

# Research Terms of Reference

Arrivals and Transit Monitoring

UKR2208

Ukraine

May 2022

V1

**REACH** Informing  
more effective  
humanitarian action

## 1. Executive Summary

<b>Country of intervention</b>	Ukraine			
<b>Type of Emergency</b>	<input type="checkbox"/>	Natural disaster	<input checked="" type="checkbox"/> Conflict	<input type="checkbox"/> Other ( <i>specify</i> )
<b>Type of Crisis</b>	<input checked="" type="checkbox"/>	Sudden onset	<input type="checkbox"/> Slow onset	<input type="checkbox"/> Protracted
<b>Mandating Body/ Agency</b>	N/A			
<b>IMPACT Project Code</b>	ACTED Project Code: 64FAF / IMPACT Project Code: TBC			
<b>Overall Research Timeframe</b>	20/05/2022 to 21/06/2022 (4 weeks per assessment cycle)			
<b>Research Timeframe</b>	1. Pilot/ training: 20/05/2022		6. Preliminary presentation: 17/06/2022	
	2. Start collect data: 23/05/2022		7. Outputs sent for validation: 17/06/2022	
	3. Data collected: 03/06/2022		8. Outputs published: 23/06/2022	
	4. Data analysed: 08/06/2022		9. Final presentation: N/A	
	5. Data sent for validation: 09/06/2022			
<b>Number of assessments</b>	<input type="checkbox"/>	Single assessment (one cycle)		
	<input checked="" type="checkbox"/>	Multi assessment (more than one cycle): Two-week data collection period, accompanied by a monthly product publication, repeated for 3 rounds of assessments. Round 1 pilot data collection starting on 23/05/2022, Round 2 on 20/06/2022, and Round 3 on 18/07/2022. Following the first three assessment rounds, the country team will evaluate whether further assessment cycles will be implemented.		
<b>Humanitarian milestones</b>	<b>Milestone</b>		<b>Deadline</b>	
	<input type="checkbox"/>	Donor plan/strategy	-- / / --	
	<input checked="" type="checkbox"/>	Inter-cluster plan/strategy	21/06/2022	
	<input type="checkbox"/>	Cluster plan/strategy	-- / / --	
	<input type="checkbox"/>	NGO platform plan/strategy	-- / / --	
	<input type="checkbox"/>	Other (Specify):	-- / / --	
<b>Audience Type &amp; Dissemination</b>	<b>Audience type</b>		<b>Dissemination</b>	
	<input checked="" type="checkbox"/> Strategic		X General Product Mailing (e.g. mail to NGO consortium; HCT participants; Donors)	
	<input checked="" type="checkbox"/> Programmatic		X Cluster Mailing (Education, Shelter and WASH) and presentation of findings at next cluster meeting	
	<input type="checkbox"/> Operational			

			X Presentation of findings (e.g. at HCT meeting; Cluster meeting) X Website Dissemination (Relief Web & REACH Resource Centre)
<b>Detailed dissemination plan required</b>	<input type="checkbox"/>	Yes	X No
<b>General Objective</b>	<ul style="list-style-type: none"> <li>To provide an overview of internally displaced persons' (IDPs) arrival and transit trends in selected locations (Dnipro, Lviv, Chernivsti, Zaporizhia, Vinnytsia and Kropyvniyskiy), push and pull factors for displacement, and any changes over time.</li> <li>To inform programming and strategies within the humanitarian sector, by providing much needed data and analysis on displacement trends within Ukraine following the escalation of conflict on February 24<sup>th</sup>, 2022.</li> </ul>		
<b>Specific Objective(s)</b>	<ol style="list-style-type: none"> <li>To map key displacement patterns within Ukraine at selected IDP transit hubs (arrival and transit of IDPs relocating within Ukraine, travelling abroad, and/or returning to Ukraine)</li> <li>Identify displacement drivers and intentions for onward movement</li> <li>Identify IDP demographic and vulnerability trends</li> </ol>		
<b>Research Questions</b>	<ol style="list-style-type: none"> <li>What are the demographic trends of IDPs arriving or transiting at the selected transit hubs?</li> <li>What are the key displacement trends at the selected transit hubs (push and pull factors for new arrivals, area of origin of IDP arrivals, intentions for onwards move)?</li> </ol>		
<b>Geographic Coverage</b>	Transit hubs: Dnipro, Lviv, Chernivsti, Zaporizhia, Vinnytsia and Kropyvniyskiy		
<b>Secondary data sources</b>	<ul style="list-style-type: none"> <li>REACH. <a href="#">Rapid Needs Assessment in IDP-Hosting Oblasts. Factsheets for Central Oblasts</a>. April 2022.</li> <li>REACH. <a href="#">Rapid Needs Assessment in IDP-Hosting Oblasts. Factsheets for Northern Oblasts</a>. April 2022.</li> <li>REACH. <a href="#">Rapid Needs Assessment in IDP-Hosting Oblasts. Factsheets for South-East Oblasts</a>. April 2022.</li> <li>REACH. <a href="#">Eastern Evacuations Brief</a>. April 2022.</li> <li>REACH. <a href="#">Humanitarian Situation Monitoring</a>. May 2022.</li> <li>IOM. <a href="#">Ukraine IDP Population Figures: General Population Survey. Round 4</a>. May 2022.</li> <li>OCHA. <a href="#">Ukraine Situation Report</a>. May 2022.</li> <li>Official websites of national, oblast-level or settlement-level authorities</li> <li>Official accounts of national, oblast-level/settlement-level authorities in social networks, including Telegram and Twitter</li> <li>Official social network accounts of international organisations involved in the humanitarian response</li> <li>Official website of Ukrainian railways - <a href="#">Ukrzalyznitsia</a></li> <li>Daily news briefs and articles in local and international media</li> <li>Reports by independent journalists (reporting from the ground) or residents in social networks</li> </ul>		
<b>Population(s)</b>	<input type="checkbox"/>	IDPs in camp	X IDPs in informal sites
	<input type="checkbox"/>	IDPs in host communities	X IDPs in collective centers
	<input type="checkbox"/>	Refugees in camp	<input type="checkbox"/> Refugees in informal sites

	<input type="checkbox"/>	Refugees in host communities	<input type="checkbox"/>	Refugees
	<input type="checkbox"/>	Host communities	<input type="checkbox"/>	
<b>Stratification</b>	<input type="checkbox"/>	Geographical #: ___ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	Group #: ___ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/>		<input type="checkbox"/>	[Other Specify] #: ___ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Data collection tool(s)</b>	X	Structured (Quantitative)	X	Semi-structured (Qualitative)
		<b>Sampling method</b>		<b>Data collection method</b>
<b>Structured data collection tool # 1</b>  <b>Quantitative survey</b>		X Purposive <input type="checkbox"/> Probability / Simple random <input type="checkbox"/> Probability / Stratified simple random <input type="checkbox"/> Probability / Cluster sampling <input type="checkbox"/> Probability / Stratified cluster sampling		<input type="checkbox"/> Key informant interview (Target #): ___ <input type="checkbox"/> Group discussion (Target #): ___ X Household interview (Target #): 2,040 (per assessment cycle) <input type="checkbox"/> Individual interview (Target #): ___ <input type="checkbox"/> Direct observations (Target #): ___
<b>Structured data collection tool # 2</b>  <b>KI interviews</b>		X Purposive <input type="checkbox"/> Probability / Simple random <input type="checkbox"/> Probability / Stratified simple random <input type="checkbox"/> Probability / Cluster sampling <input type="checkbox"/> Probability / Stratified cluster sampling		X Key informant interview (Target #): 12 (an estimate, 2 KIs for each of 6 transit hubs) <input type="checkbox"/> Group discussion (Target #): ___ <input type="checkbox"/> Household interview (Target #): ___ <input type="checkbox"/> Individual interview (Target #): ___ <input type="checkbox"/> Direct observations (Target #): ___
<b>Data management platform(s)</b>	X	IMPACT	<input type="checkbox"/>	UNHCR
<b>Expected output type(s)</b>	X	Situation overview #: 1	<input type="checkbox"/>	Report #: __
	<input type="checkbox"/>	Presentation (Preliminary findings) #: __	<input type="checkbox"/>	Presentation (Final) #: __
	<input type="checkbox"/>	Interactive dashboard #: _	<input type="checkbox"/>	Webmap #: __
	X		X	Profile #: __
	X		X	Factsheet #: 1
	X		X	Map #: 2 (estimate)
<b>Access</b>	X	Public (available on REACH resource center and other humanitarian platforms)		
	<input type="checkbox"/>	Restricted (bilateral dissemination only upon agreed dissemination list, no publication on REACH or other platforms)		
<b>Visibility</b>		<b>IMPACT</b>		
		<b>Donor:</b> Ukraine Humanitarian Fund (managed by OCHA)		
		<b>Coordination Framework:</b> N/A		
		<b>Partners:</b> N/A		

## 2. Rationale

### 2.1 Background

- Since the escalation of the Ukrainian conflict on Thursday, 24 February 2022, the humanitarian situation and displacement within Ukraine have quickly escalated, and engulfed various areas previously unaffected by conflict.

Following the beginning of the conflict, over 5.9 million civilians have been displaced to neighbouring countries while 8 million remain internally displaced.<sup>1</sup>

- Following discussions with relevant partners such as UNHCR, IOM, and the Protection Cluster for Ukraine, IMPACT will set up an Arrival and Transit Monitoring multi-round assessment to provide much-needed insights on displacement trends within Ukraine. The Arrival and Transit Monitoring activity in key IDP transit hubs will support humanitarian partners in planning and facilitating urgent humanitarian assistance to displaced civilian populations within Ukraine. This research cycle will provide a broad understanding of IDP flows and contribute to filling gaps in data and analysis on internal displacement within Ukraine, particularly on displacement drivers and destination intentions.
- The Arrival and Transit Monitoring will be complementary to IMPACT's Humanitarian Situation Monitoring research cycle in conflict-affected areas and IDP-hosting areas,<sup>2</sup> as it will provide a focused insight on displacement trends within Ukraine. While IMPACT's Humanitarian Situation Monitoring activity captures the humanitarian needs at the settlement-level through Key Informant (KI) interviews in IDP-hosting oblasts and conflict-affected oblasts, data and analysis gaps persist on displacement trends within Ukraine at the household level, especially as the conflict progresses and displacement trends evolve, for example due to the rise in Ukrainians returning to Ukraine or further relocating. The survey will also integrate the analysis of secondary sources that IMPACT is currently undertaking through secondary data review.

## 2.2 Intended impact

- The intended impact of the Arrivals and Transit Monitoring activity is to support humanitarian decision-makers in planning humanitarian responses in displacement inflow and transit areas, both strategically and programmatically. The assessment will provide primary data at the household level on displacement trends within Ukraine, as well as feed into an overview of push and pull factors of displacement.
- The quantitative survey findings will provide an indicative understanding of the geography of IDPs' movements in selected transit hubs, their reasons for leaving their settlement of origin, their transit route and means of transportation, their intended final destinations, how long they intend to stay at their final destination, and their living conditions. It is important to note that the quantitative survey will not provide estimations of the overall numbers of IDPs arriving and transiting, and that findings should be considered as indicative only.
- Following the pilot of quantitative survey, preliminary findings will be assessed to make any necessary adjustments to the survey tool, as well as to inform and plan any integrative qualitative activities. During Round 2 data collection, the Arrival and Transit Monitoring tool will likely be complemented with qualitative semi-structured KI interview tool, targeting KIs in selected transit hubs to provide integrative insights at the community level. KI profiles will be sought out for their knowledge and ability to provide in-depth insights on IDP transits and arrivals (such as bus drivers and collective site managers). Through insights derived from KI interviews, the research will seek to improve humanitarian actors' understanding of displacement trends within Ukraine, specifically capturing additional insights on broader transit trends and volume at the community-level.

## 3. Methodology

### 3.1 Methodology overview

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<sup>1</sup> UNHCR Ukraine Data Portal, [Refugee Fleeing Ukraine \(since 24 February 2022\)](#), May 2022. And IOM DTM, General Survey Population, Round 4, May 2022. <https://dtm.iom.int/reports/ukraine-%E2%80%94-internal-displacement-report-%E2%80%94-general-population-survey-round-4-29-april-%E2%80%93-3-may>

<sup>2</sup> REACH Initiative, [UKR HSM Round 3 Methodology Note \(May 2022\)](#)

The Arrivals and Transit Monitoring will be conducted as a two-week data collection cycle through structured interviews with heads of households (HH) in 6 IDP transit hubs using a quantitative survey tool, translated into both Ukrainian and Russian.<sup>3</sup> The quantitative survey questions focus on IDP demographics, reasons for displacement, and intentions of movement of displaced people transiting at selected locations in Ukraine, also referred to as transit hubs. Purposive sampling will be used to identify these interviewees over a two-week period. Three rounds of data collection are initially planned, with an option to extend (pilot starting on 23/05/2022, and two subsequent rounds of data collection starting on 20/06/2022 and 18/07/2022). The dates and number of data collection rounds should be considered as tentative and will be revisited as the research cycle progresses.

In addition, based on data collection gaps and/or trends that will emerge during the initial pilot of the first round of data, semi-structured key-informant (KI) interviews will likely complement the quantitative data collection. Over a two-week period during the second round of data collection (20/06/2022), KIs will be chosen purposively based on their knowledge of the IDP movement trends within the same previously assessed 6 transit hubs. KI profiles will be sought out for their knowledge and ability to provide in-depth insights on IDP transits and arrivals.

### 3.2 Population of interest

The assessment focuses on six IDP transit hubs: Dnipro, Vinnytsia, Chernivtsi, Kropyvniyskiy, Lviv, and Zaporizhia. The locations were selected based on two rationales: (1) capture IDP arrival and transit data in large urban centres across different regions of Ukraine: Dnipro and Zaporizhia for evacuations from conflict-affected eastern oblasts, Kropyvniyskiy for IDP transits in central oblasts, and Vinnytsia, Chernivtsi and Lviv for onwards movements towards Western Ukraine and/or IDP returns to Ukraine, and (2) align the Arrival and Transit Monitoring data collection with REACH's ongoing data collection cycle and locations for Area of Knowledge (AoK) interviews as part of the Humanitarian Situation Monitoring research cycle. The unit of measurement for the quantitative survey is the household, and the population of interest is IDPs in Ukraine.

For the semi-structured interviews that will be conducted as the qualitative component of the research cycle for the second round of data collection, the unit of measurement will be at the community-level for each of the 6 transit hubs. For the purpose of this qualitative data collection component, the selection of KIs aims to identify profiles of people who can share insights at the community-level on specific displacement trends at each of the 6 transit hubs, to provide a more in-depth understanding of broader trends. Examples of such potential trends at the community-level include contextual challenges faced by IDPs along certain routes, train and/or bus capacity and availability, access to transportation or humanitarian assistance, challenges faced by vulnerable groups at transit hubs, among others. KIs will be identified to provide expertise on the afore-mentioned topics, and will therefore include local officials, civil servants, bus and/or train operators, non-governmental representatives, and/or collective site managers.

### Secondary data review

A secondary data review was conducted to narrow down the scope of data collection and the selection of IDP transit hubs across Ukraine. The following sources were consulted:

- REACH. [Rapid Needs Assessment in IDP-Hosting Oblasts. Factsheets for Central Oblasts](#). April 2022.
- REACH. [Rapid Needs Assessment in IDP-Hosting Oblasts. Factsheets for Northern Oblasts](#). April 2022.
- REACH. [Rapid Needs Assessment in IDP-Hosting Oblasts. Factsheets for South-East Oblasts](#). April 2022.
- REACH. [Eastern Evacuations Brief](#). April 2022.
- REACH. [Humanitarian Situation Monitoring](#). May 2022.
- IOM. [Ukraine IDP Population Figures: General Population Survey. Round 4](#). May 2022.
- OCHA. [Ukraine Situation Report](#). May 2022.
- Official websites of national, oblast-level or settlement-level authorities

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<sup>3</sup> A household is a collection of individuals living in the same dwelling or part of it, providing themselves with everything necessary for life, fully or partially pooling and spending their money. The head of household is the person who makes the main decisions and currently lives with the household.

- Official accounts of national, oblast-level/settlement-level authorities in social networks, including Telegram and Twitter
- Official social network accounts of international organisations involved in the humanitarian response
- Official website of Ukrainian railways - [Ukrzalyznitsia](#)
- Daily news briefs and articles in local and international media
- Reports by independent journalists (reporting from the ground) or residents in social networks

### 3.3 Primary Data Collection

**Quantitative survey tool:** Given the need for timely data outputs covering a wide area, the Arrival and Transit Monitoring tool will be conducted using head of household (HH) interviews at six IDP transit hubs, with the transit hubs selected based on secondary data review and IMPACT's field presence in Ukraine. The questionnaire is streamlined to 10 minutes in length to ensure reduced respondent burden during this time of crisis and ongoing displacement, lower rejection rates, and reduction in the length of the data collection period. The tool will present a generalised set of questions to capture displacement trends, such as the interviewee's oblast of origin, reasons for leaving, intended destination and reasons for selecting it. Additionally, questions will also be presented to capture demographic information and whether the interviewee is traveling with people from vulnerable groups such as children under 18 years of age, elderly persons aged 65 and older, pregnant and lactating women, and persons with disabilities.

**Sampling:** The transit hubs of interest are large urban areas, given that the findings from previous REACH assessments<sup>4</sup> and secondary data review indicate that most IDPs transit through large urban areas. 6 transit hubs have been selected via secondary data review and based on IMPACT's field presence in Ukraine, with the aim of capturing IDP movements across diverse regions in Ukraine. In turn, a purposive sampling approach will be used to identify HH interviewees at the selected locations. IDPs arrive at transit hubs through a variety of transportation means such as commercial and evacuation trains and buses. Due to security concerns, enumerators will not be placed at key city entry points or at train stations. Therefore, enumerators will be placed at a selection of service and/or accommodation points where newly arrived or transiting IDPs tend to go. These will be determined via consultations with local authorities and with IMPACT enumerators and field officers, alongside monitoring of secondary data. Enumerator locations will be chosen with the intention to interview as many HHs as possible, as well as to account for different displacement routes converging on one transit hub. The minimum sample target is 204 household interviews per day, with an estimated minimum total of 2,040 household interviews over the 2-week data collection period. This is a tentative number, as the sampling size at this time is based on the data collection capacity at each transit hub and will be reviewed at the second round of data collection. Additionally, the volatile security environment within Ukraine must be considered for how this may impact the target number. Conversely, it should be mentioned that the Arrival and Monitoring tool will not be able to capture systematically all IDP transits and arrivals at each location, as such, will not be able to provide an estimate total absolute number of IDP arrivals and departures.

**Qualitative Data Collection:** After identifying data collection gaps and/or trends during the first round of data collection, semi-structured KI interviews will likely integrate the second round of data collection. A qualitative tool for KIs will be developed based on the quantitative survey's initial findings and to integrate insights at the community level to capture broader displacement trends in each transit hub. KIs with such knowledge would be considered local officials, civil servants, bus and/or train operators, non-governmental representatives, and collective site managers. Expert interviews with KIs from their respective work sectors will help identify any broader and underlying issues and challenges at the community-level at each transit hub, to integrate the household-level insights expressed by IDPs themselves, captured by the quantitative survey. 2 KIs will be selected from each of the 6 transit hubs with a minimum of 12 KIs per data collection cycle. KIs must be over the age of 18. Once the pool of KI interviewees is developed, the assessment and field teams will determine whether the interviews will take place either in person and/or remotely. Utilizing this mixed methods approach will help to mitigate

<sup>4</sup> REACH Initiative, [Evacuations from Eastern Oblasts](#), April 2022.

any biases identified in the data that could be due to limitations or sampling error of the IDP population interviewed at transit hubs.

**Triangulation:** The listed resources within the secondary data review section will be used to triangulate the findings from the primary data collection. First, a comparison of demographic profiles and internal displacement trends will be triangulated with other leading sources of data collected within Ukraine. Resources will include REACH assessments, the United Nations Office for the Coordination of Humanitarian Affairs' (OCHA) situation reports and the International Organization for Migration (IOM)'s IDP report. Secondly, a comparison of arrival and transit routes and hubs will be triangulated with relevant resources from official Ukrainian authorities (listed previously in the Secondary Data Review section).

**Limitations:** It is important to note that findings will only be indicative, as the collected quantitative data will not be representative of IDPs in Ukraine, due to research constraints such as security concerns, field capacity, and the rapidly changing displacement and humanitarian conflict in Ukraine. Therefore, data surrounding displacement trends, IDP demographic and vulnerability profiles, and IDP intentions would suggest broad trends. Even though REACH will integrate the quantitative findings with qualitative insights from KI interviews with IDPs, and secondary data review, the data is still susceptible to a lack of representation. Furthermore, this data would be unable to quantify the exact number of IDPs arriving/transiting in specific locations. Rather, the data collected will help to better understand displacement trends, drivers, and intentions that are reflective of IDPs within Ukraine.

### 3.4 Data Processing & Analysis

The primary data will be collected through Kobo Toolbox within IMPACT Global Kobo account. During primary data collection, the IMPACT Database Officer will download and clean the data daily to ensure collection methodology is being followed by enumerators and investigate any problematic data to ensure the sampling methodology is being carried out in accordance with the data analysis plan. Additionally, the collected data will be analyzed for "Other" inputs (translated and recoded if needed) and cross-checked for linked questions and to review enumerators' comments. An Assessment Officer will keep a log of any changes, including cleaning of data. The data cleaning process will adhere to the [IMPACT's Minimum Standards Checklist for Data Cleaning and Processing for Structured \(Quantitative\) Data](#) as well as IMPACT's [Data Protection SoPs](#).

Data analysis will be conducted by producing frequency tables by transit hub in Excel. Personally identifiable information will not be collected. The frequency tables which will be produced following the data collection/cleaning phase will be used internally only by IMPACT to generate factsheets, and facilitate presentations of key findings.

## 4. Key ethical considerations and related risks

The proposed research design meets / does not meet the following criteria:

<b><i>The proposed research design...</i></b>	<b><i>Yes/ No</i></b>	<b><i>Details if no (including mitigation)</i></b>
... Has been coordinated with relevant stakeholders to <b>avoid unnecessary duplication</b> of data collection efforts?	Yes	
... <b>Respects respondents, their rights and dignity</b> ( <i>specifically by: seeking informed consent, designing length of survey/ discussion while being considerate of participants' time, ensuring accurate reporting of information provided</i> )?	Yes	
... Does not <b>expose data collectors to any risks as a direct result</b> of participation in data collection?	Yes	

... Does not <b>expose respondents / their communities to any risks as a direct result</b> of participation in data collection?	Yes	
... Does not involve <b>collecting information on specific topics which may be stressful and/ or re-traumatising</b> for research participants (both respondents and data collectors)?	Yes	
... Does not involve <b>data collection with minors</b> i.e. anyone less than 18 years old?	Yes	
... Does not involve <b>data collection with other vulnerable groups</b> e.g. persons with disabilities, victims/ survivors of protection incidents, etc.?	Yes	
... Follows IMPACT SOPs for management of <b>personally identifiable information</b> ?	Yes	

## 5. Roles and responsibilities

Table 3: Description of roles and responsibilities

<b>Task Description</b>	<b>Responsible</b>	<b>Accountable</b>	<b>Consulted</b>	<b>Informed</b>
<i>Research design</i>	Junior Assessment Officer / Assessment Officer	Research Manager	IMPACT HQ Research, Design, and Data Unit (RDDU), Data Specialist	HQ
<i>Supervising data collection</i>	Field Officer	Research Manager	Data Specialist	NA
<i>Data processing (checking, cleaning)</i>	Database Assistant	Research Manager	IMPACT HQ RDDU, Data Specialist	HQ
<i>Data analysis</i>	Database Officer / Junior Assessment Officer	Research Manger	IMPACT HQ RDDU, Data Specialist	HQ
<i>Output production</i>	Junior Assessment Officer / Assessment Officer	Research Manager	IMPACT HQ Reporting Unit	
<i>Dissemination</i>	Research Manager	Country Coordinator	IMPACT HQ Research Department	HQ
<i>Monitoring &amp; Evaluation</i>	Research Manager	Country Coordinator	IMPACT HQ Research Department	HQ
<i>Lessons learned</i>	Research Manager	Country Coordinator	IMPACT HQ Research Department	HQ

**Responsible:** the person(s) who executes the task

**Accountable:** the person who validates the completion of the task and is accountable of the final output or milestone

**Consulted:** the person(s) who must be consulted when the task is implemented

**Informed:** the person(s) who need to be informed when the task is completed

## 5. Data Analysis Plan

### STRUCTURED TOOL: ARRIVALS AND TRANSIT MONITORING

Research questions	IN #	Indicator Group	Indicator / Variable	Questionnaire Question	Questionnaire Responses
Metadata	A.1.1	Intro	Consent	<p>Hello. We are conducting a survey on behalf of IMPACT Initiatives, a Switzerland-based NGO, in order to help humanitarian agencies understand displacement trends.</p> <p>We'd like to ask you a few questions about your transit experience. This information will be used to help humanitarian organisations understand the situation of people displaced from and within Ukraine. The survey will take up to 10 minutes. Please be informed that you can retract your participation at anytime.</p> <p>Are you willing to participate to this survey?</p>	Yes; No
	A.3.1	Transit Hub	% of Households (HH) per transit hub	Select transit hub where data is collected.	Select one: Dnipro; Vinnytsia; Lviv; Chernivtsi; Kropvnytskyi; Zaporizhia; Other
	A.4.1.	Demographic Profile	% of head of households, gender	<p>What is the gender of the head of household?</p> <p><i>Note: A household is a collection of individuals living in the same dwelling or part of it, providing themselves with everything necessary for life, fully or partially pooling and spending their</i></p>	Male; Female

				<i>money. The head of household is the person who makes the main decisions and currently lives with the household.</i>	
	<b>A.4.2.</b>	Demographic Profile	% of head of households, age	How old are you? (If less than 18 years old please end the interview)	Select one: Less than 18 years old; 18-30 years old; 31-40 years old; 41-50 years old; 51-64 years old; 65 years old and over
	<b>A.4.3.</b>	Demographic Profile	% of head of households by nationality	What is your nationality?	Select all that apply: Ukrainian; Russian; Belarusian; Romanian; Moldovian; Hungarian; Slovakian; Other
	<b>A.5.1.</b>	Arriving/ Transiting	Place of habitual residence for HH, % of HHs coming from each oblast	Which Oblast in Ukraine was your household's place of habitual residence in prior to February 24, 2022?	Select one oblast
	<b>A.5.2.</b>	Arriving/ Transiting	Place of habitual residence for HH, % of HHs coming from each hromada	Specify hromada name	Select one hromada
	<b>A.5.3.</b>	Arriving/ Transiting	Place of habitual residence for HH, % of HHs coming from each settlement	Which settlement in Ukraine was your household's place of habitual residence prior to February 24, 2022	Select one settlement

What are the key displacement trends at the selected transit hubs?	<b>A.6.1</b>	Arriving/ Transiting	Place of habitual residence, date of departure	When did your household leave your place of habitual residence? <i>If the respondent made multiple attempts to leave, record the date of first department.</i>	Date
	<b>A.7.1.</b>	Push and Pull Factors	Push Factors, % of push factors	What were the reasons that your household decided to leave your place of habitual residence?	Select all that apply: There were troops in my settlement actively fighting; There was shelling in or near my settlement; I was worried that active fighting will come to my settlement in the next days; I was concerned that active fighting will come to my settlement sometime in the future; Loss of livelihoods; Loss of access to services; Desire to reunify with family already in displacement; Other (specify); Refuse
	<b>A.8.1.</b>	Arriving/ Transiting	Displacement trends (mapping purposes), # of HHs per displaced location	Since being displaced from your place of habitual residence, how many other locations has your household stayed in for at least one night until reaching this location (location where the data is collected)?	Integer
	<b>A.8.2.</b>	Arriving/ Transiting	Displacement trends (mapping purposes), # of HHs per displaced location	Please list all settlements that your household has stayed in for at least one night until reaching this location (location where the data is collected). <i>Enter the names of settlements separated by commas.</i>	Text

	<b>A.9.1.</b>	Arriving/ Transiting	% of HH per transport type	How did your household travel out of your previous location?	Select all that apply: Foot; Evacuation train (organized for evacuations); Commercial train (normal); Commercial bus (normal); Evacuation bus (organized for evacuations); Private car; Shared car; Other (specify)
	<b>A.10.1.</b>	Arriving/ Transiting	% of HH per reason of transit	What is the reason that your household decided to come through this transit hub?	Select one: It was the most direct route to the final destination; It was the most convenient for where I plan to travel after; I heard there was less waiting time (traffic, time to wait for public transport) than at other transit hubs; I am meeting family/ friends at or near this location; It was safer; I chose randomly; I don't know, someone else in my group made the decision; Other (specify); Refuse
	<b>A.11.1.1.</b>	Arriving/ Transiting	% of HH planning to stay in Ukraine as their final destination	Is your household planning to stay in Ukraine at the end of your current journey?	Select one: Yes; No; I don't know
	<b>A.11.1.1.1.</b>	Arriving/ Transiting	% of HH returning to place of habitual residence	If yes, is your household currently returning to your place of habitual residence?	Yes; No; I don't know

	<b>A.11.2.</b>	Arriving/ Transiting	% of HH per Ukrainian oblast/ hromada/ settlement as their final destination	What is your household's final destination in Ukraine?	Note
	<b>A.11.2.1.</b>	Arriving/ Transiting	% of HH per Ukrainian oblast as their final destination	Specify Oblast name	Select one Oblast name
	<b>A.11.2.2.</b>	Arriving/ Transiting	% of HH per Ukrainian hromada as their final destination	Specify hromada name	Select one hromada name
	<b>A.11.2.3.</b>	Arriving/ Transiting	% of HH per Ukrainian settlement as their final destination	Specify settlement name	Select one settlement name
	<b>A.11.4.</b>	Arriving/ Transiting	% of HH intending to live in another country	If no, what country does your household intend to stay in?	Select one: Poland; Germany; Lithuania; Latvia; Estonia; Hungary; Czechia; Slovakia ; Austria; Italy; Spain; Greece; Moldova; France; Denmark; Bulgaria; Turkey; Switzerland; Canada; Portugal; Sweden; Norway; Israel; Belgium; Ireland; Netherlands; United States of America (USA); United Kingdom (UK); Romania; Other (specify); I don't know where I'll go; Refuse

	<b>A.11.6.</b>	Arriving/ Transiting	% of HH intending to live in another city outside of Ukraine	In which cities of listed countries is your household planning to stay?	Text
	<b>A.12.1.</b>	Push and Pull Factors	Pull Factors, % of pull factors	What were the reasons that your household decided to go to your final destination?	Select all that apply: I have family/friends already in this location; I agreed to meet family/and friends who are also displaced at this location; I was advised by the reception center to go to this location; I was advised by family/friends to go to this location; I believe it is easier to apply for refugee registration there; Language spoken in destination country; Job/livelihoods opportunities at destination; Close to Ukraine border crossing point; Close to area of origin; I am returning permanently to my place of habitual residence; I am returning temporarily to my place of habitual residence; Other (specify); Refuse
	<b>A.13.1.</b>	Arriving/ Transiting	% of time spent at final destination	How long does your household plan to stay at your final destination?	Select one: Less than a week; More than one week but less than one month; More than one month; Until

					the war is over; I don't know; Other (specify)
	<b>A.14.1.</b>	Vulnerability Criteria	% of HH with accommodation plans, means of accommodations	What type of accommodation will your household have in your final destination?	Select one: Rented accommodation; Staying with family/ friends at their private residence; Hotel/ hostel; Collective centre; Other accommodation provided by authorities; I don't know where I will stay; Found host through social media/ volunteer; I am returning to my own private residence; Other (specify); Refuse
	<b>A.15.1.</b>	Vulnerability Criteria	% of HH per work sector, means of primary income	Can you tell me what was your profession or main activity in Ukraine?	Select one: Industry (mining, processing, chemical, etc.); Wholesale and retail trade; Agriculture; Transport / warehousing / postal and courier activities; Education; Health care; Public administration; Construction; Social services; Arts / sports / entertainment and recreation; Hotel and restaurant business; Tourism; Hairdressing / other beauty salon services; Care services (non-educational); IT (computer technology); Military

					service; Water supply; sewerage, waste management; Supply of electricity, gas, steam and air conditioning; Retired; Other (specify)
	<b>A.16.1.</b>	Vulnerability Criteria	# of accompanies per HH	Aside from yourself, how many members of your household are you traveling with today?	Integer
	<b>A.16.1.1.</b>	Vulnerability Criteria	# of accompanies per group	Do you or any of the people travelling with you belong to the following groups?	Note
What are the demographic trends of IDPs arriving or transiting at the selected transit hubs?	<b>A.16.2.1.</b>	Vulnerability Criteria	# of children aged 0-5	How many children 0-5 years are you traveling with?	Integer
	<b>A.16.2.2.</b>	Vulnerability Criteria	# of children aged 6-17	How many children 6-17 years are you traveling with?	Integer
	<b>A.16.2.3.</b>	Vulnerability Criteria	# of adults aged 65+	How many elderly (65+) are you traveling with?	Integer
	<b>A.16.2.4.</b>	Vulnerability Criteria	# of pregnant and lactating women	How many pregnant and lactating women are you traveling with?	Integer
	<b>A.16.2.5.</b>	Vulnerability Criteria	# of persons with disabilities	How many people with disabilities are you traveling with? ( <i>i.e. difficulties doing certain activities due to a health problem concerning vision, hearing, mobility, cognition, self-care and communication</i> )	Integer
	<b>A.16.2.6.</b>	Vulnerability Criteria	# of unaccompanied children	How many unaccompanied children are you traveling with? ( <i>i.e. children traveling without the presence of a parent/ family member/ legal guardian</i> ).	Integer

	<b>End</b>			Thank you for your time!	
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## 7. Monitoring & Evaluation Plan

IMPACT Objective	External M&E Indicator	Internal M&E Indicator	Focal point	Tool	Will indicator be tracked?
Humanitarian stakeholders are accessing IMPACT products	Number of humanitarian organisations accessing IMPACT services/products  Number of individuals accessing IMPACT services/products	# of downloads of x product from Resource Center	Country request to HQ	User_log	X Yes
		# of downloads of x product from Relief Web	Country request to HQ		X Yes
		# of downloads of x product from Country level platforms	Country team		X Yes
		# of page clicks on x product from REACH global newsletter	Country request to HQ		X Yes
		# of page clicks on x product from country newsletter, sendingBlue, bit.ly	Country team		X Yes
		# of visits to x webmap/x dashboard	Country request to HQ		
IMPACT activities contribute to better program implementation and coordination of the humanitarian response	Number of humanitarian organisations utilizing IMPACT services/products	# references in HPC documents (HNO, SRP, Flash appeals, Cluster/sector strategies)	Country team	Reference_log	X No
		# references in single agency documents			X No
Humanitarian stakeholders are using IMPACT products	Humanitarian actors use IMPACT evidence/products as a basis for decision making, aid planning and delivery  Number of humanitarian documents (HNO, HRP, cluster/agency strategic plans, etc.) directly informed by IMPACT products	Perceived relevance of IMPACT country-programs	Country team	Usage_Feedback and Usage_Survey template	X No
		Perceived usefulness and influence of IMPACT outputs			
		Recommendations to strengthen IMPACT programs			
		Perceived capacity of IMPACT staff			
		Perceived quality of outputs/programs			
		Recommendations to strengthen IMPACT programs			
Humanitarian stakeholders are engaged in IMPACT programs throughout the research cycle	Number and/or percentage of humanitarian organizations directly contributing to IMPACT programs ( <i>providing resources, participating to presentations, etc.</i> )	# of organisations providing resources (i.e.staff, vehicles, meeting space, budget, etc.) for activity implementation	Country team	Engagement_log	X Yes
		# of organisations/clusters inputting in research design and joint analysis			X Yes
		# of organisations/clusters attending briefings on findings;			X Yes