do you know the total number of resident/pre-conflict population households that were in the assessed location on [end date of coverage period]?*	*(Select one)*	*Yes; No*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*# of resident/pre-conflict households*	*9.2.1 What was the total number of resident/pre-conflict population households in the assessed location on [end date of coverage period]?*	*(Number of households)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*# of resident/pre-conflict individuals*	*9.3 Do you know the total number of resident/pre-conflict population individuals that were in the assessed location on [end date of coverage period]?*	*(Select one)*	*Yes; No*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*# of resident/pre-conflict individuals*	*9.3.1 What was the total number of resident/pre-conflict population individuals in the assessed location on [end date of coverage period]?*	*(Number of individuals)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Enumerator observations*	*Enumerator observations*	*10.1 At this point, you can thank the KI for their time and end the interview. The next section is for you to reflect on the KI and the quality of their answers. For this reason, you should do it without the KI.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/site level*	*Purposive*
	KI Interview	*Key characteristics*	*KI relationship*	*10.1.1 Have the KIs that you have interviewed in this location provided information from shared source(s)/record(s)?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/site level*	*Purposive*
N/A	*KI Interview*	*Enumerator observations*	*KI/data accuracy issues*	*10.2 Do you have any reasons to believe that the KI is doing any of the following:*	*(Please select all that apply)*	*Confusing individual and household figures; Confusing population categories (for example, including IDP numbers in resident/pre-conflict population numbers); Not collecting figures in line with required timeframes; Overstating numbers in the hope of getting more assistance; Not collecting information in line with ISMI definitions (for example, community of origin rather than last place of departure); Including camps in the numbers without stating it; Frequency of information requests fatigues the KI; Movements too large to accurately track; Other; No*	*Community/camp/site level*	*Purposive*

	KI Interview	Enumerator observations	KI/data accuracy issues	10.2.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	KI trust level	If the KI is not providing information on movements between [start date of coverage period] and [end date of coverage period], or stock as of [end date of coverage period], please clarify the dates he/she is providing information for:	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	KI trust level	10.3 To what extent do you trust this KI?	(Select one)	Very high; High; Medium; Low;	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	Additional observations	10.4 If your level of trust is only medium/low, please consider why this is. If the KI is deliberately understating or overstating numbers, please remind them why accurate data is important. If the KI is unintentionally providing inaccurate numbers, offer to assist in improving their data collection/record keeping methods. In both cases, please submit this form and use the 3rd KI tool for an additional interview.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	Additional observations	11. Do you have any additional observations on the assessed location and/or movements from/to it? (Please provide as much context as possible if there have been large movements).	(Select one)	Yes; No	Community/camp/ site level	Purposive
N/A	KI Interview	Enumerator observations	Additional observations	11.1 What are your additional observations? (Please provide as much detail as possible):	(Please specify)	(Open text)	Community/camp/ site level	Purposive

4C. QUARTERLY POPULATION ASSESSMENT

Research questions	Data collection method	Indicator group / sector	Indicator / Variable	Questionnaire Question	Instructions	Questionnaire Responses	Data collection level	Sampling
N/A	*KI Interview*	*Key characteristics*	*Organisation name*	*1.1 Enter enumerator code:*	*(Enter code)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Date of data collection*	*2.1 What is the date of data collection?*	*(Enter the day in numbers and then select month and year)*	*(Date-format numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Governorate*	*2.2 In which governorate is the assessed location?*	*(Select one)*	*OCHA admin-level 1 (governorate list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*District*	*2.3 In which district is the assessed location?*	*(Select one)*	*OCHA admin-level 2 (district list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Sub-district*	*2.4 In which sub-district is the assessed location?*	*(Select one)*	*OCHA admin-level 3 (sub-district list)*	*Community/camp/ site level*	*Purposive*
N/A	*KI Interview*	*Key characteristics*	*Community/site*	*2.5 Which community is being assessed?*	*(Select one)*	*OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Community/site*	*2.5.1 Assessed location - other community:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Other' community/site information*	*2.5.2 What is the closest community to this location?*	*(Select one)*	*OCHA admin-level 4 (community list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Camp/informal settlement/site*	*2.6 Is the assessed location any of the following: a managed camp/managed but unrecognised camp/informal settlement outside a community?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*

	KI Interview	*Key characteristics*	*Camp/informal settlement/site*	*2.7 Which managed camp/managed but unrecognised camp/informal settlement outside a community is being assessed?*	*(Select one)*	*ISIMM list; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Camp/informal settlement/site*	*2.7.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Other' camp/informal settlement/site information*	*2.7.2 What is the closest community to this camp/informal settlement/other IDP site?*	*(Select one)*	*OCHA admin-level 4 (community list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Camp/informal settlement/site information*	*2.7.3 Please enter any other information you have about the assessed location, camp or informal settlement: e.g. GPS coordinates:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Nearby sites included*	*The next question asks whether the population numbers provided by your KI include populations living in any nearby camps, informal settlements, collective centres and other sites. You should provide your KI with a list of 'ISIMM' sites near their community, as well as population estimates, and ask them to select all that are included in the overall numbers they provide. If your KI is not sure whether their numbers include nearby sites, encourage them to inquire by your next visit.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Nearby sites included*	*2.8 Do the numbers you provide include nearby camps and/or informal settlements and/or collective centres and/or other sites that fall under the community's jurisdiction?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Nearby sites included*	*2.9 Which nearby sites are included in the numbers you provide?*	*(Please select all that apply)*	*ISIMM list; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Nearby sites included*	*2.9.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
N/A	*KI Interview*	*Key characteristics*	*Data collection method*	*3.1 Is this interview being conducted face-to-face or remotely?*	*(Select one)*	*Face-to-face; Remotely*	*Community/camp/ site level*	*Purposive*

	KI Interview	Key characteristics	KI profile	3.2 Who is the person answering the following questions?	(Select one)	CCCM Member Staff; Documentation Office/Registration Focal Point; Civil Society Groups; Local Charities; Local Relief Committees; NGOs; IDP Community Leaders (Elders); IDP Community Leaders (Religious); Resident/Pre-Conflict Population Community Leaders (Mukhtar); Teacher; Local Council; Other	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile	3.2.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile - local council sub-committee	3.2.2 In which sub-committee of the local council is the KI working?	(Select one)	Executive Committee; Relief Committee; Statistics Committee; Education Committee; Services Committee; Bread/Flour Committee; Communications/Media Committee; General Committee; Not reported; Other	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile - local council sub-committee	3.2.3 Other sub-committee:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI gender	3.3 What is the gender of the person answering the following questions?	(Select one)	Male; Female	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI personal length in assessed location	3.4 How long has the person answering the following questions lived/worked in this community?	(Select one)	Up to 1 month; 1-3 months; 4-6 months; 7-12 months; 1-2 years; 3-5 years; 6-10 years; More than 10 years; Not sure	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI organisation length in assessed location	3.5 How long has the organisation of the person answering the following questions been active in this community?	(Select one)	1-3 months; 4-6 months; 7-12 months; Over 12 months; Not sure; Not applicable	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI professional length in organisation	3.6 How long has the person answering the following questions been working with this organisation?	(Select one)	1-3 months; 4-6 months; 7-12 months; Over 12 months; Not sure; Not applicable	Community/camp/ site level	Purposive

	KI Interview	Key characteristics	KI data collection method	3.7 How has the person answering the following questions collected/recorded these population figures?	(Please select all that apply)	Local registration list; Aid distribution list; Water network list; Estimation; Other; Not sure	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI data collection method	3.7.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	KI profile limit	As you have interviewed a Local Council Member or Documentation Office/Registration Focal Point, please ensure you interview a KI that is in neither of these categories for the other interview(s) in this assessed location.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Household/indi vidual clarification	Please remind KIs that throughout this assessment they are asked to provide household figures for all population questions. A household is defined as 'a group of persons who share the same living accommodation, and who pool some or all of their resources and who consume certain types of goods and services collectively, mainly housing and food'. In only two questions (Q4, 'IDP Stock' and Q9, 'Resident/Pre-Conflict Population Stock'), KIs are also asked to provide individual population figures, if they are available. An individual is defined as 'a single human being as distinct from a group'. Please remember that you should not make any calculations of household/individual figures yourself (independently of the KI), and should only report figures that are directly provided by KIs.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive

	KI Interview	Displacement/ demographics	Total IDP population	The next section asks for the total number of IDPs that were in the assessed location on the final day of the previous month. IDPs are defined for this assessment as: "Individuals or groups of people who have been forced to leave their homes or places of habitual residence, in particular as a result of or in order to avoid the effects of armed conflict, situations of generalized violence, violations of human rights, or natural or man-made disasters, and who have not crossed an international border". In addition, please remind KIs of the following: The cause of movement is important: o Only people who have been forced to leave their communities of origin because of conflict should be assessed as IDPs. o People who are outside of their community of origin but not displaced should not be assessed as IDPs. For example, people who are in other towns to visit friends/relatives for leisure, or to access markets should not be assessed as IDPs. The location of displacement is important: o Only people who have left their homes and left their communities of origin should be assessed as IDPs. o People who have left their homes, but stayed in their community of origin should be assessed as resident/pre-conflict population members, and not IDPs. The timeframe of displacement is important: o Only people who have spent at least 24 consecutive hours displaced outside of their community of origin should be assessed as IDPs.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
What is the total number of IDPs present in communities, camps and sites in opposition-held areas of Aleppo, Hama and Idleb governorates in north-west Syria?								

				o People who are displaced outside their community of origin, for instance, only over the course of a day, but then return back to their homes in the evening (or within 24 hours) should not be assessed as IDPs.				
	KI Interview	Displacement/ demographics	Presence of IDPs	4.1 Were there any IDPs in the assessed location on the last day of the previous month?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement/ demographics	# of IDP households	4.2.1 What was the total number of IDP households in the assessed location on the last day of the previous month?	(Number of households)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive
	KI Interview	Displacement/ demographics	# of IDP individuals	4.3 Do you know the total number of IDP individuals that were in the assessed location on the last day of the previous month?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement/ demographics	# of IDP individuals	4.3.1 What was the total number of IDP individuals in the assessed location on the last day of the previous month?	(Number of individuals)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/ site level	Purposive
What are the demographic profiles (age and gender) of IDP populations present in assessed locations?	KI Interview	Displacement/ demographics	IDP demographics	The next section asks for demographic information on the IDP population reported to be living in the assessed location on the final day of the previous month.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Displacement/ demographics	IDP population gender	5.1 Do you know, approximately, what proportion of the IDP population in the assessed location is female and male?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Displacement/ demographics	IDP population gender	5.1.1 Approximately what proportion of the IDP population in the assessed location is female and male (including children, i.e. all ages)?	(Enter proportions)	(Numbers)	Community/camp/ site level	Purposive

	KI Interview	*Displacement/ demographics*	*IDP population age*	*5.2 Do you know, approximately, what proportion of the IDP population in the assessed location is in the following age groups (0-5, 6-17, 18-59, 60+)?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population age*	*5.3.1 Approximately, what percentage of IDPs are in the following age groups?*	*(Enter proportions)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population vulnerable profiles*	*5.4 Do IDP households in the assessed location include any of the following household types?* *(Please note, 'children' are defined for this assessment as anyone between the ages of 0 and 17, while 'elderly' refers to anyone aged 60 and above).*	*(Select all that apply)*	*Female-headed households; Child-headed households; Orphans; Elderly-headed households; Elderly living alone; Disabled-headed households; Individuals with disabilities living alone; Minorities; Not sure; None*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population female-headed households*	*5.4.1 Approximately, how many IDP households are headed by women?*	*(Number of households)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population child-headed households*	*5.4.2 Approximately, how many IDP households are headed by children (0-17)?*	*(Number of households)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population orphans*	*5.4.3 Approximately, how many orphans (0-17) are among IDPs in the community?*	*(Number of individuals)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population elderly-headed households*	*5.4.4 Approximately, how many IDP households are headed by elderly persons (60 years and older)?*	*(Number of households)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population elderly persons*	*5.4.5 Approximately, how many elderly persons (60 years and older) are living alone among IDPs in the community?*	*(Number of individuals)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population disabled-headed households*	*5.4.6 Approximately, how many IDP households are headed by someone with disabilities?*	*(Number of households)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population individuals with disabilities living alone*	*5.4.7 Approximately, how many individuals with disabilities are living alone among IDPs in the community?*	*(Number of individuals)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement/ demographics*	*IDP population minority groups*	*5.4.8. Please specify to which minority group(s) IDP households in the*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

			community belong, as well as any other relevant information:				
	KI Interview	*Displacement/ demographics*	*IDP population minority groups*	*5.4.9 Approximately, how many IDP households are part of a minority group?*	*(Number of households)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
What is the total number of resident/pre-conflict population members present in communities , camps and sites in opposition-held areas of Aleppo, Hama and Idleb governorates in north-west Syria?	*KI Interview*	*Non-displaced population/De mographics*	*Total resident/pre-conflict population*	*The next section asks for the total number of resident/pre-conflict population members that were in the assessed location on the final day of the previous month. resident/pre-conflict population members are defined for this assessment as: "Individuals or groups of people who currently reside in their communities of origin, or communities of permanent residence prior to the Syrian conflict. This includes populations that were never displaced as well as previously displaced populations that have returned to their communities". In addition, please remind KIs of the following:* *The origin of households is important:* *o A person's community of origin is defined as: the community a person is originally from, or in which they had their pre-conflict (i.e. prior to the outbreak of the Syrian conflict) place of habitual residence.* *o Residents who were never displaced, as well as previously displaced residents that have returned to their communities, who are currently living in their community of origin should be assessed as residents. This includes people who are residents of a community but who are not currently living in their pre-conflict homes.* *o People who have married into resident/pre-conflict households, and have 'permanently resettled' to a new community, and are now registered as*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*

				resident by local authorities, should also be assessed as residents.				
				o Children of residents who have been born since the conflict began should also be assessed as residents, as long as they currently live with their parents and are residing in their community of origin. o People who are displaced outside of their community of origin should not be assessed as residents, regardless of how long they have lived in their community of displacement. For example, IDPs who were displaced from their community of origin after the conflict began and have lived in a different community for many years should still be assessed as IDPs, not residents. o Children of IDPs who were born in different communities to their parents' community of origin should be assessed as IDPs, not residents.				
	KI Interview	*Non-displaced population/De mographics*	*Presence of resident/pre-conflict population members*	*9.1 Were there any resident/pre-conflict population members in the assessed location on the last day of the previous month?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Non-displaced population/De mographics*	*# of resident/pre-conflict individuals*	*9.2 Do you know the total number of resident/pre-conflict population households that were in the assessed location on the last day of the previous month?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Non-displaced population/De mographics*	*# of resident/pre-conflict households*	*9.2.1 What was the total number of resident/pre-conflict population households in the assessed location on the last day of the previous month?*	*(Number of households)*	*(Minimum, Maximum, Best Guess Numbers)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Non-displaced population/De mographics*	*# of resident/pre-conflict individuals*	*9.3 Do you know the total number of resident/pre-conflict population individuals that were in the assessed location on the last day of the previous month?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*

	KI Interview	Non-displaced population/Demographics	# of resident/pre-conflict individuals	9.3.1 What was the total number of resident/pre-conflict population individuals in the assessed location on the last day of the previous month?	(Number of individuals)	(Minimum, Maximum, Best Guess Numbers)	Community/camp/site level	Purposive
	KI Interview	Non-displaced population/Demographics	Resident/pre-conflict demographics	The next section asks for demographic information on the resident/pre-conflict population reported to be living in the assessed location on the final day of the previous month.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/site level	Purposive
	KI Interview	Non-displaced population/Demographics	Resident/pre-conflict population gender	10.1 Do you know, approximately, what proportion of the resident/pre-conflict population in the assessed location is female and male?	(Select one)	Yes; No	Community/camp/site level	Purposive
What are the demographic profiles (age and gender) of resident/pre-conflict populations present in assessed locations?	KI Interview	Non-displaced population/Demographics	Resident/pre-conflict population gender	10.1.1 Approximately what proportion of the resident/pre-conflict population in the assessed location is female and male (including children, i.e. all ages)?	(Enter proportions)	(Numbers)	Community/camp/site level	Purposive
	KI Interview	Non-displaced population/Demographics	Resident/pre-conflict population age	10.2 Do you know, approximately, what proportion of the resident/pre-conflict population in the assessed location is in the following age groups (0-5, 6-17, 18-59, 60+)?	(Select one)	Yes; No	Community/camp/site level	Purposive
	KI Interview	Non-displaced population/Demographics	Resident/pre-conflict population age	10.3.1 Approximately, what percentage of resident/pre-conflict population members are in the following age groups?	(Enter proportions)	(Numbers)	Community/camp/site level	Purposive
	KI Interview	Non-displaced population/Demographics	Resident/pre-conflict population vulnerable profiles	10.4 Do resident/pre-conflict population households include any of the following household types? (Please note, 'children' are defined for this assessment as anyone between the ages of 0 and 17, while 'elderly' refers to anyone aged 60 and above).	(Select all that apply)	Female-headed households; Child-headed households; Orphans; Elderly-headed households; Elderly living alone; Disabled-headed households; Individuals with disabilities living alone; Minorities; Not sure; None	Community/camp/site level	Purposive
	KI Interview	Non-displaced population/Demographics	Resident/pre-conflict population	10.4.1 Approximately, how many resident/pre-conflict population households are headed by women?	(Number of households)	(Numbers)	Community/camp/site level	Purposive

			female-headed households				
	KI Interview	*Non-displaced population/Demographics*	*Resident/pre-conflict population child-headed households*	*10.4.2 Approximately, how many resident/pre-conflict population households are headed by children (0-17)?*	*(Number of households)*	*(Numbers)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*Resident/pre-conflict population orphans*	*10.4.3 Approximately, how many orphans (0-17) are among the resident/pre-conflict population in the community?*	*(Number of individuals)*	*(Numbers)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*Resident/pre-conflict population elderly-headed households*	*10.4.4 Approximately, how many resident/pre-conflict population households are headed by elderly persons (60 years and older)?*	*(Number of households)*	*(Numbers)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*Resident/pre-conflict population elderly persons*	*10.4.5 Approximately, how many elderly persons (60 years and older) are living alone among the resident/pre-conflict population in the community?*	*(Number of individuals)*	*(Numbers)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*Resident/pre-conflict population disabled-headed households*	*10.4.6 Approximately, how many resident/pre-conflict population households are headed by someone with disabilities?*	*(Number of households)*	*(Numbers)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*Resident/pre-conflict population individuals with disabilities living alone*	*10.4.7 Approximately, how many individuals with disabilities are living alone among the resident/pre-conflict population in the community?*	*(Number of individuals)*	*(Numbers)*	*Community/camp/site level*	*Purposive*
	KI Interview	*Non-displaced population/Demographics*	*Resident/pre-conflict population minority groups*	*10.4.8. Please specify to which minority group(s) resident/pre-conflict population households in the community belong, as well as any other relevant information:*	*(Please specify)*	*(Open text)*	*Community/camp/site level*	*Purposive*

	KI Interview	Non-displaced population/De mographics	Resident/pre-conflict population minority groups	10.4.9 Approximately, how many resident/pre-conflict population households are part of a minority group?	(Number of households)	(Numbers)	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	Enumerator observations	12.1 At this point, you can thank the KI for their time and end the interview. The next section is for you to reflect on the KI and the quality of their answers. For this reason, you should do it without the KI.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	Enumerator-KI relationship	12.2 Is this the first time you have interviewed this KI?	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	Enumerator-KI relationship	12.2.1 Why is this the first time you have interviewed this KI?	(Please select all that apply)	First time community is assessed; Old KIs no longer available; Old KIs provided poor data; New Enumerator; Other	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	Enumerator-KI relationship	12.2.2 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
N/A	KI Interview	Enumerator observations	KI/data accuracy issues	12.2.3 Do you have any reasons to believe that the KI is doing any of the following:	(Please select all that apply)	Confusing individual and household figures; Confusing population categories (for example, including IDP numbers in resident/pre-conflict population numbers); Not collecting figures in line with required timeframes; Overstating numbers in the hope of getting more assistance; Not collecting information in line with ISMI definitions (for example, community of origin rather than last place of departure); Including camps in the numbers without stating it; Frequency of information requests fatigues the KI; Movements too large to accurately track; Other; No	Community/camp/ site level	Purposive

	KI Interview	Enumerator observations	KI/data accuracy issues	12.3.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	KI trust level	12.3 To what extent do you trust this KI?	(Select one)	Very high; High; Medium; Low;	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	KI trust level	12.4 If your level of trust is only medium/low, please consider why this is. If the KI is deliberately understating or overstating numbers, please remind them why accurate data is important. If the KI is unintentionally providing inaccurate numbers, offer to assist in improving their data collection/record keeping methods. In both cases, please submit this form and use the 3rd KI tool for an additional interview.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
N/A	KI Interview	Enumerator observations	Additional observations	13. Do you have any additional observations on the assessed location and its population numbers? E.g. If there have been changes in total population numbers since the last assessment but this location has not been assessed in previous bi-weekly movement updates, please provide a reason. Or if the community has recently been given a p-code, please explain if this is a) the first time the community has been assessed for ISMI, b) the community was assessed previously but as an 'Other' site type, or c) the community was assessed previously but as a different community from which it has now been 'separated'.	(Select one)	Yes; No	Community/camp/ site level	Purposive
	KI Interview	Enumerator observations	Additional observations	13.1 What are your additional observations? (Please provide as much detail as possible):	(Please specify)	(Open text)	Community/camp/ site level	Purposive

	KI Interview	*Key characteristics*	*Third KI*	*13.1 Please remember to interview a third KI if the number of IDP households and resident/pre-conflict population households in the community is higher than 5,000, or if the number of IDP individuals and resident/pre-conflict population individuals in the community is higher than 28,500.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*

4D. EARLY WARNING EARLY RESPONSE (EWER) ASSESSMENT

Research questions	Data collection method	Indicator group / sector	Indicator / Variable	Questionnaire Question	Instructions	Questionnaire Responses	Data collection level	Sampling
N/A	*KI Interview*	*Key characteristics*	*Enumerator code*	*1.1 Enter enumerator code:*	*(Enter code)*	*(Numbers)*	*Community/camp/ site level*	*Purposive*
N/A	*KI Interview*	*Key characteristics*	*Governorate*	*2.1 In which governorate is the assessed location?*	*(Select one)*	*OCHA admin-level 1 (governorate list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*District*	*2.2 In which district is the assessed location?*	*(Select one)*	*OCHA admin-level 2 (district list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Sub-district*	*2.3 In which sub-district is the assessed location?*	*(Select one)*	*OCHA admin-level 3 (sub-district list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Community/site*	*2.4 Which community is being assessed?*	*(Select one)*	*OCHA admin-level 4 (community list); Other (e.g. town/village/settlement/neighbourhood not listed above/below); Not applicable (e.g. camp/informal settlement/other IDP site)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Community/site*	*2.4.1 Assessed location - other community:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Other' community/site information*	*2.4.2 What is the closest community to this location?*	*(Select one)*	*OCHA admin-level 4 (community list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Camp/informal settlement/site*	*2.5 Is the assessed location any of the following: a managed camp/managed but unrecognised camp/informal settlement outside a community?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*

	KI Interview	*Key characteristics*	*Camp/informal settlement/site*	*2.6 Which managed camp/managed but unrecognised camp/informal settlement outside a community is being assessed?*	*(Select one)*	*ISIMM list; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Camp/informal settlement/site*	*2.6.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Other' camp/informal settlement/site information*	*2.6.2 What is the closest community to this camp/informal settlement/other IDP site?*	*(Select one)*	*OCHA admin-level 4 (community list)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Camp/informal settlement/site information*	*2.6.3 Please enter any other information you have about the assessed location, camp or informal settlement: e.g. GPS coordinates:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*KI contact/locatio n accessibility*	*2.7 Have you talked to community KIs recently?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*KI contact/locatio n accessibility*	*2.8 Please provide reasons why you did not talk to them:*	*(Please select all that apply)*	*No internet connection; No KI reachable; No KI left in the community; Security concerns; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*KI contact/locatio n accessibility*	*2.8.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*Presence of populations in assessed location*	*2.9 If there is no KI in the community, are there still people in the community/camp/other site?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
N/A	*KI Interview*	*Key characteristics*	*Data collection method*	*3.1 Is this interview being conducted face-to-face or remotely?*	*(Select one)*	*Face-to-face; Remotely*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*KI profile*	*3.2 Who is the person answering the following questions?*	*(Select one)*	*CCCM Member Staff; Documentation Office/Registration Focal Point; Civil Society Groups; Local Charities; Local Relief Committees; NGOs; IDP Community Leaders (Elders); IDP Community Leaders (Religious); Resident/Pre-Conflict Population Community Leaders (Mukhtar); Teacher; Local Council; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Key characteristics*	*KI profile*	*3.2.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*

	KI Interview	Displacement	Presence of movements	4. The following section asks about movements that occurred since the beginning of this month: IDP arrivals, IDP departures, resident/pre-conflict population departures, Spontaneous Returns.	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
Which movements of interest (IDP arrivals, IDP departures, resident/pre-conflict population departures and/or spontaneous returns), if any, have occurred to assessed locations since the beginning of the month?	*KI Interview*	*Displacement*	*Presence of movements*	*4.1 Have IDP households either arrived to or left the assessed community since the beginning of this month? Have resident/pre-conflict population households either left the community or returned to their community?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Presence of movements*	*4.1.1 What type of movement occurred since the beginning of this month?*	*(Please select all that apply)*	*IDP Arrivals; IDP Departures; Resident/Pre-conflict Population Departures; Spontaneous Returns*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Size of IDP arrival movement*	*4.2.1 Have these IDP arrivals included more than 10 households?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Size of IDP departure movement*	*4.2.2 Have these IDP departures included more than 10 households?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Size of resident/pre-conflict population departure movement*	*4.2.3 Have these resident/pre-conflict population departures included more than 10 households?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Size of SR movement*	*4.2.4 Have these spontaneous returns included more than 10 households?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
Which movements of interest (IDP arrivals, IDP departures, resident/pre-conflict population departures and/or	*KI Interview*	*Displacement*	*Anticipated movements*	*5. The next section asks about any movements you anticipate until the end of the month.*	*(Swipe to next screen)*	*[Prompt/Guidance note]*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Anticipated movements*	*5.1 Do you expect any type of movement until the end of the month: IDP arrivals, IDP departures, resident/pre-conflict population departures, Spontaneous Returns?*	*(Select one)*	*Yes; No*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Anticipated movements*	*5.2. What type of movement do you expect to occur until the end of the month?*	*(Please select all that apply)*	*IDP Arrivals; IDP Departures; Resident/Pre-conflict Population Departures; Spontaneous Returns*	*Community/camp/ site level*	*Purposive*

spontaneous returns), if any, are anticipated to occur to assessed locations before the final day of the month and what are the reasons behind these movements?	*KI Interview*	*Displacement*	*Reasons for anticipated IDP arrivals*	*5.3. Please provide reasons why you expect IDP arrivals:*	*(Please select all that apply)*	*Escalation of ground-based conflict in other areas; Escalation of aerial bombardment in other areas; Reduced access to food in other areas; Reduced access to water in other areas; Reduced access to electricity in other areas; Reduced access to health services in other areas; Decrease in conflict in the assessed site; Access to food in the assessed site; Access to health services in the assessed site; Access to water in the assessed site; Access to electricity in the assessed site; Availability of safe passages to the assessed community; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Reasons for anticipated IDP arrivals*	*5.3.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Size of anticipated IDP arrivals*	*5.3.2 For the expected IDP arrivals, do you expect more than 10 households?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Reasons for anticipated IDP departures*	*5.4. Please provide reasons why you expect IDP departures:*	*(Please select all that apply)*	*Escalation of ground-based conflict in the assessed site; Escalation of aerial bombardment in the assessed site; Reduced access to food in the assessed site; Reduced access to water in the assessed site; Reduced access to electricity in the assessed site; Reduced access to health services in the assessed site; Opening of safe passages to elsewhere; Decrease in conflict in other areas; Access to food in other areas; Access to health services in other areas; Access to water in other areas; Access to electricity in other areas; Other*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Reasons for anticipated IDP departures*	*5.4.1 Other:*	*(Please specify)*	*(Open text)*	*Community/camp/ site level*	*Purposive*
	KI Interview	*Displacement*	*Size of anticipated IDP departures*	*5.4.2 For the expected IDP departures, do you expect more than 10 households?*	*(Select one)*	*Yes; No; Not sure*	*Community/camp/ site level*	*Purposive*

	KI Interview	Displacement	Reasons for anticipated resident/pre-conflict population departures	5.5. Please provide reasons why you expect resident/pre-conflict population departures:	(Please select all that apply)	Escalation of ground-based conflict in the assessed site; Escalation of aerial bombardment in the assessed site; Reduced access to food in the assessed site; Reduced access to water in the assessed site; Reduced access to electricity in the assessed site; Reduced access to health services in the assessed site; Opening of safe passages to elsewhere; Decrease in conflict in other areas; Access to food in other areas; Access to health services in other areas; Access to water in other areas; Access to electricity in other areas; Other	Community/camp/ site level	Purposive
	KI Interview	Displacement	Reasons for anticipated resident/pre-conflict population departures	5.5.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Size of anticipated resident/pre-conflict population departures	5.5.2 For the expected resident/pre-conflict population departures, do you expect more than 10 households?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
	KI Interview	Displacement	Reasons for anticipated SRs	5.6. Please provide reasons why you expect spontaneous returns:	(Please select all that apply)	Family reunification; Desire to return home/sense of belonging; Protect properties and/or assets; Escalation of ground-based conflict in other areas; Escalation of aerial bombardment in other areas; Reduced access to food in other areas; Reduced access to water in other areas; Reduced access to electricity in other areas; Reduced access to health services in other areas; Decrease in conflict in the assessed site; Access to food in the assessed site; Access to health services in the assessed site; Access to water in the assessed site; Access to electricity in the assessed site; Availability of safe passages to the assessed community; Other	Community/camp/ site level	Purposive

	KI Interview	Displacement	Reasons for anticipated SRs	5.6.1 Other:	(Please specify)	(Open text)	Community/camp/ site level	Purposive
	KI Interview	Displacement	Size of anticipated SRs	5.6.2 For the expected spontaneous returns, do you expect more than 10 households?	(Select one)	Yes; No; Not sure	Community/camp/ site level	Purposive
N/A	KI Interview	Key characteristics	Required coverage	6. Please remember to submit a form for each community that you assess.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive
	KI Interview	Key characteristics	Ad hoc movement tools	7. Please remember to submit a flexible ad hoc form for every community with IDP arrivals or spontaneous returns of more than 10 households.	(Swipe to next screen)	[Prompt/Guidance note]	Community/camp/ site level	Purposive

5. Data Management Plan

Administrative Data				
Research Cycle name	IDP Situation Monitoring Initiative (ISMI) 2.0, north-west Syria			
Project Code	16CPS / 16CVD / 16DGJ			
Donor	UNHCR			
Project partners	CCCM			
Research Contacts	Tristan Minihane (tristan.minihane@reach-initiative.org) Christoph Rother (christoph.rother@reach-initiative.org) Laura Thisted (laura.thisted@reach-initiative.org)			
Data Management Plan Version	*Date: 01/09/2018*		*Version: 2*	
Related Policies	Data management plan based on models and standards developed by the Digital Curation Centre (DCC), http://www.dcc.ac.uk.			
Documentation and Metadata				
What documentation and metadata will accompany the data? *Select all that apply*	X	Data analysis plan	X	Data Cleaning Log, including: X Deletion Log X Value Change Log
	□	Code book	□	Data Dictionary
	X	Metadata based on HDX Standards	□	[Other, Specify]
Ethics and Legal Compliance				
Which ethical and legal measures will be taken?	X	Consent of participants to participate	□	Consent of participants to share personal information with other agencies
	X	No collection of personally identifiable data will take place[46]	X	Gender, child protection and other protection issues are taken into account
	X	All participants reached age of majority		[Other, Specify]
Who will own the copyright and Intellectual Property Rights for the data that is collected?	UNHCR/CCCM Cluster			
Storage and Backup				
Where will data be stored and backed up during the research?	X	IMPACT/REACH Kobo Server	X	Other Kobo Server: UNHCR Kobo Server[47]
	□	IMPACT Global Physical / Cloud Server	□	Country/Internal Server
	X	On devices held by REACH staff	□	Physical location *[specify]*
	□	[Other, Specify]		
Which data access and security measures have been taken?	X	Password protection on devices/servers	X	Data access is limited to REACH Syria Assessment Staff and the CCCM Cluster Coordinator
	□	Form and data encryption on data collection server		
	□	[Other, Specify]		
Preservation				
Where will data be stored for long-term	X	IMPACT / REACH Global Cloud / Physical Server	□	OCHA HDX

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[46] Other than key informant type, no information on key informants' occupations will be shared in any final or public data sets and will remain in password-protected cleaning sheets.
[47] From September 2018, all KoBo tools under this research cycle will be transferred from IMPACT/REACH kc.humanitarianresponse.info to UNHCR Kobocat servers.

preservation?	□	REACH Country Server	X	UNHCR Server
Data Sharing				
Will the data be shared publically?	□	Yes	X	No, only with mandating agency / body
Will all data be shared?	□	Yes	X	No, only anonymized/ cleaned/ consolidated data will be shared
	□	No, [Other, Specify]		
Where will you share the data?	□	REACH Resource Centre	□	OCHA HDX
	□	HumanitarianResponse	□	[Other, Specify]
Responsibilities				
Data collection	Reem Jarjour, Senior Programmes Officer, reem.jarjour@reach-initiative.org			
Data cleaning	Tristan Minihane, Assessment Officer, tristan.minihane@reach-initiative.org Christoph Rother, Assessment Officer, christoph.rother@reach-initiative.org			
Data analysis	Tristan Minihane, Assessment Officer, tristan.minihane@reach-initiative.org Christoph Rother, Assessment Officer, christoph.rother@reach-initiative.org			
Data sharing/uploading	Tristan Minihane, Assessment Officer, tristan.minihane@reach-initiative.org Christoph Rother, Assessment Officer, christoph.rother@reach-initiative.org Laura Thisted, Assessment Manager, laura.thisted@reach-initiative.org			

6. Monitoring & Evaluation Plan

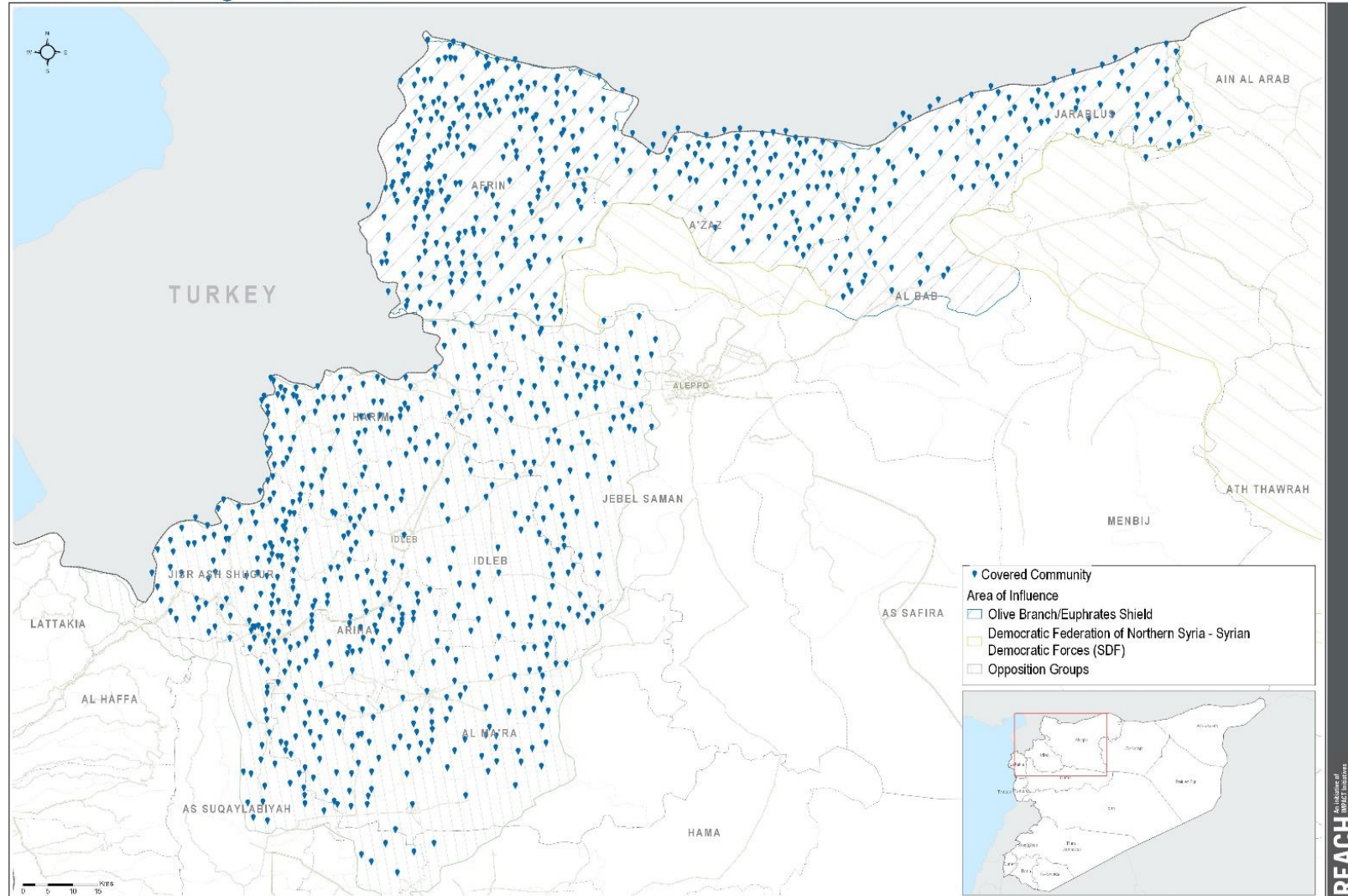| IMPACT Objective	External M&E Indicator	Internal M&E Indicator	Methodology	Focal point	Tool	Research-specific information
Humanitarian stakeholders are accessing IMPACT products	Number of humanitarian organisations accessing IMPACT services/products Number of individuals accessing IMPACT services/products	# of downloads of bi-weekly FS from Resource Center	User monitoring	Country request to HQ	User_log	Y
		# of downloads of bi-weekly maps from Resource Center		Country request to HQ		Y
		# of downloads of monthly reports from Resource Center		Country request to HQ		Y
		# of downloads of trend analysis reports from Resource Center		Country request to HQ		Y
		# of downloads of thematic reports from Resource Center		Country request to HQ		Y
		# of downloads of bi-weekly FS from Relief Web		Country request to HQ		Y
		# of downloads of bi-weekly maps from Relief Web		Country request to HQ		Y
		# of downloads of monthly reports from Relief Web		Country request to HQ		Y
		# of downloads of trend analysis reports from Relief Web		Country request to HQ		Y
		# of downloads of thematic reports from Relief Web		Country request to HQ		Y
		# of downloads of x product from Country level platforms		Country team		Y
		# of page clicks on x product from REACH global newsletter		Country request to HQ		Y
		# of page clicks on x product from country newsletter, sending Blue, bit.ly		Country team		Y

		# of visits to the ISMI dashboard		Country request to HQ		Y
IMPACT activities contribute to better program implementation and coordination of the humanitarian response	Number of humanitarian organisations utilizing IMPACT services/products	# references in HPC documents (HNO, SRP, Cluster/sector strategies)	Reference monitoring	Country team	Reference_log	Syria HNO 2018, Syria HRP 2018, CCCM Cluster strategy
		# references in single agency documents				UNHCR SYRIA: FLASH UPDATE
Humanitarian stakeholders are using IMPACT products	Humanitarian actors use IMPACT evidence/products as a basis for decision making, aid planning and delivery Number of humanitarian documents (HNO, HRP, cluster/agency strategic plans, etc.) directly informed by IMPACT products	Perceived relevance of IMPACT country-programs	Usage M&E	Country team	Usage_Feedback *and* Usage_Survey template	*Usage survey conducted in September 2017 on outputs produced in the framework of ISMI 1.0, targeting at least 10 partners* *Usage survey conducted in December 2017 on outputs produced in the framework of ISMI 2.0, targeting at least 10 partners* *Usage survey conducted in May 2018 on all REACH Syria outputs, targeting as many respondents as possible*
		Perceived usefulness and influence of IMPACT outputs				
		Recommendations to strengthen IMPACT programs				
		Perceived capacity of IMPACT staff				
		Perceived quality of outputs/programs				
		Recommendations to strengthen IMPACT programs				
Humanitarian stakeholders are engaged in IMPACT programs throughout the research cycle	Number and/or percentage of humanitarian organizations directly contributing to IMPACT	# of organisations providing resources for activity implementation	Engagement Monitoring	Country team	Engagement_log	Y
		# of organisations/clusters inputting in research design and joint analysis				Y

	programs *(providing resources, participating to presentations, etc.)*	# of organisations/clusters attending briefings on findings;				Y

ANNEX 1: COVERAGE MAP

SYRIA - Northwest
REACH ISMI Coverage - November 2018

For Internal Use Only
Production date : 12 November 2018

Legend:
- Covered Community
- Area of Influence
  - Olive Branch/Euphrates Shield
  - Democratic Federation of Northern Syria - Syrian Democratic Forces (SDF)
  - Opposition Groups

ANNEX 2: DEFINITIONS[48]

Data Units:

- ❖ **Household**: a group of persons who share the same living accommodation, and who pool some or all of their resources and who consume certain types of goods and services collectively, mainly housing and food.
- ❖ **Individual:** a single human being as distinct from a group.

Population Categories:

- ❖ **Internally displaced persons (IDPs):** Individuals or groups of people who have been forced to leave their homes or places of habitual residence, in particular as a result of or in order to avoid the effects of armed conflict, situations of generalised violence, violations of human rights, or natural or man-made disasters, and who have not crossed an international border.
- ➢ The <u>cause</u> of movement is important:
  - o Only people who have been forced to leave their communities of origin because of conflict should be assessed as IDPs.
  - o People who are outside of their community of origin but not displaced should not be assessed as IDPs. For example, people who are in other towns to visit friends/relatives for leisure, or to access markets should not be assessed as IDPs.
- ➢ The <u>location</u> of displacement is important:
  - o Only people who have left their homes <u>and</u> left their communities of origin should be assessed as IDPs.
  - o People who have left their homes, but stayed in their community of origin should be assessed as resident/pre-conflict population members, and not IDPs.
- ➢ The <u>timeframe</u> of displacement is important:
  - o Only people who have spent at least 24 consecutive hours displaced outside of their community of origin should be assessed as IDPs.
  - o People who are displaced outside their community of origin, for instance, only over the course of a day, but then return back to their homes in the evening (or within 24 hours) should not be assessed as IDPs.

- ❖ **Resident/pre-conflict population:** Individuals or groups of people who currently reside in their communities of origin or communities of permanent residence prior to the Syrian conflict. This includes populations that were never displaced, as well as previously displaced populations that have returned to their communities.
- ➢ The <u>origin of households</u> is important:
  - o A person's community of origin is defined as: the community a person is originally from, or in which they had their pre-conflict (i.e. prior to the outbreak of the Syrian conflict) place of habitual residence.
  - o Residents who were never displaced, as well as previously displaced residents that have returned to their communities, who are currently living in their community of origin should be assessed as residents. This includes people who are residents of a community but who are not currently living in their pre-conflict homes.
  - o People who have married into resident/pre-conflict households, and have 'permanently resettled' to a new community, and are now registered as residents by local authorities, should also be assessed as residents.
  - o Children of residents who have been born since the conflict began should also be assessed as residents, as long as they currently live with their parents and are residing in their community of origin.

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[48] Although the following definitions will never be perfectly followed by all KIs, REACH enumerators are trained to encourage KIs to count populations and report information in line with these definitions. Guidance notes are included in ISMI KoBo and paper forms, which explain key definitions. Enumerators are trained to use guidance notes in all interviews, to remind KIs of the exact meanings of the questions being asked.

- o People who are displaced outside of their community of origin should not be assessed as residents, regardless of how long they have lived in their community of displacement. For example, IDPs who were displaced from their community of origin after the conflict began and have lived in a different community for many years should still be assessed as IDPs, not residents.
- o Children of IDPs who were born in different communities to their parents' community of origin should be assessed as IDPs, not residents.

- ❖ **Spontaneous Returns (SRs):** Internally Displaced Persons (IDPs) or refugees who return to their community of origin that they left due to conflict but not necessarily to their places of habitual residence (their former homes), and who do not necessarily enjoy the full spectrum of right afforded to them prior to their displacement.

Movement Categories:

- ❖ **IDP arrivals:** IDPs who arrived to and stayed for at least 24 consecutive hours in the assessed location at any point during the reporting period. This includes IDPs who arrived and subsequently departed during the reporting period (i.e. transited through, having stayed for at least 24 consecutive hours).
    - o IDPs who transited through locations (having stayed for at least 24 consecutive hours), should be reported as both IDP arrivals and IDP departures.

- ❖ **IDP departures:** IDPs who were in the assessed location and subsequently departed and spent at least 24 consecutive hours in a different location at any point during the reporting period. These are persons who were previously displaced to the assessed location, and who are now departing (as opposed to residents in the assessed location who are being displaced from their communities of origin). This includes IDPs who departed and subsequently returned during the reporting period.
    - o IDPs who depart (for at least 24 consecutive hours) and then return to an assessed location during the reporting period should be reported as both IDP departures and IDP arrivals.

- ❖ **Resident/pre-conflict population departures**: Resident/pre-conflict populations who were in the assessed location (their community of origin) and displaced to a different location for at least 24 consecutive hours at any point during the reporting period. This includes residents who were displaced and subsequently returned during the reporting period.
    - o Residents who depart (for at least 24 consecutive hours) and then return during the reporting should be reported as both resident departures and spontaneous returns.

- ❖ **Spontaneous returns (SRs) (flows):** Former IDPs and/or refugees who returned to and stayed for at least 24 consecutive hours in the assessed location (their community of origin) at any point during the reporting period, with the intention of staying for a prolonged period of time. This includes SRs who returned and subsequently departed during the reporting period.
    - o Residents who return (for at least 24 consecutive hours) and then depart during the reporting should be reported as both resident departures and spontaneous returns.
    - o SRs only include residents returning to their community of origin. IDPs that 'return' to a community that is not their community of origin should be reported as IDP arrivals, not SRs.

- ❖ **Intended destination:** In the case of IDP and resident/pre-conflict departures, either the final destination that they are expected to go to, if known, or the next transit site in which they are expected to spend a prolonged period of time.

- ❖ **Last place of departure**: In the case of IDP arrivals and spontaneous returns, the most recent location that individuals spent at least 24 consecutive hours and then left from before arriving to the assessed location.

❖ **Community/area of origin**: The location that a person is originally from, or in which they had their pre-conflict (i.e. prior to the outbreak of the Syrian conflict) place of habitual residence.

Site Categories:

- **Community**: A village, town, or city that is listed at the fourth administrative level on the UNOCHA p-code list and provided in the ISMI KoBo tool.
- **Neighbourhood**: A village, town, or city that is listed at the fifth administrative level on the UNOCHA p-code list and provided in the ISMI KoBo tool.
- **Habitual residence**: The dwelling in which someone resided prior to the outbreak of the Syrian conflict.

Shelter Categories:

- **Managed Camp:** A formal site for the shelter of IDPs, run by a CCCM cluster member, and recognised on the ISIMM list of camps and sites in north-west Syria.
- **Managed but Unrecognised Camp:** A formal site for the shelter of IDPs, which is not run by a CCCM cluster member, and as such not recognised on the ISIMM list of camps and sites in north-west Syria.
- **Informal Settlement:** Any collection of tents or other shelter types that IDPs have established themselves (including 5 or more IDP households), and which falls outside the ISIMM list of camps and sites in north-west Syria.
- **Collective Centre:** A pre-existing building or other structure used for the collective and communal settlement of displaced populations, e.g. mosques and schools.
- **Solid/finished House:** A functioning house that is not an apartment.
- **Solid/finished Apartment**: A functioning apartment that is not a house.
- **Unfinished/Damaged Building:** A building that is not fully functioning because it is not finished or due to damage.
- **Individual Tent:** An individual tent (not close to or surrounded by other tents) that IDPs have set up themselves.
- **Open Area**: Any area that has no human interference.

Tenancy Categories:

- **Ownership**: A shelter type that an IDP owns.
- **Renting**: A shelter type that an IDP needs to pay rent for in exchange for accommodation.
- **Hosted Without Rent**: A shelter type, dwelt in by a host, in which an IDP has permission to stay, without payment of rent.
- **Authorised Squatting**: A shelter type, often an empty building, in which an IDP has permission to stay without payment of rent.
- **Unauthorised Squatting**: A shelter type, often an empty building, in which an IDP stays without permission and without payment of rent.

ANNEX 3: CRITERIA FOR KI SELECTION

For **bi-weekly/monthly, ad hoc, quarterly population and thematic assessments, REACH enumerators interview a minimum of 2 different KIs (and, ideally, 2 different KI types) per assessed location**, with KIs purposively selected based on their knowledge of IDP and resident populations in those locations. A minimum of 2 KIs is a requirement for all data sets that are shared with the CCCM cluster and its partners and that are used to inform ISMI outputs, as this allows for data to be triangulated and for data errors, both intended and unintended, to be identified during data cleaning. In addition, **for bi-weekly/monthly, ad hoc and quarterly population assessments, a 3rd KII is required where**:

- The assessed location has a total population (IDP + resident/pre-conflict) of more than 5,000 households
- The assessed location has experienced total movements (IDP arrivals + IDP departures + resident/pre-conflict population departures + SRs) of more than 500 households during the reporting period
- Enumerators deem that discrepancies in information provided by KI 1 and KI 2 are too large
- Enumerators deem that either or both of the original 2 KIs are deemed unreliable or unsuitable.[49]

All KIs should:

- Be very knowledgeable about IDP and/or resident populations in their communities/camps/sites;
- Be able to provide accurate, up-to-date community-level information in the communities/camps/sites they represent;
- Currently live and/or work (or formerly did so, and maintain strong information networks) in the communities/camps/sites they represent;
- Be over the age of 18;
- Consent to regularly being contacted and interviewed for ISMI assessments.

In addition:

- Interviews should be conducted at the community level or 'lower' (e.g. neighbourhood, camp, informal settlement). In general, interviews should be conducted face-to-face with KIs in accessible areas. Where population movements are known to have occurred, but communities/sites are inaccessible, interviews should be conducted remotely, via whatsapp or another encrypted connection.
- Where possible, enumerators should try to ensure a balance of female as well as male KIs.
- Where it is possible to have a large number of KIs in a community, enumerators should try to alternate which KIs they interview for different assessments. This improves triangulation, and helps avoid KI fatigue.
- Priority is to be given to the quality of KIs, i.e. the relevance of their profile and reliability of the information they provide.
- For assessment types requiring more than 1 KII per assessed location, a maximum of 1 local council member or documentation office/registration focal point is allowed per location. This is due to the higher possibility for intentional bias associated with these KI types.
- In order to avoid intentional inflation of numbers, enumerators are trained to explain to all KIs that **data collection exercises are NOT designed to facilitate aid in specific cases**, and to not create expectations about humanitarian support resulting from ISMI assessments.

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[49] REACH enumerators are asked to upload forms from all completed KIIs, including those they deem to be unreliable or unsuitable.

	Form 1: IDP KI **Expert knowledge on IDPs**	**Form 2**: Resident KI **Expert knowledge on resident/pre-conflict populations (including SRs)**	**Form 3**: Third KI **Expert knowledge as needed to fill other KIs' information gaps/ discrepancies**
Key informant types	Local Relief Committees	Local Relief Committees	Local Relief Committees
	Local Charities	Local Charities	Local Charities
	Civil Society Groups	Civil Society Groups	Civil Society Groups
	CCCM Member Staff	CCCM Member Staff	CCCM Member Staff
	NGOs	NGOs	NGOs
	IDP Community Leaders (Elders)	Resident/Pre-conflict Population Leaders (Mukhtar)	IDP Community Leaders (Elders)
	IDP Community Leaders (Religious)	Teachers	IDP Community Leaders (Religious)
	Teachers	Documentation Office/Registration Focal Points	Resident/Pre-conflict Population Leaders (Mukhtar)
	Documentation Office/Registration Focal Points	Local Council Members	Teachers
	Local Council Members	Teachers	Documentation Office/Registration Focal Points
	Other (specify)[50]	Other (specify)	Local Council Members
			Other (specify)
# of KIs required per assessed location and data collection cycle	**Bi-weekly/monthly, ad hoc, quarterly population, and thematic KI assessments (1)**	**Bi-weekly/monthly, ad hoc, quarterly population, and thematic KI assessments (1)**	**Bi-weekly/monthly, ad hoc, and quarterly population assessments (1 - if):** • The assessed site has a total population (IDP + resident/pre-conflict) of more than 5,000 households • The site has witnessed a movement of more than 500 households during the reporting period • Enumerators deem that discrepancies in information provided by KI 1 and KI 2 are too large • Enumerators deem that either or both of the original 2 KIs are unreliable or unsuitable. **EWER and CCCM member agency assessments (minimum of 1)**

[50] Enumerators should only interview KI types not falling into these categories ("Other (specify)") as a last resort, i.e. if none of these profiles could be identified and interviewed.

ANNEX 4: LIST OF ACRONYMS

CCCM: Camp Coordination and Camp Management Cluster (Turkey)

EWER: Early Warning Early Response

GoS: Government of Syria

GIS: Geographic Information System

ISIS: Islamic State of Iraq and Syria

KI: Key Informant

KII: Key Informant Interview

IDP: Internally Displaced Person

IDP-TF: (Whole of Syria) Internally Displaced Person Task Force

ISIMM: IDP Sites Integrated Monitoring Matrix

NGO: Non-Governmental Organisation

PTF: (Whole of Syria) Population Task Force

SOPs: Standard Operating Procedures

SR: Spontaneous Return

ToR: Terms of Reference

UNHCR: United Nations High Commissioner for Refugees

UNOCHA: Unites Nations Office for the Coordination of Humanitarian Affairs

WoS: Whole of Syria