

# Research Terms of Reference

Camp Profiling XVI & Intentions Survey IX  
IRQ 2309

[Release date]  
[Version number]

**REACH** Informing  
more effective  
humanitarian action

## 1. Executive Summary

<b>Country of intervention</b>	Iraq				
<b>Type of Emergency</b>	<input type="checkbox"/>	Natural disaster	<input checked="" type="checkbox"/>	Conflict	<input type="checkbox"/> Other (specify)
<b>Type of Crisis</b>	<input type="checkbox"/>	Sudden onset	<input type="checkbox"/>	Slow onset	<input checked="" type="checkbox"/> Protracted
<b>Mandating Body/ Agency</b>	UNHCR				
<b>IMPACT Project Code</b>	10 AYZ				
<b>Overall Research Timeframe</b> (from research design to final outputs / M&E)	01/07/2023 to 31/12/2023				
<b>Research Timeframe</b> Add planned deadlines (for first cycle if more than 1)			5. Preliminary (key findings) presentation: 26/10/2023		
	1. Start collect data: 27/08/2023		6. Outputs sent for validation: 31/10/2023		
	2. Data collected: 15/09/2023		7. Outputs published: 15/11/2023		
	3. Data analysed: 01/10/2023		8. Final presentation: 30/11/2023		
	4. Data sent for validation: 05/10/2023				
<b>Number of assessments</b>	<input checked="" type="checkbox"/>	Single assessment (one cycle)			
	<input type="checkbox"/>	Multi assessment (more than one cycle) [Describe here the frequency of the cycle]			
<b>Humanitarian milestones</b> Specify <b>what</b> will the assessment inform and <b>when</b> e.g. The shelter cluster will use this data to draft its Revised Flash Appeal;	<b>Milestone</b>		<b>Deadline (can be tentative)</b>		
	<input checked="" type="checkbox"/>	Donor plan/strategy: Informing UNHCR planning and strategy for evidence-based advocacy with government entities.	31/12/2023		
	<input type="checkbox"/>	Inter-cluster plan/strategy	_ _ / _ _ / _ _ _ _		
		Cluster plan/strategy :			
	<input checked="" type="checkbox"/>	NGO platform plan/strategy International and National actors operating in camp and camp-like settings will receive the finding of the assessment. The findings of the assessment will be shared with and presented to the Durable Solutions	31/12/2023		
	<input type="checkbox"/>	Other (Specify):	_ _ / _ _ / _ _ _ _		
	<b>Audience type</b>		<b>Dissemination</b>		

<b>Audience Type &amp; Dissemination</b> Specify <b>who</b> will the assessment inform and <b>how</b> you will disseminate to inform the audience	X Strategic: <i>The findings of the assessment intends to be used by humanitarian actors working in camp settings in Iraq to make decision regarding provision of assistance to identify the most pressing needs in each camp, as well as which camps are most in need of assistance. Additionally, the findings of the assessment will inform UNHCR neighbourhood approach strategic as well as advocacy efforts with the local authorities.</i> X Programmatic <i>Durable Solutions structures and international/national camp actors (including UN agencies).</i> X Operational: <i>To inform the programming and operations for coordination bodies and actors.</i> <input type="checkbox"/> [Other, Specify]		X General Product Mailing (e.g. mail to NGO consortium; HCT participants; Donors) X Cluster Mailing (Education, Shelter and WASH) and presentation of findings at next cluster meeting <i>In line with the contextual shift in Iraq, the Working Groups of the Durable Solutions infrastructure will be targeted in place of the cluster system.</i> X Presentation of findings (e.g. at HCT meeting; Cluster meeting) X Website Dissemination (Relief Web & REACH Resource Centre) <input type="checkbox"/> [Other, Specify]
<b>Stakeholder mapping</b> <i>Has a detailed stakeholder mapping been conducted during research design to identify all actors that could <b>contribute</b> to and/or <b>benefit</b> from the research?</i>	<input checked="" type="checkbox"/> X	Yes	<input type="checkbox"/> No
<b>General Objective</b>	<i>To inform effective humanitarian planning in line with the needs and intentions of IDPs living in formal camps across Iraq by informing partners and stakeholders with up-to-date information from IDP households and indicative comparison with surrounding Host Community HHs across all 25 IDP camps in Iraq.</i>		
<b>Specific Objective(s)</b>	Camp Profiling: 1. Provide household-level data on IDP need and vulnerabilities in camps, with a cross sectoral focus. 2. Provide up-to-date information on service provision and existing infrastructure in the camps. 3. To map out the layout, infrastructure, road and facilities in each camp 4. To enable longitudinal analysis of the needs of IDPs in camps, assessed in the 15 previous rounds of camp profiling Intentions Survey 5. In each camp, identify the proportion of IDPs who intend to return, relocate, and remain in place in the following three (3) and twelve (12) months. 6. Identify potential timing, scale, and geographical destinations based on reported movement intentions 7. Identify needs and vulnerabilities that may influence movement intentions or be exacerbated by choices to return, relocate, or settle in place, including perceived barriers and challenges.		

	Host Community: 8. Provide indicative comparative data between in-camp IDP populations and the host community (HC) HHs in the areas surrounding the camps. 9. Understand vulnerabilities and needs of HC HHs in the areas surrounding IDPs camps. 10. Identify levels of integration and perceptions of potential IDP integration into HC.			
<b>Research Questions</b>	Camp Profiling: 1. What is the displacement and demographic profile of IDP Households? (Number of members, age of members, sex of head of household, time since first displacement) 2. What are the protection and vulnerabilities among IDP households? (including movement restrictions and necessary documentation). 3. What is the availability and level of access of IDP households to basic services (including WASH, Health, Education) and livelihood opportunities? 4. What are the conditions of the IDP camp, including shelters and experience of interaction with the humanitarian aid service providers?  Intention Survey: 5. What are the movement intentions of IDP households in the next three and twelve months? 6. What factors affect intentions to return to their area of origin? AoO 7. How do IDP households perceive the conditions in their area of origin? 8. What factors affect IDP intentions to return to their area of origin?  Host Community: 9. What are the conditions and availability of basic services for HC HHs in the areas that surround IDP camps? 10. What is the availability of and access to livelihood opportunities for IDP households? 11. To what extent do HC HHs have access to the basic services? 12. How does the HC needs and vulnerabilities compared to the IDP in the camps closest to them?			
<b>Geographic Coverage</b>	A total of 25 formal IDP camps located in Al-Sulaymaniyah, Diyala, Duhok, Erbil and Ninewa governorates and the Host community households in the areas surrounding the 25 IDP camps will be targeted.			
<b>Secondary data sources</b>	<ul style="list-style-type: none"> <li>• Camp Profiling Round I to XV</li> <li>• Intentions Survey Round I to IX</li> <li>• Civil Documentation Assessment</li> <li>• Informal Site Profiling</li> <li>• IOM DTM's Iraq Master List Report 129</li> <li>• IOM DTM Area of No Return Report – July 2023</li> <li>• REACH – Host Community Needs in Iraq – July 2022</li> <li>• KRG Key Indicators</li> </ul>			
<b>Population(s)</b>	<input checked="" type="checkbox"/>	IDPs in camp	<input type="checkbox"/>	IDPs in informal sites
Select all that apply	<input type="checkbox"/>	IDPs in host communities	<input type="checkbox"/>	IDPs [Other, Specify]

	<input type="checkbox"/>	Refugees in camp	<input type="checkbox"/>	Refugees in informal sites
	<input type="checkbox"/>	Refugees in host communities	<input type="checkbox"/>	Refugees [Other, Specify]
	<input checked="" type="checkbox"/>	Host communities	<input type="checkbox"/>	[Other, Specify]
<b>Stratification</b> <i>Select type(s) and enter number of strata</i>	<input checked="" type="checkbox"/>	Geographical #: _ _ _ Accessible IDP camps  Population size per strata is known? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	Group #: _ _ _ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/>	[Other Specify] #: _ _ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Data collection tool(s)</b>	<input checked="" type="checkbox"/>	Structured (Quantitative)	<input checked="" type="checkbox"/>	Semi-structured (Qualitative)
		<b>Sampling method</b>		<b>Data collection method</b>
<b>Structured data collection tool # 1</b> <i>Select sampling and data collection method and specify target # interviews</i>  HH Survey – IDP camps		<input type="checkbox"/> Purposive <input checked="" type="checkbox"/> Probability / Simple random <input type="checkbox"/> Probability / Stratified simple random <input type="checkbox"/> Probability / Cluster sampling <input type="checkbox"/> Probability / Stratified cluster sampling <input type="checkbox"/> [Other, Specify]		<input type="checkbox"/> Key informant interview (Target #): _ _ _ _ _ <input type="checkbox"/> Group discussion (Target #): _ _ _ _ _ <input checked="" type="checkbox"/> Household interview (Target # 2,196): Sample per camp under Annex 1 <input type="checkbox"/> Individual interview (Target #): _ _ _ _ _ <input type="checkbox"/> Direct observations (Target #): _ _ _ _ _ <input type="checkbox"/> [Other, Specify] (Target #): _ _ _ _ _
<b>Semi-Structured data collection tool # 2</b> <i>Select sampling and data collection method and specify target # interviews</i>  KII – IDP Camps		<input checked="" type="checkbox"/> Purposive <input type="checkbox"/> Probability / Simple random <input type="checkbox"/> Probability / Stratified simple random <input type="checkbox"/> Probability / Cluster sampling <input type="checkbox"/> Probability / Stratified cluster sampling <input type="checkbox"/> [Other, Specify]		<input checked="" type="checkbox"/> Key informant interview (Target #25 Camps): 1 Camp Manager per camp <input type="checkbox"/> Group discussion (Target #): _ _ _ _ _ <input type="checkbox"/> Household interview (Target #): _ _ _ _ _ <input type="checkbox"/> Individual interview (Target #): _ _ _ _ _ <input type="checkbox"/> Direct observations (Target #): _ _ _ _ _ <input type="checkbox"/> [Other, Specify] (Target #): _ _ _ _ _
<b>Structured data collection tool # 3</b> <i>Select sampling and data collection method and specify target # interviews</i>  HC HH Survey		<input checked="" type="checkbox"/> Purposive <input type="checkbox"/> Snowballing <input type="checkbox"/> [Other, Specify]		<input type="checkbox"/> Key informant interview (Target #): _ _ _ _ _ <input type="checkbox"/> Group discussion (Target #): _ _ _ _ _ <input checked="" type="checkbox"/> Household interview (Target # 1,250) 50 per Camp <input type="checkbox"/> Individual interview (Target #): _ _ _ _ _ <input type="checkbox"/> Direct observations (Target #): _ _ _ _ _ <input type="checkbox"/> [Other, Specify] (Target #): _ _ _ _ _
<b>Target level of precision if probability sampling</b>		95% level of confidence  Indicative for host community sample		10 +/- % margin of error
<b>Disaggregation by gender and age</b> <i>Are you planning to conduct sex/age disaggregated analysis?</i>		Gender		Age
	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	Yes
	<input type="checkbox"/>	No	<input type="checkbox"/>	No
<b>Data management platform(s)</b>	<input checked="" type="checkbox"/>	IMPACT	<input type="checkbox"/>	UNHCR

	<input type="checkbox"/>	[Other, Specify]				
Expected output type(s)	<input type="checkbox"/>	Situation overview #: __	X	Report #: 1 Executive Report	X	Profile #: 1 for each camp (total 25)
	<input type="checkbox"/>	Presentation (Preliminary findings) #: __	X	Presentation (Final) #: 1 Presentation	X	Factsheet #: 3 Factsheets  1 Camp Profiling Factsheet 2 Factsheets on topics of interest to UNHCR.
	<input type="checkbox"/>	Interactive dashboard #: __	<input type="checkbox"/>	Webmap #: __	<input type="checkbox"/>	Map #: __
	X	[Other, Specify] #: __ Cleaned and formatted summary dataset.				
Access	X	Public (available on REACH resource center and other humanitarian platforms)				
	X	Restricted (bilateral dissemination only upon agreed dissemination list, no publication on REACH or other platforms) – Key Informant Interviews				
Visibility Specify which logos should be on outputs	<b>REACH</b> [By default unless specified otherwise]					
	<b>Donor:</b> [List logos here as per contract]					
	<b>Coordination Framework:</b> [List logos here as relevant]					
	<b>Partners:</b> [List logos here if outside coordination framework]					

## 2. Rationale

### Background

Between 2013 and 2017, the intensification of conflict in north and central Iraq has resulted in large scale displacement. As the military operations against the group known as the Islamic State of Iraq and the Levant (ISIL) begin to de-escalate in 2018, the humanitarian and recovery context of Iraq has enabled an increase in the numbers of IDPs returning to their Area of Origin (AoO), bringing new challenges to ensuring informed and evidence-based programming by national and international organisations. Although, many have since returned, there are still 1.15 million<sup>1</sup> individuals displaced with international funding and support beginning to reduce.

Internal displacement within Iraq was at its height in 2017 with 135 formal IDP camps across the country with the Camp Coordination and Camp Management (CCCM) Cluster coordinating actors and activities. As of the start of 2023, only 25 IDP camps remain open following the Government of Iraq (GoI) decision to close camps in Federal Iraq to align with the transition from a humanitarian crisis to a development context and the deactivation of clusters. As the humanitarian funding decreases and international development donors are yet to arrive, households remaining in IDP camps and the surrounding host community (HC) areas are at risk of having their development and progress regressing. Although the context has shifted to development, over 170,000 IDPs are still residing across 25 IDPs camps with assistance to support the return to area of origins being complicated by political, societal, and economic barriers that will take time to be resolved. Therefore, the provision of up-to-date information on the situation in these 25 IDPs is essential to inform the new context.

As stated in REACH's Host Community Needs in Iraq Factsheet July 2022, "Iraq's socio-economic inequalities, limited sustainable livelihood opportunities, and fragmented public service provision and infrastructure are factors impacting HHs regardless of displacement status."<sup>2</sup> During the period of conflict, displaced communities were targeted with humanitarian assistance to support their needs, as a result displaced communities may rely on the public services, infrastructure and livelihood opportunities to meet their needs. The HC areas surrounding the IDP camps in KRI have been subject to the same challenges in recent years, namely conflict; COVID-19; and currency fluctuation following the 2020 oil price drop, with typically less assistance provided by the international community compared to IDP and refugee communities. As the

<sup>1</sup> IOM DTM [Iraq Master List Report 129](#)

<sup>2</sup> REACH – [Host Community Needs in Iraq](#) – July 2022

displacement crisis continues, the reliance and pressure on fragmented public service provision and infrastructure may cause tensions and gaps in service provision that may disproportionately affect the most vulnerable in the host and displaced communities. To align with the shift in context, UNHCR is striving to understand the potential level of integration of camp populations into the Host Community (HC) areas and to what extent do in-camp and HC households have access to services and their ability to meet their basic needs. To achieve this, this year's camp profiling assessment will be expanded to include households from the surrounding HC areas to provide indicative data for comparison.

In line with the shift from humanitarian/emergency response to development, the cluster system in Iraq was phased out with coordination responsibilities being led by the Government of Iraq (GoI), the Kurdistan Regional Government (KRG) and the Durable Solution Technical Working Group (DSTWG). While the GoI and KRG capacity and scope is strong, the transition from the cluster system has resulted in some gaps in coordination between actors and donors despite development of transition strategy documents. Due to the rapid transition from humanitarian to development, there is concern that the progress made in improving the economic development and resilience/independence of IDP and HC communities will stagnate, and potentially diminish in light of global inflation and limited livelihood sector expansion.

## **2.1 Intended impact**

The camp profiling and intentions surveys, targeting individuals residing in IDP camps, intends to provide an understanding of the multi-sectoral needs and vulnerabilities considering the transition away from the cluster system. Through UNHCR, the findings of this research cycle will be used to advocate with government authorities for the identified communities at risk.

### **Camp Profiling:**

To inform a more effective response for IDPs living in camps, REACH will conduct IDP camp profiling assessments through UNHCR funding as primary camp agency, post cluster transition. Information from this profiling exercise will be used to monitor camp conditions and highlight priority needs and service gaps faced by households in all accessible IDP camps, as well as multi-sectoral differences across camps, in order to address needs, and to inform prioritisation of response. The data collected by the Camp Profiling will provide a comprehensive evidence base for programming and for future monitoring exercises inside camps. In addition, results of Camp Profiling will inform future planning by the CCCM cluster, as the primary harmonised mechanism for assessing IDP camps.

### **Intentions:**

The movement intentions of IDP households are influenced by a number of factors in their area of displacement and area of origin. The presence of specific threats and vulnerabilities that they may face as well as the opportunities present in both the area of displacement and area of origin may affect intentions to return or remain, and the reasons for doing so.

Consequently, it is important to understand and assess the movement intentions of IDP populations.

### **Host Community:**

To support UNHCR to develop their neighbourhood strategy approach and their advocacy efforts with the government authorities, the camp profiling assessment will include HC HHs to provide an indicative comparative analysis between IDP HHs in camps and the HC HHs. Furthermore, the questionnaire will provide comparative analysis against key indicators as identified by the KRG.

## **3. Methodology**

### **Methodology overview**

Primary data collection will consist of household-level surveys through face-to-face data collection. The scenarios which dictate the change in methodology is outlined under 3.4 Primary Data Collection.



This research cycle will deploy 2 tools (one HH survey for in-camp IDP and surrounding HC HHs and one KI survey with camp managers, to gather information for indicative comparison across groups. The mix of structured (HH surveys), and semi-structured (KIs) surveys will provide accurate and comparable data across 25 IDP camps and their surrounding HC areas. To note, the findings from the HC survey will be indicative due to the smaller sample size, 50 HHs per Camp, while the in-camp findings will be representative (see sample size under annex 1. Where HH data collection is conducted remotely, REACH will establish a contact list for each camp and collect surveys until the determined survey target is met. To remain consistent with previous rounds, the target number of surveys has been calculated at 95% confidence level with a 10% margin of error, however, if data collection is conducted remotely this information should be considered indicative, as a non-probability purposive sampling method would have been used. In the case of IDP camps where REACH have no IDP households' contact information, REACH will ask camp actors and relevant stakeholders for a focal point, or, if possible, beneficiary list. In case the list is provided, if the total number of surveys does not meet the target, REACH enumerators will use snowball sampling to reach the quota.

The KI interviews and mapping will be conducted either face-to-face or remotely, depending on the situation regarding access to the targeted camps at the time of data collection. The KI and camp mapping will be conducted with camp managers and/or Deputy Camp Managers, whose contact will be provided by camp actors and relevant stakeholders (if not already maintained within REACH from previous Camp profiling cycles.

Data collection for this round of camp profiling and intentions survey is scheduled to begin in mid-August and will last until mid-September 2023, and the total number of surveys collected through this round of Camp Profiling and Intentions survey will be 2,196 IDP HHs, 25 KI Interviews (including questions for the mapping), and 1,250 HC Surveys.

Data collection will be conducted in 25 camps in Al-Sulaymaniyah, Diyala, Duhok, Erbil and Ninewa governorates.

- Household-level surveys: Simple Random sampling stratified at camp level, between 50 and 100 Households surveys for in-camp IDP populations and 50 HH in HC per camps
- Camp Managers Key Informant (KI) interviews: 25 Key Information Interviews will be conducted with camp managers to complement information gathered from the household survey.
- Mapping: 25 Key Information interviews will be held with camp manager(s) for the mapping of key infrastructure such as roads, facilities, shelters, offices, and other structures, to be used for satellite imagery analysis. Information given by the Camp Managers will be supplemented by observations made by the field officers while in the camps as well as using GIS resources.

Data cleaning will be conducted on a daily basis during data collection. Data will be cleaned and analysed using R (HH survey) and excel (KIs). Data that is deemed inconsistent will be highlighted and shared with the field team for clarification or rectification. Once the data collection, analysis and validation processes are complete, profiles will be created primarily using the information from the household surveys and camp manager KI interviews.

### **3.1 Population of interest**

The population of interest will include in-camp IDP and the HC areas surrounding the camps in the governorates of Al-Sulaymaniyah, Dohuk, Erbil, Diyala and Ninewa as the only remaining governorates to host IDP camps in Iraq and KRI. The inclusion of the HC areas in this year's camp profiling exercise will support UNHCR's neighbourhood-based approach to upcoming programming. Therefore, the determination on what communities should be considered as HC will be in line with UNHCR guidance.

Accessibility is determined by whether REACH enumerators are able to conduct the tasks necessary for the methodologies outlined below and may be limited by factors such as permissions from the relevant actors in the area, security considerations, and time constraints.

### **3.2 Secondary data review**

Throughout the research cycle, the assessment team will continue to monitor newly published documents and secondary data sources to inform the design and content of the questionnaires, inform the categorization of areas and target

populations, and ensure proper contextualization of findings for the final output production, as well as adapt as needed based on information provided.

- Camp Profiling Rounds I to XV will be used for the longitudinal analysis conducted for the comparative summary.
- Intentions Surveys Round I to IX
- Resolving Internal Displacement in Iraq: Inter-Agency Durable Solutions Strategic and Operational Frameworks
- Iraq Humanitarian Transition Overview 2023

### 3.3 Primary Data Collection

REACH, in coordination with camp actors and relevant sector actors and structures, will assess IDP camps, and surrounding HC Households. Data collection is conducted by REACH enumerators, under the supervision of a REACH field coordinator or assessment officer. The enumerators hired by REACH will conduct household-level quantitative surveys and KI interviews of camp managers in IDP camps.

#### 3.3.1. Data collection scenarios

The design and implementation of data collection activities for the camp profiling and intentions assessment will be contingent on the current operation context in Iraq with regards to security-related measures and access concerns. Considerations around movement restrictions and barriers in conducting home visits and face-to-face interviews will feed into the decision about which sampling and data collection methodologies to be employed, with decisions taken on a district/camp by district/camp basis.

Scenario Planning	Operational Context	Data Collection Methodology	Likelihood
Scenario 1: Fully Operational	There are no safety or access concerns and no restrictions on movement that could limit full-scale face-to-face data collection in any of the targeted locations.	Primary data collection will take place through face-to-face interviews, in all camps.	High
Scenario 2: Partly operational	There are some safety/access concerns and/or movement restrictions in some districts/camps, but the situation has not deteriorated and may improve before/during data collection. Remaining camps are fully accessible and there are no concerns related to face-to-face data collection.	Primary data collection will take place through face-to-face interviews in those camps where no safety concerns or movement restrictions are present. In all other camps, primary data collection will take place through remote phone-based interviews.	Low
Scenario 3: Fully Restrictive	There are safety concerns and/or movement restrictions in all districts including in the assessment.	Primary data collection will take place through remote phone-based interviews in all camps.	Low

#### 3.3.2 Data Collection and Sampling

IDP camp:



Surveys will be conducted within the 25 existing IDP camps, list and sample size of each camp can be found under Annex 1, with a 95% level of confidence and a 10% margin of error, based on the population of each camp.

As a primary method, a stratified sample of households (stratified by camp) will be drawn at the camp level. To achieve this, random GPS points will be generated across the camp to determine which households are selected for interview. Sampling maps will be provided to the teams; when in the field the nearest household to each point will be selected and interviewed. This seeks to avoid sampling bias that could result from collection of an unrepresentative composite sample.

All 25 camps have been mapped during previous camp profiling cycles, namely [2021](#) and [2022](#) (IRQ1705 & IRQ1806), the grid points that fall inside infrastructure can be moved, thereby sampling only from residential areas within the camps.

#### Host Community Sampling:

To identify the HC, the field officer will communicate with the camp managers in advance of the enumerator teams going to the camps for data collection. The camp managers will be asked which areas the IDPs access for resources and services not readily available in the camp. Once the HC is identified, a polygon will be placed over the targeted areas and points will be randomly plotted with the closest HH selected to be included in the assessment.

### 3.3.3 Tools

The two tools that will be used will be: a household-level questionnaire and KI interviews with camp managers. The design of these tools will be conducted with knowledge of other ongoing and planned REACH/IMPACT assessments to endorse synergies and remove duplicates.

#### 3.3.3.1 Household Survey

The household survey is a multi-sectoral structured questionnaire that is aligned with the Cross-Cutting Needs Assessment (CCNA – Assessing out of camp IDPs) and Multi-Sectoral Needs Assessment (MSNA – Assessing in camp Refugees) to provide cross-population groups comparative analysis. It aims to collect information at household level about their situation related to different sectors (livelihoods, protection, food security, health, WASH, Shelter and NFI, Education) as well as information on the surveyed HH's situation (demographic details, HH size, length of displacement). The questionnaire will be updated version of previous rounds of camp profiles with lessons learnt and camp actors' inputs incorporated, as well as any additional modifications to response to the change in context (notably cluster deactivation). Any amendments to the tool will be done in consultation with UNHCR, as the donor and strategic sectoral actor, to ensure necessary information is gathered and to reduce gaps and duplication. The newly added HC assessment will utilise the same questionnaire as the in-camp population with slight edits made to ensure the questions are relevant to the respondent.

As much as possible, data will be uploaded on a daily basis by Field Staff to be cleaned by the Assessment Officer who will provide feedback to the Field Staff. Feedback will be shared on a daily basis to support small adjustments to be shared with the field teams through morning briefings.

#### 3.3.3.2 KI Survey

The KI interviews with camp managers are conducted to complement information gathered from the household survey. In particular, the KI surveys will gather information on camp capacity and services and aim to collect information related to the camp population, camp structure, camp management, and camp distributions. The questionnaire will be updated to the REACH Kobo server.

#### 3.3.4 Camp Mapping

Camp infrastructure mapping will take place in conjunction with the Camp Profiling and intentions assessment, with questions posed to the camp managers to understand new extensions or changes to the camp since the previous round of

mapping. During KI interviews with the camp managers, the GIS and/or field teams will sit with the camp managers and determine if there have been any changes to the camp since the previous round of camp mapping.

### **3.4 Data Processing & Analysis**

Enumerators will use ODK to collect the surveys and will upload the surveys to the REACH Kobo server every evening. Camps will be assigned to each team, and data will be collected until the sample target is reached for each camp and HC. This will also enable the geolocation to be gathered for the surveys.

Data entry and cleaning: In line with the data cleaning SOP, which is aligned with the minimum standard data cleaning checklist developed by IMPACT HQ, to guide data checking, cleaning, and consolidation processes, as well as indicator-specific parameters. Data cleaning will be carried out by the Assessment Officer daily. Clarifications and rectification of errors/discrepancies will be conducted with the field manager throughout the data collection and cleaning process to ensure accurate analysis.

As much as possible, data will be uploaded on a daily basis by Field Staff to be cleaned by the Assessment Officer and/or data officer who will provide feedback to the field teams. Feedback will be shared daily to inform the next day of data collection. For quick updates and coordination, a skype/WhatsApp/Teams group will be created to allow issues to be resolved quickly.

At the end of data collection, there will be 1 dataset containing information on the following topics:

- Camp Profiling Data:

A dataset will be created with all the surveys of the camp profiling. This dataset will be used to run the analysis for the purpose of the camp profiling outputs. The KI dataset will be used to inform the camp directory, where descriptive findings will be extracted from the data to inform the output. The KI dataset will have restricted access due to protection concerns.

- Host Community Data

The HC dataset will be created also to enable indicative comparison between HC and in-camp IDPs in the KRI to inform UNHCR's camp to neighbourhood strategies. Comparative analysis between in camp and out of camp IDP will also be possible through the aligned CCNA to understand severity of needs and vulnerabilities.

- Intentions Survey

The intentions dataset will be created from the HH surveys of the intentions survey section.

Once data from all the camps has been collected, the Assessment Officer in charge will conduct analysis through R and Excel and amalgamate all the data into one database. These will be one dataset with all the household surveys and one dataset with all the KIs with camp managers. A cleaning script will be developed in R for the quantitative responses, which comprise most of the questions, and the qualitative responses will be analysed separately. Qualitative responses will be added as quotes, where appropriate and relevant, to publications. Anonymised version of the raw data, clean data, cleaning log and deleted logs will be sent to the HQ data unit for final review and validation.

Data collected will also support comparative summary writing, where data will be weighted by population size to allow aggregation of findings above the level of stratification. This will allow reporting of findings at the national or governorate level. R will be used for any demographic questions which seek to compare the number of people in a certain category to the total amount of people in the camp (demographic, vulnerable populations, children by gender and age of school attendance), as well as data from KI Interviews. Lastly, the inclusion of HC HHs in this round will provide indicative comparative data at camp area level to understand the variation in terms of vulnerabilities and needs stratified by displaced, returnee and HC HH.

### 3.5 Limitations

A potential challenge that could delay the data collection process is linked to receiving the necessary approvals from government agencies. Prior to receiving approvals, REACH will share the questionnaire with the relevant government departments. In adherence to the Do No Harm principles, questions are designed to avoid any topics that could be considered sensitive related to government institutions and focus on the vulnerabilities and needs of the targeted population. Therefore, issues related to delays in receiving government approvals should be mitigated and not pose a significant limitation to the assessment.

Due to the sample size of the HC assessment, the comparative analysis between the HC and in-camp populations would be indicative. With just 50 surveys per HC area surrounding each IDP camp, there will not be representative data for the HC areas under this year's camp profiling. Although, following years HC assessments can be expanded to become representative depending on the findings and lessons learned from this research cycle.

Lastly, the phase out of the cluster system/clusters, most notably the CCCM cluster, will have an impact on the coordination and information dissemination efforts with the relevant camp actors. Increased coordination efforts with existing camp actors and the Durable Solution architecture will seek to rectify this limitation.

## 4. Key ethical considerations and related risks

The proposed research design meets / does not meet the following criteria:

<i>The proposed research design...</i>	<i>Yes/ No</i>	<i>Details if no (including mitigation)</i>
... Has been coordinated with relevant stakeholders to <b>avoid unnecessary duplication</b> of data collection efforts?	Yes	
... <b>Respects respondents, their rights and dignity</b> ( <i>specifically by: seeking informed consent, designing length of survey/ discussion while being considerate of participants' time, ensuring accurate reporting of information provided</i> )?	Yes	
... Does not <b>expose data collectors to any risks as a direct result</b> of participation in data collection?	Yes	
... Does not <b>expose respondents / their communities to any risks as a direct result</b> of participation in data collection?	Yes	
... Does not involve <b>collecting information on specific topics which may be stressful and/ or re-traumatising</b> for research participants (both respondents and data collectors)?	Yes	Survey questions will ask questions regarding sensitive issues but respondents will have the option to decline to answer.
... Does not involve <b>data collection with minors</b> i.e. anyone less than 18 years old?	Yes	
... Does not involve <b>data collection with other vulnerable groups</b> e.g. persons with disabilities, victims/ survivors of protection incidents, etc.?	No	The survey will seek informed consent, will ask whether the person feels that can answer on behalf of his/her household, sensitive questions include

		answers such as 'Don't know' or 'Decline to Respond'.
... Follows IMPACT SOPs for management of <b>personally identifiable information</b> ?	Yes	

## 5. Roles and responsibilities

<b>Task Description</b>	<b>Responsible</b>	<b>Accountable</b>	<b>Consulted</b>	<b>Informed</b>
Research design	Assessment officer	Research manager	Research Manager, IMPACT Research Design Unit,	UNHCR, Camp actors
Supervising data collection	Field manager / Assessment officer	Assessment officer	Research Manager	DCC, CC
Data processing (checking, cleaning)	Data officer, Assessment Officer	Assessment Officer	IMPACT HQ Data team	DCC, CC
Data analysis	Data Officer, Assessment Officer	Assessment Officer	IMPACT Data team,	DCC, CC
Output production	Assessment Officer, GIS Officer	Assessment Officer	IMPACT Reporting Unit, GIS Unit	CC
Dissemination	Assessment Officer	Assessment Officer	IMPACT Communications Unit	DCC, CC
Monitoring & Evaluation	Assessment Officer	Assessment Officer	IMPACT Research Unit	DCC, CC
Lessons learned	Assessment Officer	Assessment Officer	IMPACT Research Design Unit	DCC, CC

**Responsible:** the person(s) who executes the task

**Accountable:** the person who validates the completion of the task and is accountable of the final output or milestone

**Consulted:** the person(s) who must be consulted when the task is implemented

**Informed:** the person(s) who need to be informed when the task is completed

## 6. Data Analysis Plan

This year's Camp Profiling will be merged with the CCNA. For further details on the DAP please check the CCNA ToR.

## 7. Data Management Plan

Data Management Plan available upon request

Responsibilities	
Data collection	Lee Griffin, Assessment Officer, <a href="mailto:lee.griffin@impact-initiatives.org">lee.griffin@impact-initiatives.org</a>
Data cleaning	<i>Mardy Palander, Database Officer, <a href="mailto:mardy.palander@reach-initiatives.org">mardy.palander@reach-initiatives.org</a></i>
Data analysis	Lee Griffin, Assessment Officer, <a href="mailto:lee.griffin@impact-initiatives.org">lee.griffin@impact-initiatives.org</a>
	<i>Mardy Palander, Database Officer, <a href="mailto:mardy.palander@reach-initiatives.org">mardy.palander@reach-initiatives.org</a></i>
Data sharing/uploading	Lee Griffin, Assessment Officer, <a href="mailto:lee.griffin@impact-initiatives.org">lee.griffin@impact-initiatives.org</a>

## 8. Monitoring & Evaluation Plan

IMPACT Objective	External M&E Indicator	Internal M&E Indicator	Focal point	Tool	Will indicator be tracked?
Humanitarian stakeholders are accessing IMPACT products	Number of humanitarian organisations accessing IMPACT services/products  Number of individuals accessing IMPACT services/products	# of downloads of x product from Resource Center	Country request to HQ	User_log	X Yes
		# of downloads of x product from Relief Web	Country request to HQ		X Yes
		# of downloads of x product from Country level platforms	Country team		X Yes
		# of page clicks on x product from REACH global newsletter	Country request to HQ		X Yes
		# of page clicks on x product from country newsletter, sendingBlue, bit.ly	Country team		X Yes
		# of visits to x webmap/x dashboard	Country request to HQ		<input type="checkbox"/> Yes
IMPACT activities contribute to better program implementation and coordination of the humanitarian response	Number of humanitarian organisations utilizing IMPACT services/products	# references in HPC documents (HNO, SRP, Flash appeals, Cluster/sector strategies)	Country team	Reference_log	N/A
		# references in single agency documents			
Humanitarian stakeholders are	Humanitarian actors use IMPACT	Perceived relevance of IMPACT country-programs	Country team	Usage_Fee dback and	Meeting and debrief with the DSTWG / RWG / other



using IMPACT products	evidence/products as a basis for decision making, aid planning and delivery  Number of humanitarian documents (HNO, HRP, cluster/agency strategic plans, etc.) directly informed by IMPACT products	Perceived usefulness and influence of IMPACT outputs		Usage_Survey template	relevant coordination bodies, together with NGO partners following the release of the outputs to discuss their relevance, usefulness, and quality, as well as recommendation to strengthen.
		Recommendations to strengthen IMPACT programs			
		Perceived capacity of IMPACT staff			
		Perceived quality of outputs/programs			
		Recommendations to strengthen IMPACT programs			
Humanitarian stakeholders are engaged in IMPACT programs throughout the research cycle	Number and/or percentage of humanitarian organizations directly contributing to IMPACT programs (providing resources, participating to presentations, etc.)	# of organisations providing resources (i.e.staff, vehicles, meeting space, budget, etc.) for activity implementation	Country team	Engagement_log	X Yes
		# of organisations/clusters inputting in research design and joint analysis			X Yes
		# of organisations/clusters attending briefings on findings;			X Yes

## ANNEX 1: SAMPLING

Governorate	District	Sub-district	Location name in English	HH	Ind	Survey #
Erbil	Erbil	AinKawa	Harshm	289	1,445	75
Erbil	Erbil	Baharka	Baharka	959	4,795	92
Erbil	Makhmour	Dibaga	Debaga 1	1,386	6,930	94
Ninewa	Aqra	Markaz Akre	Mamilian	169	845	65
Ninewa	Al-Hamdaniya	Markaz Al-Hamdaniya	Hasansham U2	826	4,130	88
Ninewa	Al-Hamdaniya	Markaz Al-Hamdaniya	Hasansham U3	1,264	6,320	94
Ninewa	Al-Hamdaniya	Markaz Al-Hamdaniya	Khazer M1	995	4,975	92
Dahuk	Al-Amadiya	Bamarni	Dawadia	497	2,485	85
Ninewa	Al-Shikhan	Ba'adre	Essian	2,551	12,755	97
Ninewa	Al-Shikhan	Markaz Al-Shikhan	Mamrashan	1,555	7,775	95
Ninewa	Al-Shikhan	Markaz Al-Shikhan	Sheikhan	639	3,195	89
Dahuk	Sumail	Batel	Bajet Kandala	1,694	8,470	96
Dahuk	Sumail	Fayida	Kabarto 1	2,339	11,694	97
Dahuk	Sumail	Fayida	Kabarto 2	2,351	11,755	97
Dahuk	Sumail	Markaz Sumel	Khanke	2,744	13,720	97
Dahuk	Sumail	Batel	Rwanga Community	2,422	12,110	97
Dahuk	Sumail	Fayida	Shariya	2,451	12,255	97
Dahuk	Zakho	Darkar	Berseve 1	1,008	5,040	92
Dahuk	Zakho	Darkar	Berseve 2	1,424	7,120	95
Dahuk	Zakho	Markaz Zakho	Chamishku	4,306	21,530	98
Dahuk	Zakho	Darkar	Darkar	625	3,125	88
Diyala	Khanaqin	Qaratu	Qoratu	102	510	45
Sulaymaniyah	Kalar	Markaz Kalar	Tazade	181	905	63
Sulaymaniyah	Al-Sulaymaniyah	Tanjaro	Arbat IDP	281	1,405	72
Sulaymaniyah	Al-Sulaymaniyah	Tanjaro	Ashti IDP	1,836	9,180	96

34,894 174,469 2,196

## ANNEX 2: DATA ANALYSIS PLAN CAMP PROFILING

The camp profiling survey will be merged with the CCNA – for more information on the specific questions and methodology behind the CCNA, please consult the CCNA [ToR](#).

## ANNEX 3: QUESTIONNAIRE FOR CAMP MANAGERS – MAPPING

### Infrastructures & Offices:

1. Are there any new infrastructures/offices in the camp since (Note: Mention the last update date) If yes, where are they? What is their type? What is the NGO that is managing that infrastructure/offices?
 

<ul style="list-style-type: none"> <li>• Announcement Board</li> <li>• Bakery</li> <li>• Bridge</li> <li>• Camp Management</li> <li>• CFS</li> <li>• Community Area</li> <li>• CFS/Community Area</li> <li>• Church</li> <li>• Complaints Box</li> <li>• Distribution</li> <li>• Education</li> <li>• Entrance</li> <li>• Fire Station</li> <li>• Fuel Tank</li> <li>• Gate</li> <li>• Generator</li> <li>• Health</li> <li>• IFP Box</li> </ul>	<ul style="list-style-type: none"> <li>• Internet Tower</li> <li>• Kitchen</li> <li>• Maintenance</li> <li>• Mosque</li> <li>• Office</li> <li>• Parking</li> <li>• Public Lamp</li> <li>• Registration</li> <li>• Shop</li> <li>• Solar Lamp</li> <li>• Storage</li> <li>• Trash</li> <li>• Vacant Facility</li> <li>• Under Construction</li> <li>• Closed</li> <li>• Damaged Area</li> <li>• Services</li> </ul>
--	---
2. Has any of the infrastructures/offices shown on the map been closed? If yes, which one?
3. Has any of the infrastructures/offices shown on the map been damaged? If yes, which one is it, to what extent is the damage and is it still functional?
4. Has any of the infrastructures/offices shown on the map been moved? If yes, which one and where is the new location?
5. Are there any new infrastructures/offices under construction at the time being? If yes, where are they and what is their purpose? What is the NGO that is managing that infrastructure/offices?
6. Do the labels on the map reflect the current labels of the infrastructures/offices? If not what is the difference?
7. Are there any NGO offices working in the camp other than those shown in the map? If yes, what are they and where are their offices?
8. Are the featured Block Layout/s (if there is any) represented accurately? If not could you point out the differences?
9. Are there any changes in the residential areas (new residential units, damaged units, vacant units, closed areas, removed units)? If yes, where?
10. Are the block/sector names shown in the map correct? Are the numbers of residential units correct?
11. Are there any other general changes to the infrastructure in the camp that is worthy of mentioning?
12. Are all parts of the camp inhabited? If not, which are uninhabited?

## WASH

### Potable Water:

- 1- Is the potable water source within the camp or outside?
  - If Within, what are the sources and where are their locations? (sources of water are such as; groundwater/ borehole, surface water through water treatment plant, etc.)  
Any water treatment plants in the camp? Where are they located?
  - If outside, then is it close enough to be drawn in on the same map? Or just show its direction and distance to the source?
- 2- How is the potable water distributed?
  - If through shared water tanks,
    - check the Block Layout! (if the Block layout did not exist, try to draw one)
    - Are they connected to water taps? If yes, are the water taps standard in all block layouts?
      - If yes, check their correct location on the Block layout.
      - If no, where are they located?
    - How the shared tanks are filled? Through water tankers? Are they filled directly from the source or they have specific filling point? If second, then where is it located?
  - If through elevated water tanks; show their locations, are they connected to private tanks or shared tanks? If shared, check the Block Layout!

### Greywater

- 1- How is the shower system in the camp? Communal, shared, or private?
  - If shared, are they standardized and can be drawn in a block layout?
    - If yes, check Block Layout! Are they gender specified? Which side of the Block Layout is female and which is male?
    - If no, where are they?
  - If communal, where are their locations? Which one is for males and which for females?
  - If private, leave it.
- 2- Do you have dishwashing area? Are they standardized and can be drawn in the Block Layout?
  - If yes, draw them in the block layout
  - If no, where are they?
- 3- Do you have a laundry area? Are they standardized and can be drawn in the Block Layout?
  - If yes, draw them in the block layout
  - If no, where are they?
- 4- Do you have handwashing station? Are they standardized and can be drawn in the Block Layout?
  - If yes, draw them in the block layout
  - If no, where are they?
- 5- Where does the greywater ends up? Where exactly it leaves the camp? (does it end up in a river? Into an agricultural area? Is it treated before being disposed?)
  - If it is treated then discharged, where is the treatment plant

- If it is not treated, rather just leave the camp, leave it.

#### Blackwater

- 1- How is the latrine system in the camp? Communal, shared, or private?
  - If shared, are they standardized and can be drawn in a block layout?
    - If yes, check Block Layout! Are they gender specified? Which side of the Block Layout is female and which is male?
    - If no, where are they?
  - If communal, where are their locations? Which one is for males and which for females?
- 2- Do you have any WASH Complex system? If yes; how is the system?
  - If shared, are they standardized and can be drawn in a block layout?
    - If yes, check Block Layout! Are they gender specified? Which side of the Block Layout is female and which is male?
    - If no, where are they?
  - If communal, where are their locations? Which one is for males and which for females?
- 3- How does the septic tank system? Communal, shared, or private?
  - If shared, are they standardized and can be drawn in a block layout?
    - If yes, check Block Layout!
    - If no, where are they?
  - If communal, where are their locations?