Research Terms of Reference

Multi-partners Rapid Needs Assessment, Northern Hasakeh SYR1909 Syria

February 2020

Version number 1.0



1. Executive Summary

Country of	Syria									
intervention										
Type of Emergency		Natural disaster	X	Con	flict					
Type of Crisis		Sudden onset		Slov	v or	nset	x Protracted			
Mandating Body/	REACH									
Agency										
Project Code	16DV	/V, 16DSO								
Research Timeframe	1. Sta	art collect data: 12/02/2020			5.	Preliminary pre	sentation: N/A			
	2. Da	ta collected: 25/02/20			6.	Outputs sent for	or validation: 12/03/20			
	3. Da	ta analysed: 04/03/20			7.	Outputs publish	ned: 16/03/2020			
	4. Da	ta sent for validation: 28/02/2	20		8.	Final presentat	ion: N/A			
Humanitarian	Miles	tone			Do	eadline				
milestones		Donor plan/strategy			_					
Specify what will the	x	Inter-cluster plan/strategy (NES				n a rolling basis	, depending on contextual			
assessment inform and		forum and SSWG)				U	d related information needs			
when	X	Cluster plan/strategy (Cash WG,			_	_//				
e.g. The shelter cluster will use this data to draft		FSL WG, WASH WG and SSWG)				1 1				
its Revised Flash Appeal;	X	NGO platform plan/strategreen	/ (IN	ES	-					
		Other (Specify):			_					
Audience Type &	Audi	ence type			Dissemination					
Dissemination Specify	□ Str	ategic			x General Product Mailing (e.g. mail to NGO					
who will the assessment	x Pro	grammatic			CO	insortium; HCT pa	articipants; Donors)			
inform and how you will	х Оре	erational			□ Cluster Mailing (Education, Shelter and WASH)					
disseminate to inform the audience		her, Specify]				id presentation of eeting	findings at next cluster			
audience		,				-	ndings (e.g. at HCT meeting;			
						uster meeting)	manigo (o.g. at 1101 mooting,			
							nation (Relief Web & REACH			
					Re	esource Centre)				
							on by Cash & Markets WG			
	based on produced dataset.						dataset.			
Detailed		Yes			X	No				
dissemination plan										
required										
Canaral Objective										
General Objective		rapid needs assessment (RN (NES); its aim is to inform th	,		-		on of conflict in northeast			

		(100.1)	<i>T</i> ,				
		ons (IDPs) in host communities (HC)1.					
	,	ers' humanitarian response for IDPs i	n ho	ost communities across Hasakeh			
	_	rnorate.					
Specific Objective(s)			ific	location of IDPs in HC, across Hasakeh			
	_	governorate .					
		·		IC across the following sectors: shelter, food			
		and nutrition, NFIs, WASH, healthcare		•			
	<i>3. 1</i>	dentify overall priority needs across th	he s	ectors included in this assessment.			
	4. /	dentify short-term² movement intentio	ns (of IDPs in HC due to the general			
	ŀ	numanitarian situation in the area.					
Research Questions		arch Question 1: What is the total nun in HC in assessed locations.	nbei	r of IDP individuals and households currently			
		arch Question 2: How many camps, s. in each assessed community?	ites,	, settlements and collective centres (CC) are			
	asses			pecific priority needs of IDPs in HC in the ood and nutrition, NFIs, WASH, healthcare,			
	Research Question 4 What are the overall priority needs for IDPs in HC in the assessed locations?						
	garba			e access to basic services (such as water, bulance, schools, psychosocial support) in			
				assessed location have already access to d be their preferred modality of assistance?			
		·		t intentions of IDPs in HC, including s, as well as pull factors for those intending			
Geographic Coverage	SDF	controlled areas of Hasakeh governo	rate	. Specific coverage will be determined by			
•		number of partners and their respectiv					
Secondary data	Main	sources include: REACH and partner	rs' p	revious RNAs, SSWG DRAT (Sites and			
sources		'		sponse Assessment Tracker), media, open			
				agencies and other humanitarian bodies.			
Population(s)		IDPs in camp		1			
Select all that apply	X	IDPs in host communities		IDD			
		Refugees in camp		Refugees in informal sites			
		Refugees in host communities		7 (
		Host communities		1011			
		1100t Communicos		[care, open]			

¹ This assessment focuses on IDPs mixed with resident communities and living in the same type of dwellings as HC. This means IDPs living in camps, sites, settlements or collective centres will not be covered by this assessment, even if these are located in the boundaries of assessed communities. The existence and numbers of these location will however be recorded for each community where they can be found, in order to reference them.

² The timeframe for movement intentions indicators for this assessment is one week.

Stratification	X	Geographical #:		Gro	up ‡	#: 2 (IDPs)		[Other Specify] #:	
Select type(s) and enter		communities across				ion size per		Population size per	
number of strata		Hasakeh Governorate.		stra	ata is known?			strata is known?	
		Population size per strata		χY	es 🗆	No No		□ Yes □ No	
		is known? x Yes □ No							
Data collection tool(s)	X	Structured (Quantitative)					,	,	
	Samp	sampling method				Data collection method			
Structured data	x Pur	posive			X	Key informant in	terv	iew (Target #): at least 2	
collection tool # 1		bability / Simple random				er community		,	
Select sampling and data collection method and		bability / Stratified simple rando	m		'	•	n /T	- arget #):	
specify target # interviews		,	,,,,,			•	•	• ,	
specify larger # interviews		bability / Cluster sampling						v (Target #):	
		bability / Stratified cluster samp	ling					(Target #):	
	□ [Ot	her, Specify]				Direct observations (Target #):			
					[Other, Specify]	(Ta	rget #):		
Target level of	NA				N/	4			
precision if									
probability sampling									
Data management	X	IMPACT							
platform(s)		DD47 (00)4(0)0							
	X	DRAT (SSWG) ³	1	_		Cash WG das			
Expected ouput	X	Situation overview #: 1		Rep	ort	#:		Profile #:	
type(s)	_	Dragontation (Draliminan)	_	Dra		hatian (Final)	_	Factsheet #:	
		Presentation (Preliminary findings) #:		#: _		tation (Final)		racisneet #	
	П	Interactive dashboard #:		π Wel	_ nma	ıp #:	 	Map #:	
		[Other, Specify] #:		110.	31110	Y "'		Wap #	
Access	x	Public (available on REAC	H re	sour	се с	enter and other	· hu	manitarian platforms)	
		Restricted (bilateral dissem						<u> </u>	
		publication on REACH or o			· · ·				
Visibility Specify which	Cash	WG, FSL WG, WASH WG a		•		,			
logos should be on									
outputs									

2. Rationale

2.1. Rationale

Residents of Northeast Syria (NES) have been experiencing a new humanitarian crisis since the outbreak of conflict on 9 October 2019. This crisis has resulted in massive displacement from the region, both internally and, to a lesser extent, towards the KR-I, where IOM reported 19,497 Syrian refugees to have crossed the border since 14 October.⁵ A majority of IDPs originate from communities near the border with Turkey, including from eastern Aleppo and Ar-Raqqa governorate with a lot of internal displacement and most people travelling south to communities further from the border.⁶ In Hasakeh governorate, a majority of displacement has occurred towards urban areas such as Hasakeh City, Maabada, Al-Malikeyyeh

³ The DRAT includes a specific tab for information on IDPs in HC.

⁴ This dashboard will be created specifically to visualise the findings of this assessment. The Cash WG will be in charge of creating it and is planning to use Power BI.

⁵ IOM DTM – Displacement movements from Syria Weekly Update #12, 9-15 January 2020.

⁶ Northeast Syria - HNAP Flash Update #10 - 23 October 2019.

and Ya'robiyah towns. Further, Hasakeh governorate has been reported as main area of transit for refugees crossing into the KR-I and coming from as far as Ain-al-Arab. The arrival of armed forces and airstrikes in the area have remained the main reasons reported by refugees arriving in KR-I.⁷ Northern Hasakeh governorate, while less affected by military operations than northern Raqqa, has thus been at once an area of origin, transit and arrival of IDPs, with resulting strain on existing infrastructure and resources. As of 18 December, a total of 70,590 people remained displaced according to OCHA, while 129,041 had reported to have returned⁸ after a stabilisation of the situation in the area. 53% of IDPs and 60% of returnees were reported in Hasakeh governorate, according to OCHA.

The crisis in NES has created significant challenges for humanitarian information management. New accessibility and security issues within NES have mostly prevented systematic data collection efforts, consequently limiting the effectiveness of humanitarian planning and implementation. As the crisis continues and despite relative stabilisation, major access constraints remain for partners and it remains important to fill information gaps in a systematic manner to promote more effective humanitarian response and planning for NES-forum-led, cross-line, and cross-border operations. Besides, while the first phase of the humanitarian response to the post-October 2019 displacement crisis focused on IDPs in camps and sites, major gaps remain regarding IDPs in host communities (HC), REACH conducted two rounds of Rapid Needs Assessments (RNAs) that covered communities and showed heightened needs in IDP-hosting communities. However, while these RNAs were conducted from KR-I, using an Area of Knowledge (AoK) methodology, no direct information regarding needs of IDPs in HC is currently available. This information gap was confirmed by operational partners present in the area, especially by the Cash Working Group (CWG), the WASH WG and the Sites and Settlement Working Group (SSWG). As REACH still has not secured permissions to resume data collection in Hasakeh governorate, while operational partners have managed to regain access, the present assessment has been designed as a joint effort to fill the information gaps on needs of IDPs in host communities across Hasakeh governorate. Operational partners that are willing to participate will be in charge of collecting data directly with harmonized KI methodology and tools, while REACH will develop technical tools and guidance, coordinate data collection, and produce a final dataset to be shared with partners for operational and strategic planning of the response. The dataset will be fed into a dashboard, that will be used by partners to prioritise and guickly analyse priorities. Further analysis will then be carried out by REACH in coordination with SSWG, that will work together on producing more extensive outputs and maps, as best fit.

3. Methodology

3.1 Methodology overview

Primary data collection will be carried out by NGO partners, via a Key Informant (KI) methodology. Partners will be included based on their willingness and readiness to collect data within the set timeframe. Sectors Working Groups (WG, namely WASH, Cash and FSL WGs) will be in charge of consolidating the final list of NGOs participating, along with contacts for their respective focal points. A maximum number of communities that have not been assessed since December 2019⁹ will be covered, contingent upon partners' constraints in terms of access, budget, and team capacity. Data collection will take place from 9 February to 20 February 2020, a timeline that will be kept flexible to allow broader coverage. Data will be collected at the community level, with partners interviewing between 2 and 8 KIs per community¹⁰ and with KIs selected based on their knowledge of IDP population in the community and sector-specific expertise (see section below). Collected primary data will then be further triangulated through available secondary data sources. Partners' participation will be discussed

⁷ REACH. Iraq - Syrian Refugee Influx Rapid Assessment. 9 December 2019.

⁸ OCHA, Syrian Arab Republic: North East Syria Displacement (18 December 2019).

⁹ These communities are considered of less priority given that others have never been covered since December 2019. However, the possibility of conducting further rounds of assessments in the future to ensure a similar level of data across all Hasakeh communities will be kept open in the coming months, depending on REACH resuming direct data collection in the governorate, and on partners' capacity.

¹⁰ While the objective will be to interview 1 KI per sector covered by assessment and per community whenever possible, a minimum of two KIs per community will be set, if partners struggle to find more.

3.2 Population of interest

The main population of interest for this assessment is internally displaced persons (IDPs) in host communities (HC) in assessed locations in Hasakeh governorate.

IDPs are defined as 'Individuals or groups of people who have been forced to leave their homes or places of habitual residence, in particular as a result of or in order to avoid the effects of armed conflict, situations of generalised violence, violations of human rights, or natural or man-made disasters, and who have not crossed an international border.'

More specifically, this assessment will focus on IDPs in HC. This refers to IDPs that are not living in planned camps, informal/formal sites and settlements or collective centres, but rather are hosted by resident populations without clear distinction between both groups other than the fact that IDPs do not originate from the assessed communities and got displaced by the conflict, whether before or after October 2019. The rationale behind this specific focus is that IDPs in HC are not yet covered by assessments coordinated by the SSWG, which mainly focuses on camps, informal sites and settlements, and collective centres. These assessments are also conducted by NGO partners using a tool developed by the SSWG. Collected data is then cleaned and fed into on online shared database called the DRAT (Displacement Response Assessment Tracker). So far, data collected under the frame of the DRAT regarding IDPs in HC has been less consistent and less documented than information on IDPs in sites and settlements. Exact locations and population figures especially, constitute a major information gap identified with partners, and impeding proper operational response for these populations that may be underreported. This assessment thus aims at filling this gap, as a first step in a bigger effort to respond adequately to needs of IDPs in HC. Based on key information that will be gathered through this assessment, a second stage assessment will then be made possible, most probably collecting data at household level so as to inform targeting by operational partners.

3.3 Secondary data review (outline key bibliography/sources you will use and for what).

Available secondary data sources will be used to triangulate primary data collection and will include available data from the Humanitarian Access Team (HAT), the Humanitarian Needs Assessment Programme (HNAP) and the Sites and Settlements Working Group (SSWG) displacement tracking tool (DRAT). Previous rounds of RNAs conducted by REACH¹¹ and other partners will also be used, especially to determine the coverage. UN agencies publications, as well as media and open source reports from humanitarian partners, will be used to provide further information on context, as a backdrop to interpret assessment findings.

3.4 Primary Data Collection

A key informant methodology will be used for primary data collection. NGO partners operating in the area and willing to take part in this assessment will be provided with the printable version of the questionnaire and with the Kobo version so that they can chose what method is more suitable for them and their teams, and considering security considerations in assessed areas. They will complete the survey by meeting pre-identified KIs face-to-face as much as possible, or via telephone otherwise. Gathered information will provide indicative findings at village/neighbourhood level. The general process for partners collecting data will be as follows:

Based on a structured questionnaire, partners' enumerators will ask KIs a limited number of questions about shelter, food and nutrition, NFIs, WASH, healthcare, education and protection to gather information at the community level, and limited to IDPs in HC. Information will also be collected on IDPs in HC numbers, history of movement and movement intentions. Moreover, information on potential presence of sites, settlements and collective centres also hosting IDPs in the community will be collected, in order to cross-check and reference these with DRAT data already made available by the SSWG.

www.reach-initiative.org 5

_

¹¹ REACH Northeast Syria Hasakeh Rapid Needs Assessment, November 2019 & and REACH Northeast Syria Hasakeh Rapid Needs Assessment, December 2019 (both datasets and situation overview factsheets).

- The questionnaire will be built based on existing RNA tool developed in October 2019 by the SSWG, and that is being used by partners to collect information on sites and settlements. This tool has been adapted to the specific situation of IDPs in HC and to match a multiple KI methodology (while the original SSWG tool was meant to be filled directly by NGOs intervening in assessed sites and settlements). Moreover, additional questions have been added, based on feedback received from partners and NES working groups.
- Wherever possible, partners' enumerators will be provided with the kobo form, which they will directly fill in and submit to a shared Kobo server. Paper questionnaires will also be shared with partners, and will be used if not feasible to collect data directly on Kobo. In this case, once data collection is over, paper questionnaires will be entered into Kobo by partners.
- Partners' enumerators will submit one form per assessed community, interviewing different KIs for different sections
 of the form, possibly at different times, and then aggregating answers into one form. Partner's enumerators will try
 to contact at least two KIs per community and, if possible, more (with a maximum of 8, or one per sector). In the
 rare case that enumerators are unable to interview multiple KIs, feedback from one KI will be accepted.
- KIs will be selected by partners collecting data in each community to assess. To be selected as KIs, individuals will
 have to occupy specific key professions/functions so as to be able to answer questions related to their field of
 expertise (e.g. health for doctors, nurses, pharmacists, education for teacher or students, etc.). Based on previous
 KI assessments in the area, KI types may include: civil society groups, local charities, local councils, local relief
 committees, NGOs, community leaders (elders or religious), documentation office/registration focal points, camp
 managers, teachers, lawyers, school directors, health staff, pharmacists, mukhtars (community leaders), shop
 owners/traders, farmers or students.
- Communities to be assessed will be selected prioritising those that have not been assessed by any partners
 (including REACH via previous rounds of AoK assessments) since December 2019. Moreover, while the general
 idea being to assess all Hasakeh communities via multiple sweeps if necessary, this first round will give flexibility
 to partners to select communities based on their presence in the area, their level of access and other financial or
 other types of constraints. As the total number of partners ready to participate and their respective potential
 coverage are not yet known at time of writing these ToRs, final number of communities and sub-districts to be
 covered are still to be confirmed.

3.5 Data Processing & Analysis

Once data collection is completed by all partners, REACH will clean and check submitted raw data for internal inconsistencies and will cross-check submitted information with available secondary data on assessed communities, if any. Follow up will be conducted with partners' enumerators and KIs for all communities where discrepancies or issues are identified. Raw data will be cleaned based on follow up responses and all changes to the data will be logged, including checks verifying household and population size, checking topical consistency within responses, and checks to verify that any relevant translations in the data are accurate.

Once cleaned, the data will be reorganized in a user-friendly dataset, that will be shared with partners as rapidly as possible. This dataset will be used by partners to develop a dashboard including numbers and needs of IDPs in HC in Hasakeh governorate. This dashboard will be developed by the Cash Working Group, and will inform prioritisation by operation partners. Besides, collected data on IDPs in HC population figures and priority needs will be included in the SSWG DRAT, to be easily accessible by all partners and to complete the overall snapshot of IDPs in NES, including IDPs in HC as well as IDPs in camps, sites, settlements and CCs.

Final dataset will then be jointly analysed on Excel by REACH together with the SSWG Information Management Officer (IMO). In consultation with operational partners, relevant output 12 will then be developed, with template and specific level of aggregation and reporting still to be determined. Data will be analysed at governorate level and sub-district levels, and depending on the differences and results of the analysis, findings will be reported either at governorate or sub-district level. If feasible, potential differences between rural and urban settings might be analysed and reported upon if significant differences are identified.

Detailed Data Management Plan is available upon request

4. Roles and responsibilities

Table 2: Description of roles and responsibilities

Task Description	Responsible	Accountable	Consulted	Informed
Research design	Assessment Officer & Partners	Assessment Manager	Research Design & Data Unit GIS Officer	Country Coordinator
Supervising data collection	Assessment Officer	Assessment Manager	Research Design & Data Unit	Country Coordinator
Data processing (checking, cleaning)	Assessment Officer	Assessment Manager	Research Design & Data Unit	Country Coordinator
Data analysis	Assessment Officer & SSWG IMO	Assessment Manager	Research Design & Data Unit	Country Coordinator
Output production	Assessment Officer & SSWG IMO	Assessment Manager	Research Design & Data Unit GIS Officer	Country Coordinator
Dissemination	Assessment Officer & SSWG IMO	Assessment Manager	HQ Communication Unit	Country Coordinator
Monitoring & Evaluation	Assessment Officer	Assessment Manager	Research Design & Data Unit	Country Coordinator
Lessons learned	Assessment Officer	Assessment Manager	Research Design & Data Unit	Country Coordinator

Responsible: the person(s) who executes the task

¹² Most probably one situation overview will be produced, including maps and potentially a zoom-in in Hasakeh city if partners confirm coverage there.

Accountable: the person who validates the completion of the task and is accountable of the final output or milestone

Consulted: the person(s) who must be consulted when the task is implemented **Informed:** the person(s) who need to be informed when the task is completed

5. Data Analysis Plan

Research questions	IN#	Data collection method	Indicator / Variable	Questionnaire Question	Questionnaire Responses	Data collection level
	0.1	KI interview	Organisation collecting	0.1 Reported by (organisation):	List of partners	KI
	0.2	KI interview	Remote/face to face	0.2 Is this survey being conducted face to face or remotely?	At location, Remotely	KI
	1	KI interview	GPS location	1.0 Take GPS point with <100m accuracy:	Geopoint	KI
Basic	1	KI interview Manual location if remotely		1.0 What are the coordinates of the assessed community? Please provide gps coordinates with the following format: Degrees, minutes, and seconds (eg. 41°24'12.2"N 2°10'26.5"E)	Text	KI
information	1.1	KI interview	Additional identification information	1.1 Please enter any other information you have that would assist in identifying the assessed community, e.g. other names:	Text	КІ
	1.2	KI interview	Governorate	1.2 In which governorate is the assessed community?	Hasakeh	KI
	1.3	KI interview	District	1.3 District:	Admin list	KI
	1.4	KI interview	Sub-district	1.4 Sub-district:	Admin list	KI
	1.5	KI interview	Community	1.5 Which community are you assessing?	OCHA p-code list + Quamishly neighbourhoods	KI

	1.6.0	KI interview	KI type	1.6.0 What type of KI is answering the following questions about IDP presence in the community?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
	1.6	KI interview	IDP presence	1.6 Are there any IDPs in the community?	Yes, No, Not sure	KI
IDP (all) repartition	1.6	KI interview	Location of all IDPs	1.6 If there are IDPs in this community, where are they living?	Formal camp, Informal site (tented), Informal site (building), Informal site (mixed), Informal settlement (tented), Informal settlement (building), Informal settlement (mixed), Collective Centre_Education Facility, Collective Centre Health Facility, Collective Centre Religious Building, Other Collective Centre, IDPs are living with host community, Not sure	KI
	1.6	KI interview	Number of PC/IS/CC in the community	1.6 For each category selected, how many of each are present and hosting IDPs in the assessed community? - Formal camp, Informal site (tented), Informal site (building), Informal site (mixed), Informal settlement (tented), Informal settlement (building), Informal settlement (mixed), Collective Centre_Education Facility, Collective Centre Health Facility, Collective Centre Religious Building, Other Collective Centre	Numbers	KI

	2	KI interview	KI type	2.0 Who is the person answering the following questions about demographics?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
IDPs in HC - Demographic s	2.1	KI interview	Knowledge HH number	2.1 Do you know what is the number of IDP households currently living in this community, EXCLUDING IDPs that are living in camps, sites, settlements and collective centers?	Yes, No	KI
	2.2	KI interview	Number IDP HH in HC	2.2 Best guess (Estimate)	Numbers	KI
	2.3	KI interview	Knowledge Individuals number	2.3 Do you know what is the number of IDP individuals currently living in this community, EXCLUDING IDPs that are living in camps, sites, settlements and collective centers?	Yes, No	KI
	2.4	KI interview	Number IDP individuals in HC	2.4 Best guess	Numbers	KI
	2.5	KI interview	HH size	2.5 What is the average size of IDP households in this community?	Numbers	KI

2.6	KI interview	Knowledge vulnerability groups	2.6 Do you know if any IDP individuals are in the following vulnerable groups (women at risk, children at risk, unaccompanied or separated child, children head of household, older person at risk, single parents or care givers, persons with mental of physical disabilities, serious medical conditions, persons with specific legal and physical protection needs)?	None of the IDPs are in these vulnerable groups, Yes, and some IDPs are in these vulnerable groups, Don't know, Not sure	KI
2.6	KI interview	Number IDPs individuals vulnerable groups	2.6 If some IDPs are in one or several of these vulnerable groups, how many IDP individuals are there, for each vulnerable group?	Numbers	KI
2.7	KI interview	Top three household profiles	2.7 What are the three most common types of households for IDPs in this community?	Married men with their family (wife, children, other immediate family), Married men without their family, Unmarried/single men, Married women with their family without husband (children, other immediate family), Married women without their family, Unmarried/single women, Unaccompanied children, Elderly (60+), Other, Not sure	KI
3	KI interview	KI type	3.0 Who is the person answering the following questions about arrival in host community?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI

	1		1	T	1	1
	3.1	KI interview	Start arrival IDP population	3.1 When did the IDP population first start arriving in this community?	Month-year	KI
	3.2	KI interview	Start last wave IDP arrivals	3.2 When did the last wave of IDP population start arriving in this community?	Month-year	КІ
	3.3	KI interview	Previously displaced	3.3 Were IDPs displaced to other locations before arriving to the current one?	Yes, more than half, Yes, less than half, No, none, not sure	КІ
	3.4	KI interview	IDP arrivals in next 7 days	3.4 Are more IDP HHs expected to come in the next 7 days?	Yes, No, Not sure	КІ
Challan	4	KI interview	KI type	4.0 Who is the person answering the following questions about shelter?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
Shelter	4.1	KI interview	Most common IDP shelter types	4.1 What are the most common shelter types for IDPs in the assessed community?	Solid/finished house, Solid/finished apartment, Hotel, Unfinished or abandoned residential building, Damaged residential building, Non- residential structure (garage, farm house, shop), Religious building (mosque), Public building (school, stadium), Container, Tent, Makeshift shelter with scavenged materials, Other, Not sure	KI

4.2	KI interview	Main shelter problems IDPs	4.2 What are the main shelter problems for IDPs in this community? Select all that apply	None, Insufficient number of shelters for the population, Shelters are too small/not enough space for entire household, Structures are not sturdy and break/fall over easily, Many are heavily damaged/unusable, Many are slightly damaged, Lack of insulation from heat, Lack of insulation from cold, Leaking during rain, Limited ventilation, Lack of privacy inside shelter (no partitions, no doors), Unable to lock home securely, Lack of lighting, Lack of heating, Other (specify), Not sure	KI
4.3	KI interview	Proportion overcrowded shelter	4.3 What proportion of the IDP population do you estimate are living in overcrowded shelters (e.g. multiple families sharing a house, families living in a house built for a smaller family)?	Percentage	KI
4.4	KI interview	Top 3 shelter support IDPs	4.4 What kind of shelter support is most needed by IDPs in this community? Select three	Shelter NFIs (plastic sheets, sealing off kits, etc), New, transitional shelters, Repair and rehabilitation of existing shelters, Financial support for paying rent, Other (specify), Not sure	KI
4.5	KI interview	Type of shelter repair	4.5 What kind of shelter repairs or improvements are needed?	Window/door repairs, Privacy improvement, Repairs to stairs, Repairs to lighting, Kitchen and/or bathroom repairs, Other, Not sure	КІ

5.	KI interview	KI type	5.0 Who is the person answering the following questions about non-food items?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
5.1	KI interview	Top 3 household items IDPs	5.1 What are the top 3 household items needed by IDPs in the assessed community, among these?	None, Bedding items (sheets, pillows, Mattresses/sleeping mats, Plastic sheet, Carpet/mat for the floor, Kitchen utensils, Cooking fuel, Cooking stove, Jerry can, Sources of light, Batteries, not sure	KI
5.2	KI interview	Access to cooking fuel	5.2 Do people at this site have access to fuel for cooking?	Yes, No, Not sure	KI
5.3	KI interview	Access to heating fuel	5.3 Do people at this site have access to fuel for heating?	Yes, No, Not sure	KI
5.4	KI interview	Top 3 winter items IDPs	5.4 What are the top 3 winter items needed by IDPs, among these?	None, Heater, Heating fuel, Heating fuel container, Blankets, Winter clothes (adults), Winter clothes (children), Winter shoes, Not sure	KI
5.4	KI interview	Type of heater needed	5.4 If heater is among the top 3 winter items needed, which kind of heater is needed?	Diesel heater, LPG (gas), Not sure	KI

	6.	KI interview	KI type	6.0 Who is the person answering the following questions about WASH?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
	6.1	KI interview	Access to safe drinking water	6.1 Do IDP households in the assessed community have access to a source of safe drinking water?	Yes, No, Not sure	КІ
Water, Hygiene and	6.2	KI interview Water sufficiency		6.2 Is available drinking water sufficient to meet the needs of everyone in the assessed community (including both IDPs and HC)?	Yes, No, Not sure	КІ
Sanitation (WASH)	6.3	KI interview IDP paying for drinking water		6.3 Are IDPs in this community paying for drinking water?	Yes, No, Not sure	KI
	6.3	KI interview	Price of drinking water	6.3 If yes, how much do they have to pay for 1 liter of water?	SYP	KI
	6.4	KI interview	Water sources	6.4 What are the types of water sources available at location?	None, Borehole or well, Piped water, Surface water (river, pond, etc), Water trucking, other	КІ
	6.4	KI interview	Type of water surface	6.4 Please specify, if you previously selected "Surface water":	Text	KI
	6.5	KI interview	Water storage containers	6.5 What is mostly used as water storage containers based on observation at water collection location?	Jerrycans, Bucket, Bottles , Other	KI
	6.6	Klinterview tunctional 1		6.6 Do IDP households in the assessed community have access to functional latrines?	Yes, No, Not sure	KI
	6.7	KI interview	Latrines types	6.7 What type of latrines are available to IDP households?	Communal latrines, Family latrines	KI

6	6.8	KI interview	Number of people sharing latrine	6.8 On average among IDP population in the community, how many persons are sharing one latrine?	Number	KI
6	6.9	KI interview	Human feces presence	6.9 Are there human feces present on the ground and around the shelters?	Yes, No, Not sure	КІ
6	6.1	KI interview	Access handwashing facilities	6.10 Do IDP households in the assessed community have access to handwashing facilities?	Yes, with water and soap, Yes, only water, No	KI
6	5.11	KI interview	Top 3 personnal hygiene items	6.11 What are the top 3 personal hygiene items needed by IDPs in the assessed community, among these?	None, Disposable diapers, Sanitary pads, Soap, Toothpaste, Washing powder (for clothes), Cleaning liquid (for house), Deteregent (for dishes), Not sure	KI
6	5.12	KI interview	Top 3 latrine cleaning items	6.12 What are the top 3 latrine cleaning items that are needed by IDPs in this community?	Mop, Broom, Toilet brush, Squeegee, Sink plunger, Bucket, All-purpose washing detergent (non bleach), Nose mask, Gloves, None of the above, Other, Not sure	KI
6	5.13	KI interview	Solid waste disposal	6.13 What was the most common way IDPs in the assessed community disposed of solid waste/trash in the past month?	Public garbage collection free, Private garbage collection paid, Garbage left in public areas, Garbage disposed of by household to a dumping location, Garbage buried, Garbage burnt, Other, Not sure	KI
6	5.13	KI interview	Frequency garbage collection	6.13 If garbage is collected (public or private collection), what is the frequency?	Once a month, Once every two weeks, Once a week, More than once a week, More than three times a week, Other, Not sure	КІ

	7.	KI interview	KI type	7.0 Who is the person answering the following questions about Health?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
	7.1	KI interview	Functioning health facility	7.1 Is there a functioning health facility in the assessed community or in nearby community?	Yes, No, Not sure	KI
Health	7.2	KI interview	Type health facilities	7.2 What type of health facilities are accessible to IDPs in the community or in other/nearby communities?	No health facilities available, Mobile clinics, Informal emergency care points, Private clinics, Primary care facilities, Hospitals, Don't know, Other	KI
Tiodiui	7.3	KI interview	Safe access to health facilities for all groups	7.3 Can all groups in the population safely access a health facility?	Yes, No, Not sure	KI
	7.4	KI interview	Groups with limited access health	7.4 Which group or groups has/have limited access?	Men (18-59), Women (18-59), Boys (under 18), Girls (under 18), Elderly (60+), People with disabilities, IDPs, All groups, Other, Not sure	KI
	7.4	KI interview	Challenges access to health services	7.4 What are the most common non-conflict related challenges/barriers preventing access to healthcare for IDPs, residents and returnees in the last two weeks?	No problems, No health facilities available (not present/not functioning) in assessed location, Cannot afford to pay for health services, Absence/shortage of health workers, Lack of transportation to health facilities, High cost of transportation to health facilities, Lack of trust in health care providers, Health	KI

	facilities not easily accessible for	
	people who have difficulty	
	moving/seeing/hearing, Lack of	
	medicines at the health facility,	
	Health facilities are overcrowded,	
	Lack of female staff at health	
	facility, There is not enough or no	
	separate waiting space for	
	women/girls (lack of privacy).,.,	
	Specialised services are not	
	available, Lack of ambulance	
	services, Documentation is	
	needed to visit the facility but it is	
	lost/unavailable, General safety	
	and security concerns when	
	traveling to health facilities,	
	General safety and security	
	concerns at the health facilities,	
	Women/girls (only) feel unsafe on	
	the way to healthcare facilities,	
	Women/girls (only) feel unsafe at	
	health facilities, Women/girls are	
	not allowed to access healthcare	
	alone, Stigma in seeking services	
	for women/girls, Other, Not sure	

7.5	KI interview	Top 3 healthcare needs	7.5 What are the top three healthcare needs of IDP populations in the assessed community?	None, First aid / emergency care (accident and injuries), Diarrhea treatment, Vaccination, Antibiotics, Surgery, Psychiatric care, Skilled care during childbirth, Treatment for chronic disease (diabetes, blood pressure, heart problems, kidney problems), Rehabilitation (i.e.: recovery programmes for those who have recently experienced injuries, especially to muscles or limbs), Assistive devices (e.g.: wheelchairs, prosthetics), Other (specify), Not sure	KI
7.6	KI interview	Medical transfer available	7.6 In case of a medical emergency, how were patients most commonly transferred to the nearest health facility or hospital in the past two weeks?	By car, By ambulance, Other	KI
7.7	KI interview	Ambulance presence	7.7 Does the nearest health facility or hospital have an ambulance?	Yes, No, Not sure	КІ
7.8	KI interview	Knowledge IDPs in needs of medical assistance	7.8 Do you know how many people are in need of medical assistance among the IDP population in the assessed community?	Yes, No, Not sure	КІ
7.8	KI interview	IDPs in need of medical assistance	7.8 How many people are in need of medical assistance among the IDP population in the assessed community?	Number	КІ
7.9	KI interview	Illness outbreak	7.9 Were there any rumours of any outbreak or unusual increase in illness in the assessed community in the past week?	Yes, No, Not sure	КІ

Food & Nutrition	8	KI interview	KI type	8.0 Who is the person answering the following questions about Food and nutrition?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
	8.1	KI interview	Challenges access to food	8.1 What challenges, if any, have there been to accessing sufficient food for IDPs in HC in this community in the past two weeks?	No challenges, Markets are not functioning in the community, Markets exist but have insufficient quantities of food, Markets exist but not all essential food items are available, Markets exist but quality of food is poor, Markets exist and food is available but households cannot afford essential food items, Other, Not sure	KI
	8.1	KI interview	Top 3 food needs	8.1 What are the top three food needs of IDP populations in the assessed community?	None, Bread, Rice, Bulgur, Flour, Lentils, Pasta, Cooking oil, Fresh vegetables, Chicken, Meat, Sugar, Salt, Other (specify), Not sure	КІ
	8.2	KI interview	Problems feeding infants	8.2 Have there been any problems with feeding infants and children <2 years in the last 7 days among all population in the assessed community?	Yes, No, Not sure	KI
	8.3	KI interview	Specific feeding problems	8.3 Please specify what problems?	Discontinuing exclusive breastfeeding during first 5 months, Lack of infant milk products/or baby bottles/teats, Lack of fresh food for children, Other	KI

	9.	KI interview	KI type	9.0 Who is the person answering the following questions about education?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
	9.1	KI interview	Functioning schools	9.1 Are there any functioning schools in this community?	Yes, No, Not sure	KI
	9.2	KI interview	Types of schools	9.2 What type of schools?	Formal school, Informal school, Other	KI
	9.3	KI interview	Number of formal schools	9.3 How many formal schools?	Number	KI
Education	9.3	KI interview	Number of informal schools	9.3 How many informal schools?	Number	KI
	9.4	KI interview	Reopen schools used as CC	9.4 Are you aware of any plans to close community centers in schools in order to reopen access to education?	Yes, No, Not sure	КІ
	9.5	KI interview	Schools capacity to host IDPs	9.5 Are schools able to accommodate IDP children for education services?	Yes, No, Not sure	КІ
	9.6	KI interview	Reasons no capacity to host IDPs	9.6 Why not?	Overcrowding (too few teachers, classrooms, etc.), Not enough teaching or learning supplies (stationary, textbooks, etc.), Unsuitable environment (insufficient or no: heat, electricity, toilets, furniture, ventilation, etc.), Lack of integration of IDP children, Other, Not sure	KI

	9.7	KI interview	Education needs	9.7 What are the specific educational needs of households in the community?	Provision of personal documentation, Recognition and/or certification of curriculum Remove explosive hazards (mines, ammunition, etc.) on the route to facilities, Ensuring schools are safe for students and teachers, Eliminate violence in schools (corporal punishment, bullying, etc), Rehabilitate school buildings, Prepare schools for winter (repair windows doors, provide heaters and fuel, etc.), Additional space for learning (schools, classrooms), Better skilled teachers, Additional teaching and learning materials (stationary, textbooks, etc.), Reducing poverty (food, money, etc. to families), Appropriate WASH facilities, Counselling for psychosocial stress, Outreach to families to increase girls' attendance (stress importance of schooling and continuing education for girls), Other, Not sure	
Protection	11	KI interview	KI type	10.0 Who is the person answering the following questions about Protection?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse),	KI

				Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	
10.1	1 KI interview	Presence interpopulations tensions	10.1 Have there been tensions between populations (IDPs, Host communities, tribes) including on access to housing, land and property?	Yes, No, Not sure	KI
10.2	2 KI interview	Types of tensions	10.2 If yes, specify the types of tensions:	Tensions over access to basic services (water electricity), Tensions over access to education, Tensions over access to healthcare, Tensions over access to humanitarian assistance, Tensions over perceived or actual price increases in the area, Tensions over access to shelter, Tensions over access to income / employment opportunities, Ethnic / tribal / family tensions, Other (specify), Not sure	KI
10.3	KI interview	Location unsafe women and girls	10.3 Is this location considered unsafe for women and girls?	Yes, No, Not sure	KI
10.4	4 KI interview	Risks for women and girls	10.4 If yes, specify the type of risks faced by women and girls:	Theft or extortion, Feeling unsafe using the latrine, Feeling unsafe using showers, Domestic violence, Feeling unsafe walking within the community, Rape and sexual assault, Robbery (armed and otherwise), Other	KI
10.5	KI interview	Presence security incidents	10.5 Have you heard of any security incidents over the last 5 days in the community?	Yes, No, Not sure	KI

10.5	KI interview	Types of security incidents	10.5 If yes, specify the types of incidents:	Fighting or violence between IDPs, Fighting or violence between IDPs and non-IDPs, Use of weapons, like firearms, knives, etc., Theft or extortion, Rape and sexual assualt, Robbery, Threats of violence or harm, Other	KI
10.6	KI interview	Reported behaviour changes children	10.6 Have you noticed or have IDPs reported any changes in the behaviour of children in the community? (For example: sadness, fear, nightmares, sleep difficulties, isolation and violence against other children)	Yes, No, Not sure	KI
10.7	KI interview	Types behaviour changes children	10.7 If yes, specify the type of behavior changes:	Feelings of sadness, Feeling afraid, Frequent nightmares, Difficulty sleeping, Feelings of isolation, Violence toward other children, Other	KI
10.8	KI interview	Psychological support	10.8 Do you know if IDPs can receive psychological help within this community in case of experienced distress or trauma?	Yes, No, Not sure	KI
10.9	KI interview	Knowledge access to psychological support	10.9 Do IDPs know how to access such services?	Yes, No, Not sure	КІ
10.1	KI interview	Protection needs	10.10 What are the specific protection needs of IDP households in the community?	Information about services, Psychosocial support, Psychological first aid, Psychiatric referrals, Specialised psychiatric services, Specialized services for victims of gender-based violence, Special assistance for vulnerable groups (women living alone, orphans, elderly, disabled, etc.), Family reunification, Other, Not sure	KI

	12	KI interview	KI type	11.0 Who is the person answering the following questions about Humanitarian assistance?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
	11.1	KI interview	Humanitarian assistance past 2 weeks	11.1 Did any IDP households in the community have access to humanitarian assistance in the past two weeks?	Yes, No, Not sure	KI
Humanitarian assistance	11.1	KI interview	Types of assistance received	11.2 What humanitarian assistance did IDP households in the community have access to in the past two weeks?	Food, Shelter, Healthcare, Non- food items, Education, Protection, Water, sanitation and hygiene, winterisation, Other (specify)	КІ
	11.3	KI interview	Nutrition assistance since October	11.3 Has infant formula, or other milk products (e.g. dried whole, semi-skimmed or skimmed milk powder, ready to use milk) and/or baby bottles/teats been distributed in the assessed community since the conflict escalated in early October?	Yes, No, Not sure	KI
	11.4	KI interview	Time nutrition assistance	11.4 If yes, when?	Month-year	КІ
	11.5	KI interview	Actor providing nutrition assistance	11.5 If yes, by whom?	Text	КІ

11.6	KI interview	Other nutrition activities	11.6 Are there any of the following nutrition activities (e.g. treatment for malnutrition, food provision, micronutrients, breastfeeding) being undertaken in this community?	None, counselling on Infant and Young Child feeding in Emergencies, Screening and Referral for SAM and MAM, Treatment of Severe Acute Malnutrition (SAM), Treatment of Moderate Acute Malnutrition (MAM), Food for all of a specific group (Blanket Supplementary Feeding Programme - BSFP) e.g. <5, General Food Distribution, Micronutrient Supplementation (e.g. vit A, iron, multiple micronutrients), Cash/voucher programme, Nutritional support for people living with HIV, Other nutrition interventions (specify), Not sure	KI
11.7	KI interview	Top 3 priority needs IDPs	11.7 What are the most important priority needs for IDPs in the assessed community? - First, Second, Third	Safety and security, Shelter, Health, NFIs, Food, Education, Water, sanitation and hygiene, Protection, Livelihoods, Winterisation or equivalent, Other, Not sure	KI
11.8	KI interview	Preferred modality assistance	11.8 What would be the preferred modality of assistance for IDPs in the assessed community?	Cash in hand, Voucher, In-kind, Other (specify)	КІ
11.9	KI interview	Preferred currency for cash	11.9 If cash was selected as preferred modality, in what currency would IDPs in this community prefer to receive cash?	SYP, USD, TRY, IQD, Other (specify)	КІ

	13	KI interview	KI type	12.0 Who is the person answering the following questions about movement intentions?	Civil Society Groups, Local Charities, Local Council, Local Relief Committees, NGOs, Community Leaders - Elders, Community Leaders - Elders, Documentation Office/Registration Focal Point, Camp Manager, Teacher, Lawyer, School director, Health staff (e.g. doctor, nurse), Pharmacist, Mukhtar, Shop owner or trader, Farmer, Student, Other	KI
	12.1	KI interview	IDP staying	12.1 Are there any IDP households intending to stay at the current location (current location is their final destination)?	Yes, No, Not sure	KI
Movement intention	12.1	KI interview	Proportion IDP staying	12.1.1 If yes, how many?	0% of households, 1-20% of households. 21-40% of households, 41-60% of households, 61-80% of households, 81-99% of household, 100% of households. Not sure	KI
	12.2	KI interview	Reason staying	12.2 If yes, what are the three main reasons these households want to stay?	The security situation is stable here, Other family / community members are here, Livelihood options are available here, Basic services (water, electricity, health, education, etc.) are available here, Weather conditions are more favourable here, Other, Not sure	KI
	12.3	KI interview	IDP leaving	12.3 Are there any IDP households intending to leave this location in the next 7 days?	Yes, No, Not sure	KI
	12.3. 1	KI interview	Proportion IDP leaving	12.3.1 If yes, how many?	0% of households, 1-20% of households. 21-40% of households, 41-60% of households, 61-80% of households, 81-99% of	KI

				household, 100% of households. Not sure	
12.4	KI interview	Reasons leaving	12.4 What are the three main reasons why they intend to leave?	Safety and security concerns here, Cost of living is too high here, Lack of access to income and employment opportunities here, Weather conditions are unfavourable here, Access to health services here is not sufficient, Access to food here is not sufficient, Access to electricity here is not sufficient, Access to humanitarian assistance here is not sufficient, Access to water here is not sufficient, Access to education here is not sufficient, Shelter conditions are poor, Households are only transiting, Facing eviction, Other, Not sure	KI
12.5	KI interview	Knowledge destination IDP leaving	12.6 Do you know what would be their main destination?	Yes, No, Not sure	KI
12.6	KI interview	Destination IDP leaving	12.6 What would be their most common intended destination?	Their community of origin, in Syria, A community in Syria, different from their community of origin, Leave Syria to another country, Other	KI
12.7	KI interview	Governorate destination	12.7 Governorate where the location of intended movement is located:	Admin list	KI
12.8	KI interview	District destination	12.8 District:	Admin list	KI
12.9	KI interview	Sub-district destination	12.9 Sub-district:	Admin list	KI
12.1	KI interview	Community destination	12.10 Village or community	Admin list	KI

	12.1 1	KI interview	Restriction of freedom in area	12.11 Are there restrictions on freedom of movement in the area?	Yes, No, Not sure	KI
	12.1 2	KI interview	Type restriction of freedom	12.12 If yes, specify:	Text	KI
KI total and gender breakdown	13.1	KI interview	Number of KIs interviewed	13.1 How many KIs are being interviewed in the assessed community?	Number	KI
	13.1	KI interview	Number male Kls interviewed	13.1 Please enter the number of male KIs being interviewed at this assessed community:	Number	KI
	13.1	KI interview	Number female KIs interviewed	13.1 Please enter the number of female KIs being interviewed at this assessed community:	Number	KI
	13.2	KI interview	Additional information humanitarian situation	13.2 Do you have any additional information about the humanitarian situation in the community in the last two weeks?	Text	KI