

Libya – MSNA

Focus Group Discussion Tool

Moderator Name		Assistant Moderator Name	
Participants displacement status		Number of Participants	
Date		Gender/Category of Participants	

FDG participant name (if they refuse to give it, it is fine):	Gender and Age :	Area of Origin	Current displacement status (non-displaced vs. idp/returnees)	Profession/Occupation:	Date first displacement – if displaced (mm/yy) – Date of return (dd/mm/yy)
1)					
2)					
3)					
4)					
5)					
6)					

Introductory Notes (2 minutes)

Hello, my name is _____. I'm a part of the **Kafaa/Ofoq/Libaid's** Assessment Team. The information you will provide us will be used to inform response strategy and planning of the humanitarian actors.

Please note that this meeting **does not** have any impact on whether you or your family will receive assistance in the future.

Everything you us will be kept confidential. We are interested to hear all your opinions, both positive and negative and we will not mention names or who said what. We cannot promise that your suggestions will always result in immediate changes, but your feedback is really important to us and will help specify how information will inform programming / decision-making.

You can decide whether you want to take part to take the discussion or not. Once my questions have started, you have the right to refuse to answer any question, or to leave the discussion at any time. If you choose not to take part or to skip any questions, it will have no negative impacts whatsoever on your ability to access services from any agency. Please feel free to ask me any questions now, or at any point during the discussion. **Do you consent to participate in this discussion?**

This session will take no more than one hour.

Ground Rules (2 minutes)

1. The most important rule is that only **ONE person speaks at a time**.
2. There are **no right or wrong answers**.
3. You do not have to speak in any particular order
4. When you do have something to say, please do so. There are many of you in the group and it is important that I obtain the views of each of you.
5. You do not have to agree with the views of other people in the groups

Instructions to moderators

1. **Questions to participants:** these are the questions that should be read and communicated to the participants. If there are some specific vocabulary which may be unclear, do not hesitate to provide a definition for the purpose of the exercise.
2. **Probing questions:** Probes and clarifying questions are an important part of interviewing and have two main purposes: **1)** To help clarify what an interview respondent has said and **2)** To help get more detailed information on topics of interest. Probes allow the interview respondent to provide more than just a one-sentence answer to the questions you ask. **Do not read probing questions together with the questions to participants.** Use or adapt them if necessary.
3. **Gender dynamics:** With all questions, it is critically important that we understand the experiences of female headed households as well as females in general. While we are having female only focus groups, which should create a safe space for frank discussion, you must ensure that the women are speaking about their experiences. Please note response coming from female head of households and try to focus the discussions around those responses.

Questions

Introduction (5 minutes)

Questions to Participants:

1. Can everyone introduce themselves, telling me their *names*, *ages* and *occupations*, neighbourhood/city of origin?

Access to food and markets (10 minutes)

2. Do you have access to markets in your neighbourhood? Are you able to fulfil your needs? How about the quality?
 - **Probe:** In enough quantity? If not, why can't you?
3. How do you feel the prices have evolved compared to the last months?
 - **Probe:** Does it place a heavy burden on your household's overall expenditure?

Protection (20 minutes)

For non-displaced/host

4. Since the arrival of IDPs or returnees in the area, how well are people living together?
 - **Probe:** How is the relationship between non-displaced populations and IDPs or returnees?

For IDP/returnees:

Since your arrival in the area of displacement / Since your return, how has your experience been?

- **Probe:** How is the relationship between non-displaced populations and IDPs or returnees?
 - **Probe:** Have you observed any new dynamics in the area? Any negative or positive experiences you would like to share? Have you experienced any kind of discrimination in any sphere of life because of your social group/tribal affiliation?
5. As a person (*adapt following group: 'as a man/woman/young person'*), are there areas of the city and/or time of the day where and when you feel personally less safe if you would be outside and/or on your own?
 - **Probe:** Where do you not feel safe? Why? Are there places you are forbidden to go to? By who and why?
 6. **For women groups only:** Have you heard, or have you personally experienced troubles or violence because you are a woman/based on your gender recently in the area?

Access to basic services – Health & Education (10 minutes)

7. Health: What is the state of health services in your area right now and in the previous months?
 - **Probe:** What are the primary health needs? Medical supplies? Trained personnel? Financial support in general? General access to medication?
 - **Probe:** Do people or certain categories (in need of special medical care) need to travel long distances to get appropriate health services?
 - **Probe:** How far and how long do they need to travel? Why are they ready to travel that far and long? Is there no health facility at all in the area or are they simply not providing the people's needs?
8. Education: What is the state of education in your area right now and in the previous months?
 - **Probe:** What are the primary education needs? (ie: supplies, lack of personnel? General access to it?)

Expenditure, Livelihoods and coping mechanism (10 minutes)

9. Do you have more than one source of income? If yes, which? Have you had difficulty in accessing funds arriving to your bank account?
 - **Probe:** Are you regularly paid for your work? How often are you paid?
 - If you receive salary to your bank account, are you able to use it? If yes, how much money do you manage to withdraw on a weekly basis? If you had difficulties accessing funds from your account, can you describe the issues you are facing and how you deal with them.
10. Given the liquidity crisis experience in Libya, are you able to comfortably meet your expenses? If not, how do you cope with the gap?
 - **Probe:** Less cash exchanges and more trade of goods and services? Prioritising purchases? Are you using e-cards? Purchase on credit? Are there extra fees if you pay with certified cheques or through bank transfers?

Conclusion

Finally, could each person use one word to express their feelings for the future of the district/country?

Thank you all for taking out the time to share your thoughts and experiences with us.

[There are cookies and tea waiting for you!]