Ukraine – IDP Profiling in Urban Areas

## Key Informant (KI) Interview Tool

**Link to the ToR:** <https://repository.impact-initiatives.org/resources/view-resource/?id=59638>

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| **General information** | | | |
| 1. **Interviewer’s ID** |  | | |
| 1. **Date of interview** |  | | |
| 1. **Location** |  | | |
| 1. **Interview start time** |  | 1. **End time** |  |
| 1. **Gender of KI** |  | | |
| 1. **KI’s current location** |  | | |
| 1. **KI’s company/ organization and position** |  | | |

Instructions to interviewer(s)

* Questions must be read out and communicated clearly. If there is some specific vocabulary which may be unclear, please provide a definition for the purpose of the exercise.
* **Probing questions** should be used as follow up questions to clarify any confusion related to the initial question and to receive additional information on the responses. If the answer to a probing question was already provided in the answer to the main question, no need to ask the key informant the probing question. Feel free to adapt them as needed.

Introduction (2 minutes)

Welcome and thank you for agreeing to be interviewed. The interview will take no more than 30 minutes. My name is \_\_\_\_\_\_\_\_\_\_. I am part of the REACH Field Team.

This interview aims to profile the situation of displaced persons residing in [enter hromada name]. The information you will provide us today will contribute to REACH’s Internally Displaced Person (IDP) Profiling assessment, which is used to continue to inform the response strategy and planning of humanitarian actors in Ukraine. The generalised data will be shared with both international organisations and Ukrainian organisations/ authorities in English and Ukrainian. Please note that this interview does not have any impact on whether you, your family, or your organization will receive humanitarian assistance in the future.

You have been asked to participate because your point of view is important, and we want to understand your knowledge and perspectives on IDPsin [enter hromada name]. This interview will also provide the opportunity to identify any information gaps and needs required by actors to inform on support provided to displaced populations. Therefore, if you are unclear of the answer to any questions or identify any additional topics would be important to know, please specify in your responses. There are no right or wrong answers, and we will appreciate it if you speak as openly as possible.

Please note that everything you tell us will be kept confidential. We will not take down your name for this exercise.

You are free to decide whether you want to answer questions or not once the interview starts. Please feel free to ask me any questions now, or at any point during the discussion.

**Do you consent to this interview?**

*Questions concerning IDPs*

***Note: The following questions concerning IDPs refer to IDPs living OUTSIDE of collective sites only****.*

1. **Could you please describe the overall movement intentions and plans of IDPs in the hromada? Do you believe that most IDPs are intending to stay in the medium-term (3-6 months) or settle long-term (> 6 months)? Please explain why?**

*Probing question:*

1. Why are IDPs interested in settling here? Conversely, why would IDPs want to leave this hromada?
2. **How accessible are employment opportunities for IDPs seeking work in the hromada? Are there barriers?**

*Probing questions:*

1. What types of employment support (I.e., counsellors, training, etc.) is offered to IDPs? What is the level of engagement from IDPs?
2. How do they primarily receive information about employment services? Based on your observations, do you believe this outreach can be improved?
3. What employment sectors are currently the most in-demand (I.e., service, industry, etc.)? Do these in-demand sectors primarily favor specific demographic groups?
4. To what extent do salaries offered to IDPs reasonably cover living expenses in the hromada? How do they compare to the salaries offered to host communities?
5. **How accessible is it for IDP households to access adequate and affordable housing in this hromada?**

*Probing questions:*

1. What kind of housing support programs or projects are offered to IDPs in this hromada, if any?
2. In your opinion, is there **enough** available housing in the hromada to accommodate IDPs intending to settle long-term? Has this always been the case, or is the situation changing?
3. Do displaced and non-displaced households have the same agreement and payment rates? If not, why and what are the significant differences?
4. Which groups are most vulnerable in terms of access to adequate housing? In your opinion, what will happen to these groups overtime?
5. **How easy is it for IDPs to access the public services their household requires (I.e., healthcare, administrative, social services)?**

*Probing questions:*

* 1. Where do IDP households primarily receive information concerning accessing public services in the hromada?
  2. In your opinion, what types of barriers prevent IDPs from accessing the public services they require? Are certain IDPs more susceptible to these challenges? (I.e., older persons, persons with disabilities, etc.)

1. **What is the level of engagement of IDPs participating in public affairs that impact decision-making processes surrounding IDP concerns (I.e., local public meetings)?**

Probing questions:

* 1. What types of public and community activities do IDPs participate in this hromada?
  2. How do IDPs get information about local public affairs? In your opinion, in what ways can IDP’s awareness of local public affairs be improved?
  3. How does IDPs’ participation or non-participation in public life affect their relationships with non-IDPs and wider host community?
  4. Are any groups of IDPs less likely to participate in local public life? What measures should be taken to mitigate obstacles for their public engagement?

*Questions concerning returnees*

***Note: The following questions concern households returning to the hromada. Returnees are identified as households that have left their place of habitual residence in [enter hromada] due to the full-scale war on 24 February 2022 and have since returned to their place of habitual residence or an adjacent area for a minimum of two weeks.***

1. **Are you aware of the situation of returnees in this hromada? If yes, what challenges do they face concerning their reintegration?**

*Probing question:*

1. Are these challenges different from the experiences of IDPs and the host community?
2. *Closing Questions*
3. **Is there anything that we have not asked you or discussed that you think may be relevant for us?**
4. **What type of information/ data would your department/ organisation be interested in receiving to help inform your programmatic activities supporting IDPs in the hromada?**