

Research Terms of Reference

Sudan IDP – Movement Intentions Assessment

SDN 2401

Sudan

January 09th 2024

Version 1

REACH Informing more effective humanitarian action

1. Executive Summary

Country of intervention	Sudan				
Type of Emergency	<input type="checkbox"/>	Natural disaster	<input checked="" type="checkbox"/>	Conflict	<input type="checkbox"/> Other (specify)
Type of Crisis	<input checked="" type="checkbox"/>	Sudden onset	<input type="checkbox"/>	Slow onset	<input type="checkbox"/> Protracted
Mandating Body/ Agency	BHA				
IMPACT Project Code	23AZX				
Overall Research Timeframe (from research design to final outputs / M&E)	09/01/2024 to 30/06/2024				
Research Timeframe Add planned deadlines (for first cycle if more than 1)	1. Pilot/ training: 25/02/2024 - 26/02/2024		6. Preliminary presentation: 04/04/2024		
	2. Data collection / Cleaning: 28/02/2024 - 24/03/2024		7. Outputs sent for validation: 09/04/2024		
	3. Data collected: 24/03/2024		8. Outputs published: 14/04/2024		
	4. Data analysed: 25/03/2024 – 31/03/2024		9. Final presentation: 18/04/2024		
	5. Data sent for validation: 01/04/2024				
Number of assessments	<input type="checkbox"/>	Single assessment (one cycle)			
	<input checked="" type="checkbox"/>	Multi assessment (more than one cycle) [Conduct two cycles in different locations]			
Humanitarian milestones Specify what will the assessment inform and when e.g. The shelter cluster will use this data to draft its Revised Flash Appeal;	Milestone		Deadline (can be tentative)		
	<input type="checkbox"/>	Donor plan/strategy	_ _ / _ _ / _ _ _ _		
	<input type="checkbox"/>	Inter-cluster plan/strategy	_ _ / _ _ / _ _ _ _		
	<input checked="" type="checkbox"/>	Cluster plan/strategy	_ _ / _ _ / _ _ _ _		
	<input checked="" type="checkbox"/>	NGO platform plan/strategy	_ _ / _ _ / _ _ _ _		
	<input type="checkbox"/>	Other (Specify):	_ _ / _ _ / _ _ _ _		
Audience Type & Dissemination Specify who will the assessment inform and how you will disseminate to inform the audience	Audience type		Dissemination		
	<input type="checkbox"/>	Strategic	<input type="checkbox"/> General Product Mailing (e.g. mail to NGO consortium; HCT participants; Donors)		
<input checked="" type="checkbox"/>	Programmatic	<input type="checkbox"/> Cluster Mailing (Education, Shelter and WASH) and presentation of findings at next cluster meeting			
<input type="checkbox"/>	Operational	<input checked="" type="checkbox"/> Presentation of findings (e.g. at HCT meeting; Cluster meeting)			
<input type="checkbox"/>	[Other, Specify]	<input type="checkbox"/> Website Dissemination (Relief Web & REACH Resource Centre)			
		<input type="checkbox"/> [Other, Specify]			

Stakeholder mapping <i>Has a detailed stakeholder mapping been conducted during research design to identify all actors that could contribute to and/or benefit from the research?</i>	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
General Objective	The main objective of this assessment is to inform humanitarian actors, particularly the site management cluster of the intentions of Internally Displaced Populations in three cities, Kosti, Rabak & Aj Jabalayn in the White Nile state. The completion of the assessment in White Nile will precede the confirmation of Merowe.			
Specific Objective(s)	<ol style="list-style-type: none"> Understand movement intentions of internally displaced people (IDPs) in Kosti, Rabak & Aj Jabalayn in White Nile State. Identify where IDPs in Kosti, Rabak & Aj Jabalayn, White Nile State and Merowe, Northern State are most likely to move to and why the choice of these destinations. 			
Research Questions	<ol style="list-style-type: none"> How long do IDPs plan to stay in their current location? What are the primary factors influencing movement intentions of IDPs in Kosti, Rabak and Aj Jabalayn - White Nile? <ol style="list-style-type: none"> Where are the IDPs most likely to move to? What are the reasons behind the preferred destinations? What factors affect IDP returns to Area of Origin (AoO)? What are the priority needs of the IDPs? What are the assistance preferences of the IDPs? 			
Geographic Coverage	<i>Kosti, Rabak, Aj Jabalayn - White Nile State.</i>			
Secondary data sources				
Population(s) <i>Select all that apply</i>	<input checked="" type="checkbox"/>	IDPs in camp	<input checked="" type="checkbox"/>	IDPs in informal sites
	<input type="checkbox"/>	IDPs in host communities	<input type="checkbox"/>	IDPs [Other, Specify]
	<input type="checkbox"/>	Refugees in camp	<input type="checkbox"/>	Refugees in informal sites
	<input type="checkbox"/>	Refugees in host communities	<input type="checkbox"/>	Refugees [Other, Specify]
	<input type="checkbox"/>	Host communities	<input type="checkbox"/>	[Other, Specify]
Stratification <i>Select type(s) and enter number of strata</i>	<input type="checkbox"/>	Geographical #: ___ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	Group #: ___ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/>		<input type="checkbox"/>	[Other Specify] #: ___ Population size per strata is known? <input type="checkbox"/> Yes <input type="checkbox"/> No
Data collection tool(s)	<input checked="" type="checkbox"/>	Structured (Quantitative)	<input type="checkbox"/>	Semi-structured (Qualitative)
	Sampling method		Data collection method	
Structured data collection tool # 1 <i>Select sampling and data collection method and specify target # interviews</i>	X Probability / Two-stage random sampling		X Household interview (Target #):_ _ _ _ _ 840 Households: 210 each from Kosti & Rabak, and 210 each from two sites in Aj Jabalayn.	
Target level of precision if probability sampling	95% level of confidence		(+/-)5 % margin of error	
Disaggregation by gender and age <i>Are you planning to conduct sex/age disaggregated analysis?</i>	Head of Household Gender		Head of Household Age	
	<input checked="" type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	Yes
	<input type="checkbox"/>	No	<input type="checkbox"/>	No
Data management platform(s)	<input checked="" type="checkbox"/>	IMPACT	<input type="checkbox"/>	UNHCR
	<input type="checkbox"/>	[Other, Specify]		

Expected output type(s)	<input type="checkbox"/>	Situation overview #: __	X	Report #: <u>1</u>	<input type="checkbox"/>	Profile #: __
	X	Presentation (Preliminary findings) #: <u>1</u>	X	Presentation (Final) #: <u>1</u>	X	Factsheet #: <u>1</u>
	<input type="checkbox"/>	Interactive dashboard #: _	<input type="checkbox"/>	Webmap #: __	<input type="checkbox"/>	Map #: __
	<input type="checkbox"/>	[Other, Specify] #: __				
Access	X	Public (available on REACH resource center and other humanitarian platforms)				
		Restricted (bilateral dissemination only upon agreed dissemination list, no publication on REACH or other platforms)				
Visibility <i>Specify which logos should be on outputs</i>	REACH					
	Donor: BHA					
	Coordination Framework: NA					
	Partners: Acted					

2. Rationale

2.1 Background

As of February 2024, conflict persists between the Sudanese Armed Forces (SAF) and the Rapid Support Forces (RSF) in Sudan, exacerbating the humanitarian situation. With the battle for control intensifying in various parts of the country, particularly in Darfur, humanitarian access has been impeded. Repeatedly, owing to security concerns, transportation of humanitarian aid to some areas, for example to Darfur and Kordofan States, has been delayed. In some instances, such security concerns for humanitarian actors have proven fatal as exemplified by the attack, in December, on an ICRC convoy in Khartoum killing two and injuring seven¹. The convoy was evacuating 100 civilians from Khartoum to Wad Madani, and because of the attack, the ICRC cancelled the evacuation. The possibility of all-out war in some areas, such as El Fasher is high as hitherto neutral forces join SAF².

In addition, approximately 4.9 million people are classified under Integrated Food Security Phase Classification (IPC) phase 4 (emergency), and in over 25 areas, food insecurity has deteriorated from phase 3 (Acute) to phase 4³. The International Organization for Migration (IOM) Displacement Tracking Matrix has reported a doubling of the number of internally displaced people (IDPs), with ongoing increases.

Against this backdrop, the likelihood of the conflict spreading to other relatively stable or peaceful areas, notably those hosting a significant number of internally displaced persons (IDPs) and closer to conflict hotspots, such as White Nile and the Northern State, is high. Consequently, these security concerns may lead to mass movements of IDPs, providing the rationale for this assessment.

2.2 Intended impact

This assessment aims to provide important insights on the movement intentions of IDPs in Kosti & Rabak, White Nile State, and Merowe, Northern State to humanitarian actors, particularly the site management cluster. It seeks to understand the factors influencing IDP movements, identify potential destinations, and recognize barriers to return to inform the operational and programmatic strategies of humanitarian partners. It also seeks to identify key IDP priority needs and the Accountability of Humanitarian Actors to the Affected Population (AAP). The data collected and assessment therefrom will identify gaps in terms of IDP needs, and facilitate proactive planning for aid provision, such as long-term support in stable areas, mobile responses for displaced populations, or preparations for potential large-scale movements.

In essence, the goal of the assessment is to improve the impact and adaptability of humanitarian initiatives in meeting the changing needs of IDPs in the designated states impacted by the ongoing conflict in Sudan. The assessment will be presented to the site management cluster, and it would inform partners on the assistance preferences of IDPs.

Timely information on the movement intentions of the target population is critical at this stage of the response as it will inform whether IDPs plan to stay longer within White Nile State localities or plan to move to other locations. The findings from this assessment will also support identifying potential triggers for IDPs movements to other locations.

¹ [Attack on ICRC Convoy in Khartoum kills two, injures seven.](#)

² [Aljazeera](#)

³ [Sudan Crisis Situational Analysis: 18 December 2023](#)

3. Methodology

3.1 Methodology overview

The intentions assessment will use two approaches. Based on the relatively volatile situation, the assessment in White Nile will follow a strictly **quantitative approach** with structured household interviews (standardized closed questions) to collect data from the population of interest. Given the volatile situation in the White Nile, it is advisable to mitigate the potential risks associated with prolonged data collection. Quantitative surveys offer a swift to execution, allowing for paid collection and analysis of data. The statistical rigor of quantitative methods provides reliable and easily interpretable findings, facilitating timely decision-making. This approach ensures the prompt analysis and dissemination of relevant findings, enabling humanitarian actors to respond effectively to the rapidly evolving humanitarian situation in the state.

Prior to data collection, the assessment staff would conduct an extensive secondary data review on the relevant literature derived from a systematic search pertaining to the unfolding situation on the ground.

3.2 Population of interest

The population of interest for the intentions assessment includes IDPs in gathering sites in Kosti, Rabak and Aj Jabalayn, White Nile State. Participants should ideally be those living in IDP sites in Kosti & Rabak, and UNHCR camps in Aj Jabalayn..

In White Nile State, the assessment will target IDP sites within the urban settlements of Kosti & Rabak, where we have access and where KIs have reported the largest group of people displaced from Madani and Khartoum reside, as well as IDPs in UNHCR camps in Aj Jabalayn. There is a possibility of also including displaced populations on the peripheries of established South Sudanese refugee camps, who are reportedly largely people of South Sudanese origin intending to return to Sudan, however this will depend on successful access negotiations.

3.3 Secondary data review

Secondary source	Purpose of source
IOM DTM	- Contextual understanding
OCHA	- Population movements - Contextual understanding

3.4 Primary Data Collection

Prior to data collection, the enumerators will receive training on how to administer both qualitative and quantitative questionnaires They will as well receive training on the data collection tool, basic principles in protection and conflict sensitivity during data collection.

Data collection will be carried out by trained enumerators in White Nile State. The total number of enumerators is detailed in the Data Collection Plan. The tool to use for the data collection will be developed by REACH and consist of a structured questionnaire for a household survey primarily focused on movement intentions of IDPs. The questionnaire will be administered in Arabic.

A 2-stage random sampling approach would be employed to select the sites. Two sites would be randomly selected in Kosti, two in Rabak, and two UNHCR camps in Aj Jabalayn. From Kosti and Rabak 210 households each would be interviewed, and 210 households from each UNHCR camp in Aj Jabalayn. At each site, a rough estimate of the total household number will be generated through collaboration with the local authorities/stakeholders. The exact households to be selected for the assessment will be determined by calculating a sampling interval from which the households should be selected. With this approach, a segmentation of the site is required to ensure all areas are touched.

3.5 Data Processing & Analysis

During the quantitative data collection, incoming data will be monitored daily using IMPACT Standard Operating Procedure (SOP) for data monitoring. Incoming data will be monitored both for errors in the design of the research tool, as well as for potentially faulty data entries. The observations of concern will be shared with the field team for clarification, and data will be cleaned daily based on the input of the field team and the decision of the Assessment Officer. After data collection, the analysis will be conducted based on the Data Analysis Plan (DAP) (see below). The DAP reflects the indicators developed by REACH Sudan, in consultation with the global site management cluster in the interest for the assessment. The data will be analyzed using R. The analysis output will consist of frequency tables in Excel, reporting proportions and means for categorical and numerical data indicators respectively. Results of the analysis will be provided at two various levels of (dis-)aggregation, where necessary and weighted for specific sub-group population size. Personal information will be removed before analysis, as well as survey location and site names to protect the privacy and security of respondents.

3.6 Limitations

In the White Nile, the quantitative data alone may not provide a deep understanding of the contextual nuances and underlying reasons for movement intentions. Qualitative insights would have engendered a better interpretation of the quantitative findings within the cultural, social, and rapidly changing political context. Also, the qualitative component is more flexible in capturing unexpected factors that arise during this conflict and which cannot be captured by the predefined variables and questions of the quantitative survey.

It is also worth noting that the findings from this assessment, given random sampling, is representative. It is representative at 95% confidence level and $\pm 5\%$ margin of Error however, it would apply only to IDPs in accessible sites in White Nile, and Northern State. Hence there may be significant differences for IDPs in the Host Communities (HC) / in inaccessible sites. Results should therefore be complemented with other relevant information, particularly insights from the secondary data review before making any extrapolation.

4. Key ethical considerations and related risks

The proposed research design meets / does not meet the following criteria:

The proposed research design...	Yes/ No	Details if no (including mitigation)
... Has been coordinated with relevant stakeholders to avoid unnecessary duplication of data collection efforts?	Yes	
... Respects respondents, their rights and dignity (specifically by: seeking informed consent, designing length of survey/ discussion while being considerate of participants' time, ensuring accurate reporting of information provided)?	Yes	
... Does not expose data collectors to any risks as a direct result of participation in data collection?	yes	
... Does not expose respondents / their communities to any risks as a direct result of participation in data collection?	yes	
... Does not involve collecting information on specific topics which may be stressful and/ or re-traumatising for research participants (both respondents and data collectors)?	No	The training of enumerators would cover approaches to handling these sensitive topics. If there are signs of distress while administering the survey, enumerators are required to stop immediately.
... Does not involve data collection with minors i.e. anyone less than 18 years old?	yes	
... Does not involve data collection with other vulnerable groups e.g. persons with disabilities, victims/ survivors of protection incidents, etc.?	No	There will not be any direct questions on protection needs.
... Follows IMPACT SOPs for management of personally identifiable information ?	yes	

5. Roles and responsibilities

Task Description	Responsible	Accountable	Consulted	Informed
Research design	Senior Assessment Officer (SAO)	RM	Country Coordinator (CC) / HQ Research Design & Data	Cluster Coordinator / HQ
Supervising data collection	SAO	RM	Country Coordinator (CC)	
Data processing (checking, cleaning)	RM/Data Officer	RM	SAO / HQ Research Design & Data	

Data analysis	Data Officer	RM/SAO/CC	SAO / HQ Research Design & Data	
Output production	SAO	RM	CC / HQ Reporting	Site management
Dissemination	SAO	SAO	HQ Communication & Disemmination	
Monitoring & Evaluation	SAO	SAO/CC	HQ MEL Unit	
Lessons learned	SAO	SAO/CC		

Responsible: the person(s) who executes the task

Accountable: the person who validates the completion of the task and is accountable of the final output or milestone

Consulted: the person(s) who must be consulted when the task is implemented: *HQ and Site Management Cluster*

Informed: the person(s) who need to be informed when the task is completed

6. Data Analysis Plan

1:

Research questions	IN #	Data collection method	Indicator group / sector	Indicator / Variable	Questionnaire Question	Instructions	Questionnaire Responses	Data collection level
N/A (Demographic Profile)	1	HH Interview	Key characteristics	Enumerator ID	Please record your enumerator number	Enter number	Enumerator names	HH
	2	HH Interview	Key characteristics	Locality	In which Locality is the site located?	Select one	final list of SDs, constraint: only the ones for the state should be visible	HH
	3	HH Interview	Key characteristics	Site name	What is the name of the site?	Etc.	final list of sites	HH
	4	HH Interview	Key characteristics	Consent	Hello, my name is "_____" and I work for ACTED. We are conducting interviews to inform the humanitarian response in Sudan. This interview will take around 40 minutes, and your answers will remain anonymous, and you are free to withdraw at any moment during the survey. The information you provide us will be used in reports and factsheets and	Select one	YN	HH

				shared with humanitarian decision-makers in Sudan. Do you agree to participate?			
5	HH Interview	Key characteristics	Respondent age?	What is the age of the respondent?	Enter number	Integer	HH
6	HH Interview	Key characteristics	Respondent relationship to HHH	What is your relationship to the HHH?	Select One	Head Spouse Child Grandchild Other family member Not a family member	HH
7	HH Interview	Demographics	Age of HHH	What is the age of the HHH? (If respondent is not HHH)	Enter Number	Integer	HH
8	HH Interview	Demographics	Gender of HHH	What is the Gender of the HHH? (If respondent is not HHH)	Enter one	Male / Female	HH
9	HH Interview	Key characteristics	Respondent willing to answer	Are you willing and able to respond to the questions on behalf of the household?	Select one	Yes / No	HH
10	HH Interview	Key characteristics	Respondent gender	What is the gender of the respondent?	Select one	Male / Female	HH
11a	HH Interview	Key characteristics	Interview setting	Observe: if the respondent is female, are there male members of the family present during the interview?	Select one	Yes / No	HH

11b	HH Interview	Key characteristics	Interview setting	If 11a is "Yes", Are you comfortable taking the answering these questions here?	Select one	Yes / No	HH
11c	HH Interview	Key characteristics	Interview setting	If 11b is "No", where do you suggest we do the interview?	Select One	In a more private setting A few steps away Others	HH
12	HH Interview	Demographics	Frequency distribution of arrival dates at the site	When did you or your HH first arrive at this site?	Enter year	A month ago Two months ago Since April 2023 Before April 2023	HH
13	HH Interview	Demographics	State of Origin	Which state were you or your HH living before moving here?	Select One	Khartoum North Kordofan Northern Kasala Blue Nile North Dafur South Dafur South Kordofan Gezira White Nile River Nile Red Sea Al Qadarif Sennar West dafur Central Dafur East Dafur West Kordofan	HH
14	HH Interview	Demographics	City / District of Origin	What district was your HH before moving here?	Select	List of Districts	HH

15	HH Interview	Demographics	Nationality	What is your nationality?	Select one	Sudanese South Sudanese Other (Name)	HH
16	HH Interview	Demographics	Reason for this Location	Why did you move to this site?	Select All that applies	Relative Security and Safety Access to basic services Proximity to my home state Shelter Legal protection	HH
17a	HH Interview	Demographics	Travel group	Were there any people from your household or community who wanted to travel here but could not?	Select one	Yes No Not Sure	HH
17b	HH Interview	Demographics	Travel group	If yes in 17a, why were they unable to move?	Select one	Security concerns Restrictions on Movement Lack of resources Limited access to information	
18	HH Interview	Demographics	Household composition - Number, age group, and gender of HH members	How many members of the following groups are part of your HH living in this site, including yourself?	Enter integer for all groups Hint: "A household is a group of people who regularly share meals, income, and expenditures together. Members must acknowledge the authority of one person as	Males 18 and above Females 18 and above Boys aged 12-17 Girls aged 12-17 Boys aged 6-11 Girls aged 6-11 Children below the age of 6	HH

1. How long do IDPs plan to stay in their current location? (Movement Intentions)

					head of household and that person must actually live with the rest of the household members. For polygamous households, each wife is treated as a distinct household if the wives lived in different houses, cooked separately, and take decisions independently."		
19	HH Interview	Demographics	Household composition - Relationships of HH members to HHH	Who are these members?	Enter number for each category - total must be equal to HH size	Head of household Spouse of head of household Child of head Sibling of head Parent or parent-in-law of head Grandchild of head Other family member / friend / guest	HH
20a.	HH Interview	Movement Intentions	Movement	Are you planning to stay in this location?	Select One	Yes / No	HH
20b	HH Interview	Movement Intentions	Movement	If 20a is Yes! How long?	Select one	Short Term - < than 1 month Mid-Terms 1-3 months Long Term Over 3 months Undecided/Unknown	HH

2. What are the primary factors influencing movement intentions of IDPs in Kosti & Rabak, White Nile and Merowe, Northern State?
- a) Where are the IDPs most likely to move to?

20c	HH Interview	Movement Intentions	Movement	If 20a is Yes, why?	Select One	Relative security and safety Community support and Networks Access to basic services Livelihood opportunities Gov't or (I)NGO Assistance	HH
21a	HH Interview	Movement Intentions	Movement	If 20a is No, short or mid-term, where do you intend to move to?	Select one	Another Location in-State Another Location out of State Another Location – Outside Sudan Do not Know – Still to decide.	HH
21b	HH Interview	Movement Intentions	Movement	If 20a is No, short or mid-term, where do you plan to live when you move?	Select one	A gathering site. Rent a location. With Relatives	
21c	HH Interview	Movement Intentions	Why Movement from current location?	If 20a is No, short or mid-term, why do you/your HH want to move from here?	Select one	Spread of Insecurity or violence Persecution or discrimination Insufficient humanitarian Assistance Distance from family Eviction from site	HH
22	HH Interview	Movement Intentions	Information needed for movement	What information would you need to inform your decision to move?	Select one	Security and Stability Humanitarian Assistance Proximity to my family Availability of basic needs (Food, shelter, healthcare Others)	HH

b) What are the reasons behind the preferred destinations?	23	HH Interview	Movement Intentions	Movement/Why the intended location	What informs the choice of your intended location?	Select one	Security and Stability Humanitarian Assistance Proximity to my family Availability of basic needs (Food, shelter, healthcare Others)	HH
	24a	HH Interview	Movement Intentions	Movement / Possible Change of Mind	Would anything make you change your mind about moving?	Select one	Yes / No	HH
	24b	HH Interview	Movement Intentions	Movement / Possible Change of Mind	If 24a is Yes! What?	Select one	Deterioration of security in intended movement destination. Improved humanitarian services in current location? Improved Security in current location Psychosocial Support Protection services in current location Legal/Admin Barriers to Movement	HH
c) What factors affect IDP returns to Area of Origin (AoO)?	25	HH Interview	Movement Intentions	Decision to Return	Have you and your HH attempted to return to from where you came, since you got here?	Select one	Yes / No	HH
	26	HH Interview	Movement Intentions	Decision to Return	Why did you not return?	Select all that apply	Security concerns (Fear/trauma associated with returning to place of origin) Security concerns: Lack of security forces Security concerns: Presence of explosive hazards (mines, bombs, IEDs)	

						<p>Security concerns: Fear of discrimination or rejection from the community in AoO</p> <p>Ongoing community tensions</p> <p>Movement restrictions by armed or security groups</p> <p>Lack of safety and security for women and girls</p> <p>In need of civil documentation (including personal IDs, marriage or divorce certificates, death certificates, inheritance documents...)</p> <p>In need of Security Clearance</p> <p>No transportation available to return home</p> <p>No financial means to return and restart</p> <p>Lack of livelihood/income generating activities in AoO</p> <p>House/land in AoO is damaged/destroyed or occupied, or assets have been stolen</p> <p>Local markets are not functioning</p> <p>Basic services in the area of origin are not enough/available (electricity, water)</p> <p>Lack of education opportunities for children in the area of origin</p> <p>Lack of healthcare services that cover our household needs</p>	
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3. What are the priority needs of IDPs

						Health condition does not allow me to leave the area of displacement Children enrolled at school in the area of displacement Other (State it)	
27	HH Interview	Priority Needs	Priority Needs	What are your priority needs?	Select One	Healthcare Security and Safety Food Shelter WASH Disability-inclusive services Other (List)	HH
28a	HH Interview	Priority Needs	Priority Needs	If you were to receive humanitarian assistance to support these needs, what would be your household's preferred means to receive this?	Select one	Cash Vouchers In-Kind Other	HH
28b	HH Interview	Priority Needs	Priority Needs	Why have you chosen the option above?	Select one	Cash Flexibility to prioritize most pressing needs. Dignity and autonomy to make choices. Access to a wide range of goods and services Vouchers Targeted assistance Sense of security as they are for specific goods. Access to the most essential goods.	HH

						In Kind Immediate relief and basic necessities Assurance of essential supplies Limitation of misuse and exploitation Cushions against effect of inflation Lack of access to markets	
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7. Data Management Plan

Administrative Data			
Research Cycle name	Sudan Intentions Assessment		
Project Code	23AZX		
Donor	BHA		
Project partners	Acted		
Research Contacts	NSAIKILA Melaine, Senior Assessment Officer, melaine.nsaikila@impact-initiatives.org Helen Pittam, Country Coordinator, Sudan, helen.pittam@impact-initiatives.org		
Data Management Plan Version	Date: 17/01/2024	Version: _01	
Related Policies	NA		
Documentation and Metadata			
What documentation and metadata will accompany the data? <i>Select all that apply</i>	<input type="checkbox"/>	Data analysis plan	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	Code book	<input type="checkbox"/>
	<input type="checkbox"/>	Metadata based on HDX Standards	<input type="checkbox"/>
			Data Cleaning Log, including: <input type="checkbox"/> Deletion Log <input type="checkbox"/> Value Change Log <input type="checkbox"/> Data Dictionary <input type="checkbox"/> [Other, Specify]
Ethics and Legal Compliance			
Which ethical and legal measures will be taken?	<input checked="" type="checkbox"/>	Consent of participants to participate	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	No collection of personally identifiable data will take place	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	All participants reached age of majority	<input type="checkbox"/>
			Consent of participants to share personal information with other agencies Gender, child protection and other protection issues are taken into account [Other, Specify]
Who will own the copyright and Intellectual Property Rights for the data that is collected?	[Specify]		
Storage and Backup			
Where will data be stored and backed up during the research?	<input type="checkbox"/>	IMPACT/REACH Kobo Server	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	IMPACT Global Physical / Cloud Server	<input type="checkbox"/>
	<input type="checkbox"/>	On devices held by REACH staff	<input type="checkbox"/>
	<input type="checkbox"/>	[Other, Specify]	<input type="checkbox"/>
			Other Kobo Server: [specify] Country/Internal Server Physical location [specify]
Which data access and security measures have been taken?	<input checked="" type="checkbox"/>	Password protection on devices/servers	<input type="checkbox"/>
	<input type="checkbox"/>	Form and data encryption on data collection server	<input type="checkbox"/>
	<input type="checkbox"/>	[Other, Specify]	<input type="checkbox"/>
			Data access is limited to [specify, e.g. REACH staff] Partners signed an MoU if accessing raw data
Preservation			
Where will data be stored for long-term preservation?	<input checked="" type="checkbox"/>	IMPACT / REACH Global Cloud / Physical Server	<input type="checkbox"/>
	<input type="checkbox"/>	REACH Country Server	<input type="checkbox"/>
			OCHA HDX [Other, Specify]
Data Sharing			
Will the data be shared publically?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>
Will all data be shared?	<input type="checkbox"/>	Yes	<input type="checkbox"/>
			No, only with mandating agency / body No, only anonymized/ cleaned/ consolidated [delete what does not apply] data will be shared

	<input type="checkbox"/> No, [Other, Specify]	
Where will you share the data?	<input type="checkbox"/> REACH Resource Centre	<input type="checkbox"/> OCHA HDX
	<input type="checkbox"/> HumanitarianResponse	<input type="checkbox"/> [Other, Specify]

Data protection risk assessment	
Have you completed the Indicators Risk Assessment table below?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, no information that potentially allows identification of individuals is to be collected.
[Please complete the first 4 columns in the Indicators Risk Assessment table below]	

Risk indicator (including direct and indirect identifiers)	Type of identification risk	Disclosure implications	Benefits	Class	Required mitigation
<i>[Specify indicator, e.g. KI_phone number]</i>	<i>[Specify identification risk, e.g. Direct contact/identification of KI]</i>	<i>[Specify implications, e.g. loss of privacy/potential target of armed actors]</i>	<i>[Specify benefits, e.g. follow up for data cleaning]</i>	<i>[To be completed by IMPACT HQ]</i>	<i>[To be specified by IMPACT HQ]</i>
<i>[Add relevant number of rows for risk indicators]</i>					

Responsibilities	
Data collection	Melaine Nsaikila, Senior Assessment Officer, melaine.nsaikila@impact-initiatives.org
Data cleaning	Abdoul N'dao, Data Officer, abdoul.ndao@impact-initiatives.org
Data analysis	Abdoul N'dao, Data Officer, abdoul.ndao@impact-initiatives.org
Data sharing/uploading	Melaine Nsaikila, Senior Assessment Officer, melaine.nsaikila@impact-initiatives.org

