

# Research Terms of Reference

IDP Settlement Assessments

CCCM Detailed Site Assessment, Somalia

Research Cycle ID: SOM1707

Date: 19.09.2018  
Version number: 2

**REACH** Informing  
more effective  
humanitarian action

## 1. Summary

Country of intervention	Somalia					
Type of Emergency		Natural disaster	X	Conflict		Emergency
Type of Crisis		Sudden onset		Slow onset	X	Protracted
Mandating Body/ Agency	OCHA					
Project Code	27CYF					
REACH Pillar		Planning in Emergencies	X	Displacement		Building Community Resilience
Research Timeframe	01.09.2018 – 31.12.2018					
General Objective	To inform stronger, based on evidence and effective multi-sectorial interventions in IDP sites in urban areas across Somalia.					
Specific Objective(s)	<ul style="list-style-type: none"> <li>To identify multi sector information on availability and access to basic services in displacement sites.</li> <li>To ascertain gaps in service provision.</li> <li>To monitor which services are being provided that meet humanitarian minimum standards.</li> <li>To identify displacement trends to IDP sites.</li> </ul>					
Research Questions	<ul style="list-style-type: none"> <li>Where in the assessed urban areas are IDP sites located?</li> <li>What are the gaps in terms of availability and access to basic services in IDP sites?</li> <li>What services are being provided to ensure that humanitarian minimum standards are being met?</li> <li>What are the displacement trends in IDP sites in urban areas?</li> </ul>					
Research Type		Quantitative		Qualitative	X	Mixed methods
Geographic Coverage	All IDP sites (informal and planned) in urban / semi-urban <sup>1</sup> areas across 57 districts in Somalia depending on security access. (see target districts in Annex 2)					
Target Population(s)	IDPs living in sites					
Data Sources	<b>Secondary Data:</b> <i>Interational Organization for Migration – Displacement Tracking Matrix (IOM – DTM), Protection &amp; Return Monitoring Network (PRNM), Norwegian Refugee Council (NRC), REACH IDP Settlement Assessments</i>					

<sup>1</sup> Defined by the list of settlement from OCHA. If the location does not appear in the OCHA list, the classification will be given by the enumerator and supported with satellite imagery when possible.

	<b>Primary Data:</b> <i>KII's with gatekeeper/community leader or the like in selected urban areas</i> <i>Direct observations at sites</i> <i>HH level interviews at selected sites</i>	
<b>Expected Outputs</b>	Clean Data (per district) Factsheets (per IDP site)	
<b>Key Resources</b>	CCCM Cluster, UNHCR, NRC & IOM-DTM (inputs, logistical support, etc.), OCHA	
<b>Humanitarian milestones</b>	CCCM Cluster Strategy	
	<b>Milestone</b>	<b>Timeframe</b>
	X Cluster plan/strategy	December 2017
	X Inter-cluster plan/strategy	December 2017
	X Donor plan/strategy	
	NGO plan/strategy	
<b>Audience</b>	x HRP	End November 2017
	<i>Specify who will the assessment inform at different levels?</i>	
	<b>Audience type</b>	<b>Specific actors</b>
	X Operational	CCCM partners beginning implementation activities
	X Programmatic	CCCM partners and other Cluster partners in Somalia
	X Strategic	CCCM leadership and humanitarian Clusters
<b>Access</b>		Other
	X	Public (available on REACH research center and other humanitarian platforms)
		Restricted (bilateral dissemination only upon agreed dissemination list, no publication on REACH or other platforms)
		Other (please specify)
<b>Visibility</b>	CCCM templates, layouts and logos. REACH logo IOM, UNHCR logos Partner naming and logo where agreed	
<b>Dissemination</b>	Findings and products (clean data and factsheets) will be disseminated through the CCCM cluster and circulated to key humanitarian stakeholders.	

## 2. Background & Rationale

- **Context:** In addition to the conflicts across the country, many areas of Somalia have experienced four successive seasons of below average rainfall and severe drought conditions prevail in significant portions of the country. The Displacement Tracking Matrix (DTM) round 6<sup>2</sup> estimated that 2 million people in the 58 assessed districts in Somalia have been displaced, majority of which are children (under 18 years) and women. In search for food supplies, income sources and humanitarian assistance, displaced populations have been moving towards urban areas where new IDP sites are established and additional strain is being placed on existing sites and service provision.
- Moreover, the IDP sites in Somalia are not planned nor static and most of them temporary, adding a layer of complexity for the service provision. In contrast to other countries where IDP sites are in designated locations for long period, most of the IDP camps in Somalia are spontaneous and don't last. This is due to different factors acting together such as lack of written tenure agreements,

<sup>2</sup> Round 6 took place between August and September 2017 estimating 2 million IDP. <https://www.globaldtm.info/somalia/>

forced evictions, dispute of land. On August 2018, close to 200,000 forced evictions were registered by NRC<sup>3</sup>. A site identified in a certain location may not be located at the same location within a few months. It could have been moved further, completely disappeared or have been divided in different location.

- The CCCM cluster was activated on 10 May 2017, under the co-leadership of UNHCR and IOM, in order to improve the coordination of the integrated multi-sectorial response at site level and to raise the quality of interventions and monitoring of humanitarian services in communal settings.
- **Key information gaps:** While an estimated 2,271,000 (UNHCR,PRMN) people live in displacement sites in Somalia, existing information on exact locations and site level vulnerabilities is sparse, and past assessments have been ad-hoc and unharmonized, meaning there is low comparability and verification. The DSA aims to fill these information gaps by targeting 69 districts using a joint methodology and tool. The CCCM cluster was activated partly as a result of the lack of coordination amongst humanitarian actors and the need for an integrated multi-sectorial response in regards to IDP sites in Somalia. The Detailed Site Assessment (DSA) was triggered in order to provide the humanitarian community with up-to-date information on location of IDP sites (old and newly established), the conditions at the site, the capacity of the sites and the humanitarian needs of the residents. There is no clear understanding at the moment on how the different IDP sites are relocating or moving around. The first round of the DSA took place from October 2017 to March 2018 assessing a total of 1843 sites. The second round will allow to have updated information on the needs of the persons living in the sites, identify new site locations. Collecting information on the site positions overtime aims to provide an inkling to understand the evictions and intrinsic movements of the sites. Although the funding for this project is finishing in January 2019, there is lots of interest from the CCCM cluster to do more rounds in the following year.
- **Programme purpose and institutional framework:** the CCCM Cluster is to collect multi cluster site level information to inform the overall humanitarian response in sites and improve the living conditions of residents residing in these sites.
  - After the first round of data collection (baseline), data will be collected on a quarterly basis to update the IDP site master list and site information to re-assess vulnerabilities.
  - REACH is providing IM support and capacity building for the CCCM cluster while training partners on data collection methodologies to ensure coherent approaches to cluster assessments.
- **REACH's involvement:**
  - REACH will produce training materials for enumerators and ToT for partner staff.
  - Develop tools for KII site assessments
  - Data collection in areas of access for REACH FC's
  - Provide clean data
  - Analyse data and produce factsheets at district level

### 3. Research Objectives

- **General:** To inform stronger, more predictable and effective multi-sectorial interventions in IDP sites in urban areas across Somalia.
- **Specific:**
  1. To identify multi sector information on availability and access to basic services in displacement sites.
  2. To ascertain gaps in service provision.
  3. To monitor which services are being provided that meet humanitarian minimum standards.
  4. To identify displacement trends to IDP sites.

<sup>3</sup> <https://www.nrc.no/resources/reports/eviction-trend-analysis/>

## 4. Research Questions

- Where in the assessed urban areas are IDP sites located?
- What are the gaps in terms of availability and access to basic services in IDP sites?
- What services are being provided to ensure that humanitarian minimum standards are being met?
- What are the displacement trends in IDP sites in urban areas?

## 5. Methodology

### 5.1. Methodology overview

REACH will use a grid search pattern approach to locate the different IDP sites and an observation / KII interview to collect information about the IDP sites.

- Secondary data review to identify key areas that have received IDP populations recently
  - PRMN
  - IOM-DTM
- Key Informant Interviews (KII) will be conducted in all the IDP sites in the target areas. The data collection teams will conduct interviews with two key informants per site where possible; one community/camp leader and one women's representative, to ensure the perspectives of women specifically are captured.
- Indicators and questions were developed to be aligned with previous assessments (DTM, JMRCA/SIRNA, ETT, PRMN, Shelter Infrastructure mapping) to produce one agreed set of questions and indicators for the DSA. CCCM Cluster members and ICCG members were invited to input and comment on the questionnaire.
- The targeted areas are based first of all on accessibility and with presence of IDP<sup>4</sup>. From the districts that are accessible 6 districts<sup>5</sup> were excluded from this round as well as CCCM partners are already conducting site verification on regular basis. In the remaining districts, grids are created around the town where IDPs are located<sup>6</sup>. Enumerators identify the IDPs<sup>7</sup> sites in each grid by navigating through each grid. For each IDPs site identified, the enumerator will do the KII interview and observation.

### 5.2. Population of interest

- Geographical area assessed and unit of measurement: IDP sites in 57 districts across the major towns in each district. See annex for the complete list

Region	Number of districts	Estimated number of grids
Awdal	2	60
Bakool	3	200
Banadir (Mogadishu)	17	215
Bari	3	130
Bay	1	30

<sup>4</sup> Districts where IDP sites were not found the 1<sup>st</sup> DSA round and where the Joint Multi Cluster Need Assessment did not encounter IDP are discarded for this round.

<sup>5</sup> Garowe, Baidoa, Dollow, Kismayo, Gaalkacyo, Belet Weyne

<sup>6</sup> Based on the previous DSA and information from the partners working in the region.

<sup>7</sup> CCCM cluster defines IDP site as a site with 15 or more households.

Galgaduud	3	140
Gedo	6	140
Juba Hoose (Lower)	2	20
Mudug	3	140
Nugaal	1	30
Sanaag	3	200
Shabelle Dhexe (Middle)	3	50
Shabelle Hoose (Lower)	2	330
Sool	2	120
Togdheer	2	100
Woqooyi Galbeed	4	240

- Note: REACH will cover more areas if partners need support (see annex 2 for full list of target areas)
- Population assessed: IDPs in informal and planned sites

### 5.3. Secondary data review

- SDR has been conducted in order to inform assessment methodology including sampling design, questionnaire design and to verify/triangulate primary data and findings
- Sources:
  - Shelter Infrastructure Mapping
  - IOM DTM and ETT data
  - PRMN information from previous and newly developed IDP Logging form
  - REACH assessment data<sup>8</sup>

### 5.4. Primary Data Collection

REACH enumerators and partners are conducting the data collection with oversight from REACH Field Coordinators (FCs) and REACH Assessment Officer (AO). Partner organisations will be conducting data collection if any are working in the areas of assessments. In case the partners cannot contribute enough enumerators or no partner is available in a district, REACH will hire the enumerators.

- Method: Two key informant interviews are conducted per site (one male and one female) supported by direct observations<sup>9</sup> in each site covered using ODK mobile data collection. One set of the questionnaire is targeted to the male respondent and a separate set of questions targeted to the female respondent.
- Within each district, areas where IDP are likely to be located<sup>10</sup> will be divided into “grids”. A grid is an imaginary square of 1 km size. It is used as guidance during the data collection. This allow to divide the area covered into smaller areas so that enumerator can have a systematic search pattern (see annex 6 for an example). Enumerators will be sent out to scope out all the identified grids and will search through the whole area of the grid to assure that the site is covered completely and all IDP sites are identified. The grids will be labelled with a unique identifier that will allow for accurate and easy tracking of progress. The gridded search pattern for the sites will be created by REACH and distributed to partners before the beginning of data collection. Navigation through the grids will be done using MAPinr, a navigation application.

<sup>8</sup> Protection assessments 2018, Situation overviews 2017, Joint Multi Cluster Need Analysis 2017

<sup>9</sup> Observation comprise of: (1) site capacity (full or not), (2) adequate space to walk, (3) existence of public lights, (4) type of shelters and (5) lights for the latrines and bathing facilities.

<sup>10</sup> Within the city and outskirts of the city, previous site location, location mentioned by partners

- Area identification: Key urban areas were selected that had reported high number of IDP's based on figures from REACH IDP Settlement Assessments, PRMN and IOM-DTM
- Site identification: IDP sites are identified using the gridded pattern search (see 5.1), ensuring that all IDP sites (informal or planned) are identified and assessed within each urban area.
- Sampling: Purposive sampling is used to select two KIs (where possible) per each and every IDP site; 1) gatekeeper<sup>11</sup> or community leader; 2) women's representative. The gatekeeper/community leader KI's are selected based on their role in the community, including community leaders, elders, religious leaders and/or gatekeepers. Women's representative KIs are selected on the basis of their role as a community representative of women<sup>12</sup> in the site.
- Debriefing of enumerator process: AO and GIS Officer conduct daily data checks and spatial verification. Information is shared with FCs on a daily basis who feedback to enumerators to immediately mitigate errors.
- Triangulation process: Post-data collection, data will be triangulated with IOM-DTM, PRMN, previous REACH IDP Settlement Assessments and information from other relevant actors.
- See Annex 3 for Tools

### 5.5. Data Analysis Plan

- Data entry and cleaning process: Daily data checks and spatial verification are conducted on a daily basis. An automated cleaning process is set up to allow rigorous cleaning on a daily basis.
- Data analysis process: Data is analysed and presented at site level once data collection is finalised. The two data entries per site are aggregated into one. The questionnaire is divided into 2 sections one that is dedicated to the gatekeeper or person in charge of the site, the second part is directed to the women representative. The questions do not overlap but complement each other<sup>13</sup>.
- FS and severity ranking will be created from the data collected.
- See Annex 5 for Analysis Plan

## 6. Product Typology

Table 1 : Type and number of products required

Type of Product	Number of Product(s)	Additional information
Factsheet	57	A two-page factsheets will be produced per district assessed. (see annex 5 for indicator list)
Severity ranking	1	1 national map with the CCCM severity score
Map	57	At least one map will be produced per district
Data set	1	Clean data will be disseminated through CCCM portal and REACH Resource Centre covering all 57 sites. Data being collected in 1 round

## 7. Management arrangements and work plan

### 7.1. Roles and Responsibilities, Organogram

<sup>11</sup> Gatekeeper is the person responsible of the site

<sup>12</sup> That person can be women's community representative, NGO representative, other committee representative.

<sup>13</sup> For example, the male KI will be asked if there is access to market and the woman KI will be asked if the access to market is safe.

Table 2: Description of roles and responsibilities

<b>Task Description</b>	<b>Responsible</b>	<b>Accountable</b>	<b>Consulted</b>	<b>Informed</b>
Research design	Senior Assessment Officer	Senior Assessment Officer	CCCM Cluster Coordinator	Assessment Manager
Identifying Site Locations	CCCM Cluster Coordinator	CCCM, NRC, REACH & IOM	CCCM, NRC & IOM	Assessment Manager
Supervising enumerators in the field	REACH Field Coordinator	Senior Assessment Officer	Country Coordinator	CCCM Cluster Coordinator
Data Cleaning	Assessment Officer	Senior Assessment Officer	GIS Specialist	CCCM Cluster Coordinator
Spatial Verification	GIS Specialist	Senior Assessment Officer	Country Coordinator	CCCM Cluster Coordinator
Data Analysis	Assessment Officer	Senior Assessment Officer	Country Coordinator, HQ Data Unit	CCCM Cluster Coordinator
Monitoring & Evaluation	Senior Assessment Officer	Senior Assessment Officer	Assessment Manager	Country Director
Lessons learned	Senior Assessment Officer, GIS Specialist	Senior Assessment Officer	Assessment Manager	Country Director

**Responsible:** the person(s) who execute the task

**Accountable:** the person who validate the completion of the task and is accountable of the final output or milestone

**Consulted:** the person(s) who must be consulted when the task is implemented

**Informed:** the person(s) who need to be informed when the task is completed

### 7.3. Work plan

- See Annex 3 for Work Plan

## 8. Risks & Assumptions

Table 3 : List of risks and mitigating action

<b>Risk</b>	<b>Mitigation Measure</b>
Errors in data collection	Errors in data can be mitigated by piloting the form, training enumerators and ensure close supervision in the field.
Security risks towards participants for partaking in survey/affiliating with INGO.	REACH will closely monitor security risks and community dynamics and ensure participants, communities and/or community leaders are supportive of the assessment officers. REACH will always ask consent of the participant and will not put at risk anyone by participating in the data collection.



Security risks towards staff	Security situation will be closely monitored and action taken in case of any change in security environment according to REACH Security policies.
Population in targeted areas can be unwelcoming of the activity	This will be managed through sensitization by camp management, REACH staff and enumerators in preparation and conduction of the assessment, as well as thorough training on introductions and accountability with the enumerators.
Security situation in Somalia The presence of Al Shabab continues to impede any attempt of a stabilised security situation in the country. The resulting displacement following violent attacks by armed groups complicates an already serious humanitarian emergency that might impact program implementation in target areas.	Security situation in the targeted areas will be closely monitored and REACH security procedures will be followed as a response to changes in security environment.
Gender based risks - Women excluded from undertaking certain activities due to cultural barriers	Conscious gender monitoring will be carried out to mainstream participation of women: targeting women at selection, inclusion of women's representatives in Protection Monitoring Committees and field monitoring
Challenges understanding the grid methodology and only collects data from previous know IDP sites	Daily spatial verifications and clear communication with the teams following rigorous training and using the MAPinr to allow enumerators to track their locations in the grid system.

## 9. Monitoring and Evaluation

Table 4 : Monitoring and evaluation targets

See the detailed M&E plan in Annex 4

## 10. Documentation Plan

- **List of documents:**
- ToR
- Clean KII data sets for public use
- Raw KII data sets & cleaning logs for the CCCM cluster
- Cluster and partner communications
- Data & assessment presentations
- Situation reports

## 11. Annexes

1. Data Management Plan
2. Full List of Target Areas
3. Work Plan
4. M&E Matrix
5. Analysis Plan



6. Questionnaire(s) / Tool(s) (external annex)

## Annex 1 : Data Management Plan

Checklist Section	Questions to consider and guidance
<b>Administrative Data</b>	
Project Name	CCCM Detailed Site Assessment (DSA)
Project Code	27CYF
Donor	ECHO
Project partners	CCCM Cluster
Project Description	KII method to assess IDP sites in urban areas which have experienced influx of IDPs. Assessment of service access/availability for site populations with the aim to inform multi-sectoral interventions at site level and/or areas of concentration of sites.
Project Data Contacts	n/a
DMP Version	V1
Related Policies	REACH Data management policy CCCM Cluster Data management policy
<b>Data Collection</b>	
What data will you collect or create?	Quantitative data to be shared through the CCCM cluster with the purpose of inform interventions in IDP sites across Somalia.  Data is uploaded through UNHCR Kobo server.
How will the data be collected or created?	Purposive sampling of KIIs at sites that have been pre-identified on the basis of whether there is an influx of IDPs to the area. REACH enumerators are collecting the data.
<b>Documentation and Metadata</b>	
What documentation and metadata will accompany the data?	<ul style="list-style-type: none"> <li>▪ Data cleaning logs</li> <li>▪ HDX meta data standards</li> <li>▪ Data analysis and analysis plan</li> </ul>
<b>Ethics and Legal Compliance</b>	
How will you manage any ethical issues?	<ul style="list-style-type: none"> <li>▪ No personal details will be shared that can identify the respondent</li> <li>▪ Data is stored on UNHCR Kobo server</li> <li>▪ CCCM Cluster to disseminate data</li> </ul>
Note: Informed consent, anonymization, striking records, aggregation...	
How will you manage copyright and Intellectual Property Rights (IPR) issues?	CCCM cluster owns the data.
Note: Suggested open data license on HDX...	
<b>Storage and Backup</b>	
How will the data be stored and backed up during the research?	Data is stored on UNHCR Kobo server  CCCM IM and REACH AO responsible for backup and recovery.
Note: Country-level storage, global cloud	

with Geneva backup	
REACH file folder structure	
ODK server	
How will you manage access and security?	Password protection to the data server with access limited to REACH AO/GIS, CCCM IM & UNHCR IM
Note: Password protection, limited access, collaborator access (ONA), KOBO security features/encryption	
<b>Selection and Preservation</b>	
Which data should be retained, shared, and/or preserved?	Raw data set to be stored by REACH and CCCM Cluster Only clean data to be shared and retained.
Note: What to do with raw data set with sensitive fields?	
What is the long-term preservation plan for the dataset?	To be held by the CCCM Cluster
<b>Data Sharing</b>	
How will you share the data?	Data to be shared through CCCM web-portal, REACH resource centre & HDX
Note: If able to share (decision rests with owner) REACH will share on the RC and HDX, owner must specify license type	
Are any restrictions on data sharing required?	Personal identifiers will not be shared externally.
Note: Ultimately the decision of the data owner	
<b>Responsibilities</b>	
Who will be responsible for data management?	CCCM IM / Cluster

Adapted from:

DCC. (2013). Checklist for a Data Management Plan. v.4.0. Edinburgh: Digital Curation Centre. Available online: <http://www.dcc.ac.uk/resources/data-management-plans>

## Annex 2 : Full list of target areas

Region	District	Estimated number of grids
Bari	Bossaso	130
Bari	Qardho	
Bari	Bandarbayla	
Nugaal	Burtinle	30
Awdal	Borama	60
Awdal	Lughaye	
Sanaag	Badhan	200
Sanaag	Ceel Afweyn	
Sanaag	Ceerigaabo	
Sool	Caynabo	120
Sool	Laas Caanood	
Togdheer	Burco	100
Togdheer	Buuhoodle	
Woqooyi Galbeed	Berbera	240
Woqooyi Galbeed	Hargeysa	
Woqooyi Galbeed	Gebiley	
Woqooyi Galbeed	Gabley	
Banadir (Mogadishu)	Mogadishu Abdulaziz	215
Banadir (Mogadishu)	Mogadishu Boondheere	
Banadir (Mogadishu)	Mogadishu Daynile	
Banadir (Mogadishu)	Mogadishu Hamar Weyne	
Banadir (Mogadishu)	Mogadishu Hawl Wadaag	
Banadir (Mogadishu)	Mogadishu Hodan	
Banadir (Mogadishu)	Mogadishu Kahda	
Banadir (Mogadishu)	Mogadishu Karaan	
Banadir (Mogadishu)	Mogadishu Shangaani	
Banadir (Mogadishu)	Mogadishu Shibis	
Banadir (Mogadishu)	Mogadishu Wadajir	
Banadir (Mogadishu)	Mogadishu Wardhiigleey	
Banadir (Mogadishu)	Mogadishu Yaaqshiid	
Banadir (Mogadishu)	Mogadishu Dharkenley	
Banadir (Mogadishu)	Mogadishu Hamar Jaab Jab	
Banadir (Mogadishu)	Mogadishu Heliwa	
Banadir (Mogadishu)	Mogadishu Waaberi	
Shabelle Hoose (Lower)	Afgooye	330
Shabelle Hoose (Lower)	Wanle Weyne	
Galgaduud	Cabuudwaaq	140
Galgaduud	Cadaado	
Galgaduud	Dhuusamarreeb	
Mudug	Galdogob	140
Mudug	Hobyo	
Mudug	Jarilban	
Gedo	Buur Dhuubo	140
Gedo	Ceel Waaq	

Gedo	Baardheere	
Gedo	Belet Xaawo	
Gedo	Luuq	
Gedo	Garbahaarey	
Juba Hoose (Lower)	Afmadow	20
Juba Hoose (Lower)	Badhaadhe	
Shabelle Dhexe (Middle)	Cadale	50
Shabelle Dhexe (Middle)	Balcad	
Shabelle Dhexe (Middle)	Jowhar	
Bay	Buur Hakaba	30
Bakool	Ceel Barde	200
Bakool	Waajid	
Bakool	Xudur	

## Annex 3: Work Plan

Month →		August				September				October				November				December			
Activity	Implementing partner	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Data Collection Round 1	REACH																				
Data Cleaning	REACH																				
Clean Data Sharing	CCCM																				
Factsheet Sharing	REACH																				

## Annex 4 : M&amp;E Matrix

IMPACT Objective	External M&E Indicator	Internal M&E Indicator	Methodology	Focal point	Tool	Research-specific information
<b>Humanitarian stakeholders are accessing IMPACT products</b>	Number of humanitarian organisations accessing IMPACT services/products	# of downloads of DSA products from Resource Center	User monitoring	Country request to HQ	User_log	Y
		# of downloads of DSA product from Relief Web		Country request to HQ		Y
		# of downloads of DSA product from Country level platforms		Country team		Y
	Number of individuals accessing IMPACT services/products	# of page clicks on x product from REACH global newsletter		Country request to HQ		Y
		# of page clicks on DSA product from country newsletter, sendingBlue, bit.ly		Country team		Y
		# of visits to the CCCM DSA website		Country request to HQ		Y
<b>IMPACT activities contribute to better program implementation and coordination of the humanitarian response</b>	Number of humanitarian organisations utilizing IMPACT services/products	# references in HPC documents (HNO, SRP, Flash appeals, Cluster/sector strategies)	Reference monitoring	Country team	Reference_log	CCCM DSA Master list
		# references in single agency documents				CCCM DSA Master list



<b>Humanitarian stakeholders are using IMPACT products</b>	Humanitarian actors use IMPACT evidence/products as a basis for decision making, aid planning and delivery  Number of humanitarian documents (HNO, HRP, cluster/agency strategic plans, etc.) directly informed by IMPACT products	Perceived relevance of IMPACT country-programs	Usage M&E	Country team	Usage_Feedback and Usage_Survey template	<i>Usage survey to be conducted at the end of the research cycle related to all outputs, targeting at least 10 partners</i>
		Perceived usefulness and influence of IMPACT outputs				
		Recommendations to strengthen IMPACT programs				
		Perceived capacity of IMPACT staff				
		Perceived quality of outputs/programs				
		Recommendations to strengthen IMPACT programs				
<b>Humanitarian stakeholders are engaged in IMPACT programs throughout the research cycle</b>	Number and/or percentage of humanitarian organizations directly contributing to IMPACT programs ( <i>providing resources, participating to presentations, etc.</i> )	# of organisations providing resources (i.e. staff, vehicles, meeting space, budget, etc.) for activity implementation	Engagement Monitoring	Country team	Engagement_log	<b>Number of areas covered by partners</b> <b>Number of partner staff conducting ToT</b>
		# of organisations/clusters inputting in research design and joint analysis				
		# of organisations/clusters attending briefings on findings;				

## Annex 5 : Analysis Plan

Research questions	IN #	Data collection method	Indicator group / sector	Indicator / Variable	Questionnaire Question	Instructions	Questionnaire Responses	Data collection level	Sampling
	A.1	KI Interview	Key Informant information	consent	<i>Hello, my name is XXX, and I am working for XXX, and we are conducting interviews in order to inform the humanitarian response in Somalia. This interview will take around 10 minutes. I will ask for your name and contact details for verification only, and your answers will remain confidential. Do you agree to participate?</i>	Select one	yes, no	KI	Purposive
	A.2	KI Interview	Key Informant information	KI name	<i>What is the key informant's name? (please give full name)</i>	Enter name		KI	Purposive
	A.3	KI Interview	Key Informant information	KI contact	<i>What is the KI's contact phone number?</i>	Enter number		KI	Purposive
	A.4	KI Interview	Key Informant information	Key Informant profile	<i>What is the KI's role in the community?</i>	Select multiple	Community leader; Gatekeeper; Elder; Religious leader; Local government representative; Camp/site manager; Women's Community Representative; Business person; NGO representative; Other;	KI	Purposive

							Do not wish to answer;		
	A.5	KI Interview	Key Informant information	Key Informant profile	If other role in the community, please specify	Enter name		KI	Purposive
	A.6	KI Interview	Key Informant information	Key Informant profile	Is the KI a resident of the site being assessed?	Select one	yes, no	KI	Purposive
	A.7	KI Interview	Key Informant information	Key Informant profile	What best describes the KI's displacement status?	Select one	IDP; Host community / non displaced; Other (returnee, refugee);	KI	Purposive
	A.8	KI Interview	Key Informant information	Key Informant profile	What is the gender of the KI?	Select one	male, female	KI	Purposive
What are the displacement trends in IDP sites in urban areas? Where in the assessed urban areas are IDP sites located?	B.1	KI Interview	Localisation	Region	In which region is the assessment being conducted?	Select one	region list	KI	Purposive
	B.2	KI Interview	Localisation	District	In which district is the assessment being conducted?	Select one	district list	KI	Purposive
	B.3	KI Interview	Localisation	Town	In which town, village or neighbourhood is the assessment being conducted?	Select one	village list	KI	Purposive
	B.4	KI Interview	Localisation	Town	If the town, village or neighbourhood is not listed, please give the nearest.	Select one	village list	KI	Purposive
	B.5	KI Interview	Localisation	Town	What is the name of the town, village or neighbourhood?	Enter name		KI	Purposive
	B.6	KI Interview	Localisation	Site name	What is the local name of the site that is being assessed?	Enter name		KI	Purposive
	B.7	KI Interview	Localisation	Location type	(Observation) Which best describes the site's location?	Select one	Rural; urban; peri_urban;	KI	Purposive
What are the gaps in terms of availability and access to basic services	C.1	KI Interview	CCCM	% Settlement type	Which of the following best describes the settlement of the site?	Select one	planned_site; spontaneous_site;	KI	Purposive
	C.2	KI Interview	CCCM	Estimated family per site	How many families are present at the site? (give an estimate if exact figure unknown)	Enter number		KI	Purposive

in IDP sites? What services are being provided to ensure that humanitarian minimum standards are being met?	C.3	KI Interview	CCCM	Estimated individuals per sites	How many individuals are present at the site? (give an estimate if exact figure unknown) Must be more than the number of families	Enter number		KI	Purposive
	C.4	KI Interview	Displacement	Estimated number of families arriving in the site in the past 3 months	How many families have arrived in the past 3 months?	Enter number		KI	Purposive
	C.5	KI Interview	Displacement	Most common region of origin	What is the most common region of origin of IDPs	Select one	region list	KI	Purposive
	C.6	KI Interview	Displacement	Most common region of origin	What is the second most common region of origin for IDPs	Select one	region list	KI	Purposive
	C.7	KI Interview	CCCM	% site at full capacity	(Observation) Is the site at full capacity?	Select one	yes, no	KI	Purposive
	C.8	KI Interview	CCCM	% of sites with adequate space to walk between structures	(Observation) Are there areas where there is not adequate space to walk between shelters and other structures?	Select one	yes, no	KI	Purposive
	C.9	KI Interview	CCCM	% of sites with a responsible management agency	Is there an agency responsible for managing the site?	Select one	No management; Local authority; UN agency; Local NGO; International NGO; Residents themselves; Community leader/ gatekeeper; Local community; Do not know; Other;	KI	Purposive
	C.10	KI Interview	CCCM	% of sites with established committees at the site	Are there any of the following committees established at the site?	Select multiple	Residents' committee; Women's committee; Elder meeting;	KI	Purposive

							WASH committee; Health committee; Education committee; Children committee; None of the above; Do not know; Other;		
D.1	KI Interview	Protection	% of sites by landownership type	Who owns the land on which the site is settled?	Select one	Private owner; Local authority/ government; Federal government; No owner; Owner not known; Other (specify);	KI	Purposive	
D.2	KI Interview	Protection	% of sites by landownership type	If other for who owns the land, please specify	Enter name		KI	Purposive	
D.3	KI Interview	Protection	% of sites with tenure agreement	Is there an existing land tenure agreement between residents' and the landowner of the site?	Select one	Formal agreement; Informal agreement; No agreement; Do not know;	KI	Purposive	
D.4	KI Interview	Protection	% of sites where residents pay rent	Do IDPs pay any kind of rent in return for residing in this site?	Select multiple	Rent paid in cash; Rent paid in work/ services; Rent paid in goods/ humanitarian assistance; No rent paid;	KI	Purposive	

							Rent paid in other way;		
D.5	KI Interview	Protection	% of sites where there have been evictions in the last three months	Have there been any evictions from this site in the last 3 months?	Select one	yes, no	KI	Purposive	
D.6	KI Interview	Protection	% of sites with perceived risks of evictions in the next three months	Are any residents on the site at risk of eviction in the coming 3 months?	Select one	yes, no	KI	Purposive	
D.7	KI Interview	Protection	% of sites where there have been fire in the last six months	Has there been a fire in the past six months that destroyed more than 3 shelters at this site?	Select one	yes, no	KI	Purposive	
D.8	KI Interview	Protection	% of sites reporting friction between site residents and host community	Is there friction between residents of the site and surrounding host communities?	Select one	yes, no	KI	Purposive	
D.9	KI Interview	Protection	% of sites reporting to have public lightening at the site	(Observation) Is there any public lighting in the site/community	Select one	yes, no	KI	Purposive	
E.1	KI Interview	Shelter and NFI	% of sites per shelter type	(Observation) Which shelter types are present in the site?	Select multiple	Buul; Tent; Timber and Plastic Sheet; Wattle and Daub; Mud Adobe Block; Other Block; Brick; Stone; Reinforced Concrete; CGI; Metal Frame; Other;	KI	Purposive	

E.2	KI Interview	Shelter and NFI	% of sites that have received shelter support	Have any agencies provided shelter support at the site?	Select one	yes, no	KI	Purposive
E.3	KI Interview	Shelter and NFI	% of sites with access to NFI and building material markets	Do residents have access to an NFI and building material market?	Select one	yes, no	KI	Purposive
E.4	KI Interview	Shelter and NFI	Average distance to NFI and building material markets	How far is the nearest market, in minutes walk?	Enter number		KI	Purposive
E.5	KI Interview	WASH		How many of the following are on site and functioning:	Note		KI	Purposive
E.6	KI Interview	WASH	% of sites with toilets	Male toilets	Enter number		KI	Purposive
E.7	KI Interview	WASH	% of sites with toilets	Female toilets	Enter number		KI	Purposive
E.8	KI Interview	WASH	% of sites with toilets	Non-gendered toilets	Enter number		KI	Purposive
E.9	KI Interview	WASH	% of sites with bathing facilities	Bathing facilities	Enter number		KI	Purposive
E.10	KI Interview	WASH	% sites with with handwashing facilities	Do toilets have handwashing facilities?	Select one	Most of them (more than 75%); Some of them (between 50 and 75%); Few of them (less than 50%); None of them;	KI	Purposive
E.11	KI Interview	WASH	% of sites with toilets with lock	Do the toilets have locks on the inside?	Select one	Most of them (more than 75%); Some of them (between 50 and 75%); Few of them (less than 50%); None of them;	KI	Purposive



E.1 2	KI Interview	WASH	% of sites with toilets with light	(Observation) Are the latrines/bathing facilities well lit ?	Select one	Most of them (more than 75%); Some of them (between 50 and 75%); Few of them (less than 50%); None of them;	KI	Purposive
E.1 3	KI Interview	WASH	% of sites with access to a potable water source	Is there a potable water source available to residents on the site?	Select one	yes, no	KI	Purposive
E.1 4	KI Interview	WASH	% of sites with access to a potable water source	Is the water source functioning?	Select one	yes, no	KI	Purposive
E.1 5	KI Interview	WASH	Average distance to the water source	How far is the nearest water source in minutes walk?	Enter number		KI	Purposive
E.1 6	KI Interview	WASH	% of sites with solid waste disposal	How frequently is solid waste disposed from the site?	Select one	Daily; Weekly; Monthly; Less regularly; Never; Do not know;	KI	Purposive
E.1 7	KI Interview	Food Security	% of sites that have received food distribution	Has any food been distributed at the site in the last 3 months?	Select multiple	In kind food distributed; Cash for food distributed; Meals distributed; None;	KI	Purposive
E.1 8	KI Interview	Food Security	% of sites with food market	Is there a market for residents to purchase food?	Select one	yes, no	KI	Purposive
E.1 9	KI Interview	Food Security	Average distance to the nearest market	How far is the nearest market, in minutes walk?	Enter number		KI	Purposive

	E.2 0	KI Interview	Food Security	Primary food source for residents in the site	What is the primary source of food for most residents of the site?	Select one	Market purchases; Household production; Food assistance; Gifts; Borrowing/Deb ts; Don't know;	KI	Purposive
	E.2 1	KI Interview	Health	% of sites with a health facility	Is there a health facility available to residents of the site?	Select one	yes, no	KI	Purposive
	E.2 2	KI Interview	Health	Average distance to health facility	How far is the nearest health facility, in minutes walk?	Enter number		KI	Purposive
	E.2 3	KI Interview	Education	% of sites with access to a school for children	Is there an open school accessible to children living on the site?	Select one	yes, no	KI	Purposive
	E.2 4	KI Interview	Education	Average distance to school	How far is the closest school, in minutes walk?	Enter number		KI	Purposive
	E.2 5	KI Interview	Nutrition	% of sites with access to nutrition services	Do residents have access to nutrition services?	Select one	yes, no, don't know	KI	Purposive
	E.2 6	KI Interview	Nutrition	Average distance from nutrition	How far is the nearest nutrition service, in minutes walk?	Enter number		KI	Purposive
	F.1	KI Interview	AAP	% of sites reporting to be receiving sufficient information on humanitarian services	Does the community receive sufficient information on humanitarian services?	Select one	yes, no	KI	Purposive
	F.2	KI Interview	AAP	% of sites reporting to have access to a feedback or complaints mechanisms for humanitarian serices	Does the community have access to a feedback or complaints mechanism (i.e. a number to call, community meeting, text from service provider)?	Select one	yes, no	KI	Purposive

	F.3	KI Interview	AAP	% of sites per language most spoken by the majority of the residents	What is the most common language spoken at the site?	Select one	Standard/ Northern Somali; Benaadir Somali; Maay Somali; Arabic; English; Italian; Bravanese (Chimwiini/ Chimbalazi); Kibajuni; Mushunguli; Somali Sign Language; None of the above;	KI	Purposive
What are the displacement trends in IDP sites in urban areas? Where in the assessed urban areas are IDP sites located?	B.8	KI Interview	Localisation	Site location	Please take the GPS reading for the site. If inside please go outside the entrance to record the coordinates. Please wait for the accuracy to drop below 5 metres before continuing	Take GPS point		KI	Purposive
	A.9	KI Interview			Is there a women representing the community that we can ask questions?	Select one	yes, no	KI	Purposive
	A.10	KI Interview			Hello, my name is XXX, and I am working for XXX, and we are conducting interviews in order to inform the humanitarian response in Somalia. This interview will take around 10 minutes. I will ask for your name and contact details for verification only, and your answers will remain confidential. Do you agree to participate?			KI	Purposive
	A.11	KI Interview			If the respondent has declined consent please find an alternative KI to interview	Select one	yes, no	KI	Purposive

A.1 2	KI Interview	Key Informant information	Key Informant profile	What is the key informant's name? (please give full name)	Enter name		KI	Purposive
A.1 3	KI Interview	Key Informant information	Key Informant profile	What is the KI's contact phone number?	Enter number		KI	Purposive
A.1 4	KI Interview	Key Informant information	Key Informant profile	What is the KI's role in the community?	Select multiple	Community leader; Gatekeeper; Elder; Religious leader; Local government representative; Camp/site manager; Women's Community Representativ e; Business person; NGO representative; Other; Do not wish to answer;	KI	Purposive
A.1 5	KI Interview	Key Informant information	Key Informant profile	If other role in the community, please specify	Enter name		KI	Purposive
A.1 6	KI Interview	Key Informant information	Key Informant profile	Is the KI a resident of the site being assessed?	Select one	yes, no	KI	Purposive
A.1 7	KI Interview	Key Informant information	Key Informant profile	What best describes the KI's displacement status?	Select one	IDP; Host community / non displaced; Other	KI	Purposive

							(returnee, refugee);		
	A.1 8	KI Interview	Key Informant information	Key Informant profile	What is the gender of the KI?	Select one	male, female	KI	Purposive
What are the gaps in terms of availability and access to basic services in IDP sites? What services are being provided to ensure that humanitarian minimum standards are being met?	D.1 0	KI Interview	Protection	% of sites with women's representation group	Is there a women's representation group that can influence settlement management?	Select one	yes, no	KI	Purposive
	C.1 1	KI Interview	CCCM	% of site with covered shared community space	Are there any covered shared community spaces at the site?	Select one	yes, no	KI	Purposive
	C.1 2	KI Interview	CCCM	% of sites with space for women and girls	Is there a designated space where women and girls can gather (women's center, women's and girls' safe space, etc.)	Select one	yes, no	KI	Purposive
	C.1 3	KI Interview	CCCM	% of sites with child friendly space	Are there any child friendly services in this site?	Select one	yes, no	KI	Purposive
	E.2 7	KI Interview	Shelter and NFI	% of sites with safe access to NFI market	Is access to the NFI market safe?	Select one	yes, no	KI	Purposive
	E.2 8	KI Interview	Food Security	% of sites with safe access to food market	Is access to the food market safe?	Select one	yes, no	KI	Purposive
	E.2 9	KI Interview	Health	% of sites where women give birth with skilled personnel	Are women giving birth while attended by skilled health personnel (midwife, doctor, nurse) in the site?	Select one	yes, no	KI	Purposive
	E.3 0	KI Interview	Health	% of site with safe access to healthcare for women	Are there any impediments to accessing healthcare for women?	Select one	yes, no, don't know	KI	Purposive
What are the displacement trends in IDP sites in urban areas? Where in the assessed urban areas	B.9	KI Interview	Localisation	Site location	Please take the GPS reading for the site. If inside please go outside the entrance to record the coordinates. Please wait for the accuracy to drop below 5 metres before continuing	Take GPS point		KI	Purposive

are IDP sites located?									
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## Annex 6: Mogadishu grid coverage



